



**THE ANNUAL MEETING OF THE COUNCIL WILL BE**  
**HELD AT GUILDHALL ON TUESDAY 17TH MAY 2016 AT 7.00 PM**  
**to which you are hereby summoned to attend.**

Pages

The following business is proposed to be transacted:-

- |    |  |       |
|----|--|-------|
| 1. | Election of the Lord Mayor   |       |
| 2. | Order of Proceedings 2016  | 3 - 8 |
| 3. | Appointment of the Deputy Lord Mayor   |       |
| 4. | Election of the Leader of the Council and confirmation of the Deputy Leader of the Council |       |
| 5. | Appointment of the Executive and Portfolio Holders *                                       |       |
| 6. | Appointment of Committees *  |       |

\* A list showing the nominations made by the political groups will be tabled at the meeting

Date: 9 May 2016

Karime Hassan  
Chief Executive &  
Growth Director

**NOTE: Members are asked to sign the Attendance Register**

Office of Corporate Manager Democratic & Civic Support			
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## EXETER CITY COUNCIL

### ANNUAL MEETING OF COUNCIL

TUESDAY 17 MAY 2016

### ORDER OF PROCEEDINGS

1. At the commencement of the meeting, the Civic Party will process from the Lord Mayor's Parlour, and certain members of the Party will take their seats upon the Dais.
2. Before the formal meeting commences, the Lord Mayor will call on her Chaplain to say Prayers.
3. The Lord Mayor will then announce that the first business of the Annual Meeting is to elect a Lord Mayor for the ensuing year, and will call for the nomination, and seconding, of a Member to fill that office.
4. The Lord Mayor will declare the election to the Office of Lord Mayor.
5. The elected Lord Mayor will then retire to the Robing Room to be invested with the Chain and Robe of Office. Upon return, the Lord Mayor will make a Declaration of Acceptance of Office, take the Chair and return thanks and announce the name of the Chaplain.
6. The Lord Mayor will then announce that the next business of the meeting is to appoint a Deputy Lord Mayor for the ensuing year and will call for the nomination, and seconding, of a Member to fill that office.
7. The Lord Mayor will declare the appointment to the Office of Deputy Lord Mayor.
8. The Deputy Lord Mayor will then retire to the Robing Room to be invested with the Chain and Robe of Office. Upon return, the Deputy Lord Mayor will make a Declaration of Acceptance of Office, and return thanks.
9. A vote of thanks will be made to the Retiring Lord Mayor (and Retiring Lord Mayor's Consort) and the proposer will present badges to the Retiring Lord Mayor and Retiring Lord Mayor's Consort.
10. The Retiring Lord Mayor will return thanks.
11. A vote of thanks will be made to the Retiring Deputy Lord Mayor and Retiring Deputy Lord Mayor's Consort.
12. The Retiring Deputy Lord Mayor will return thanks.
13. Thereafter, the procedure will be in accordance with the Annual Meeting Agenda (Items 3, 4, 5 and 6).
14. At the conclusion of the meeting, the Lord Mayor will announce that Divine Service will be held at the Cathedral on Friday, 20 May 2016 at 5.30 p.m.

15. The Lord Mayor will further announce that the Civic Party will process to the Parlour for an informal ceremony at which the Lord Mayor's Consort and Deputy Lord Mayor's Consort will be invested with their Badges of Office.
16. The Civic Party will then process from the Dais to the Parlour in the same order in which they arrived.
17. All persons invited to attend the Annual Meeting are invited to remain in the Hall for a Buffet Reception.

**You are requested to vacate your seat, in order that the chairs may be cleared away.**

**ORDER OF PROCESSING OF DAIS PARTY**  
**FROM LORD MAYOR'S PARLOUR TO MAIN HALL**

MACE BEARER

LORD MAYOR ELECT

LORD MAYOR  
(Councillor O M Foggin)

DEPUTY LORD MAYOR ELECT

DEPUTY LORD MAYOR  
(Councillor L S Robson)

CHIEF EXECUTIVE  
& GROWTH DIRECTOR

LORD MAYOR ELECT'S  
CONSORT

LORD MAYOR'S CONSORT  
(Mr K Foggin)

RECORDER  
(His Honour Judge Geoffrey Mercer QC)

LORD MAYOR'S  
CHAPLAIN  
(Father P Morrell)

DEPUTY LORD MAYOR ELECT'S  
CONSORT

DEPUTY LORD  
MAYOR'S CONSORT

HONORARY ALDERMEN  
(in order of seniority)

PAST MAYORS AND PAST LORD MAYORS (Serving City Councillors)  
(in order of seniority)

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**PROPOSED**  
**SEATING IN THE GUILDHALL**

*HON. ALDERMEN*

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LORD  
MAYOR

<i>LORD MAYOR'S CHAPLAIN</i>	<i>DEPUTY LORD MAYOR ELECT</i>	<i>DEPUTY LORD MAYOR</i>	<i>LORD MAYOR ELECT'S CONSORT</i>	<i>CHIEF EXECUTIVE &amp; GROWTH DIRECTOR</i>	<i>LORD MAYOR ELECT</i>	<i>LORD MAYOR'S CONSORT</i>	<i>RECORDER</i>
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*HON. ALDERMEN/COUNCIL OFFICERS*

*CORPORATE MANAGER  
DEMOCRATIC/CIVIC SUPPORT*

*COUNCIL OFFICERS*

<i>L A B O U R</i>	<i>L A B O U R</i>	<i>L A B O U R</i>	<i>MACE</i>	<i>C O N S E R V A T I V E</i>	<i>L D  C O N S E R V A T I V E</i>
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LABOUR

LABOUR

*ROW A (8)*

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*ROW B (8)*

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*ROW C (8)*

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*ROW D (8)*

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*ROW E (8)*

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*ROW F (8)*

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