

## **CORPORATE SERVICES SCRUTINY COMMITTEE**

Date: Thursday 23 March 2017

Time: 5.30 pm

Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Mark Devin, Democratic Services Officer on 01392 265477.

Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.

### *Membership -*

Councillors Sheldon (Chair), Warwick (Deputy Chair), Ashwood, Baldwin, Hannan, Harvey, Holland, Lamb, Musgrave and Robson

## **Agenda**

### **Part I: Items suggested for discussion with the press and public present**

#### **1 Apologies**

To receive apologies for absence from Committee members.

#### **2 Minutes**

To sign the minutes of the meeting held on 26 January 2017.

#### **3 Declarations of Interests**

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item.

Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

**4 Local Government (Access to Information) Act 1985 - Exclusion of Press and Public**

It is considered that the Committee would be unlikely to exclude the press and public during consideration of the items on this agenda, but if it should wish to do so, the following resolution should be passed:-

**RECOMMENDED** that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting of the particular item(s) on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs of Part I of Schedule 12A of the Act.

**5 Questions from the Public under Standing Order 19**

Details of questions should be notified to the Corporate Manager Democratic and Civic Support at least three working days prior to the meeting. Further information and a copy of the procedure are available from Democratic Services (Committees) (Tel: 01392 265115) and also on the Council web site - [www.exeter.gov.uk/decisions](http://www.exeter.gov.uk/decisions).

**6 Questions from Members of the Council under Standing Order 20**

To receive questions from Members of the Council to appropriate Portfolio Holders.

**ITEMS FOR CONSIDERATION BY THE EXECUTIVE**

**7 Public Engagement in the Democratic Process and Web-casting of Council meetings**

To consider the report of the Corporate Manager Democratic Civic Support. (Pages 5 - 10)

**8 Overview of the Revenue Budget 2016/17**

To consider the report of the Assistant Director Finance (Pages 11 - 26)

**9 Capital Monitoring Statement to December 2016**

To consider the report of the Assistant Director Finance. (Pages 27 - 46)

**ITEMS FOR DISCUSSION**

## 10 **Budget Monitoring for Quarter 3**

To consider the report of the Assistant Director Finance.

(Pages 47  
- 54)

### **Date of Next Meeting**

The next scheduled meeting of the Corporate Services Scrutiny Committee will be held on **Thursday** 22 June 2017 at 5.30 pm in the Civic Centre.

Find out more about Exeter City Council services by looking at our web site <http://www.exeter.gov.uk>. This will give you the dates of all future Committee meetings and tell you how you can ask a question at a Scrutiny Committee meeting. Alternatively, contact the Democratic Services Officer (Committees) on (01392) 265107 for further information.

### **Follow us:**

[www.twitter.com/ExeterCouncil](http://www.twitter.com/ExeterCouncil)

[www.facebook.com/ExeterCityCouncil](http://www.facebook.com/ExeterCityCouncil)

**Individual reports on this agenda can be produced in large print on request to Democratic Services (Committees) on 01392 265107.**

This page is intentionally left blank

## **REPORT TO Corporate Services Scrutiny Committee**

**Date of Meeting: 23 March 2017**

**Report of: Corporate Manager, Democratic & Civic Support**

**Title: Public Engagement in the Democratic Process and Webcasting of Council meetings**

### **Is this a Key Decision?**

No

### **Is this an Executive or Council Function?**

#### **Council**

#### **1. What is the report about?**

1.1 This report sets out a response to the Notice of Motion which was passed by Council in February 2016 regarding encouraging greater public engagement in the democratic process and webcasting of Council meetings.

#### **2. Recommendations:**

2.1. That the current arrangements for the holding of all public meetings of the City Council be maintained.

2.2 That a simple trial for broadcasting some of the Council meetings be undertaken with a view to the levels of take up and feedback being reported to a future meeting of this Committee

2.3 That no opportunity be given for the public to question the Council leader at the commencement of full Council meetings

2.4 That the Corporate Manager, Democratic & Civic Support, work closely with the Director of Communications & Marketing to maximise publicity of the decision making process, including items on committee agenda as and when they arise.

#### **3. Reasons for the recommendation:**

3.1 As detailed in the report

#### **4. What are the resource implications including non financial resources.**

4.1 A small budget would be required to undertake the initial broadcasting suggestion – this could be accommodated within existing budgets. Similarly, there would be a staffing requirement to undertake the filming. This again could be met initially from within existing budgets.

#### **5. Section 151 Officer comments:**

5.1 There are no additional financial implications contained in this report.

#### **6. What are the legal aspects?**

6.1 None identified

## **7. Monitoring Officer's comments:**

- 7.1 The Monitoring Officer considers that webcasting could promote openness and transparency in Local Government and therefore should be supported.

## **8. Report details:**

- 8.1 At the Council meeting held on 23 February 2016, the Council considered and approved the following motion

*"This Council recognises the need to encourage the widest possible public involvement with its meetings and therefore resolves to:-*

- a) Support Council Committee meetings and Full Council meetings being held out of the Civic Centre and Guildhall on a rolling basis, giving a greater opportunity for Exeter residents to engage with the Council's decision-making processes;*
- b) Support web broadcasts of Full Council and all Council Committee meetings (where such meetings are held in The Guildhall and Civic Centre);*
- c) Support a Question Time to the Council Leader at the commencement of Full Council Meetings. This may or may not include questions written in advance.*

*The Corporate Manager Democratic and Civic Support is asked to draw together a report on the above proposals, with a report on the practicalities of implementation to be brought to the appropriate Scrutiny Committee at the earliest opportunity."*

- 8.6 Consideration of this matter has been split down into the three separate elements of the motion.

### **Meetings being held elsewhere**

- 8.7 At present, all of the Council's official meetings take place in the meeting rooms at the Civic Centre, with meetings of the Council being held at the Guildhall.
- 8.8 The meeting rooms at the Civic Centre have been designed so that they can hold all of the formal meetings of the Council, with capacity for 100 members of the public to attend and witness proceedings.
- 8.9 This is, in normal circumstances, sufficient. However, there have been a few occasions, where, due to the subject matter being considered, it has not been possible to accommodate all who wished to attend the meeting. This is primarily at Planning Committee.
- 8.10 This was also the case with a Council meeting, when the planning application for the proposed leisure centre complex was considered. As stated above, Council meetings are held at the Guildhall, where the capacity is much smaller at only 100 in total. On this occasion, the capacity issue, together with the contentious nature of the subject matter, meant that not all of the interested parties could be accommodated at the meeting, with a number (estimated to be between 20-30) being kept outside the building. This level of interest in matters is rare, and mainly surrounds planning matters.
- 8.11 The rooms at the Civic Centre, are fitted out with microphones and display screens which assist the running of the meeting, and ensure that those members of the public who physically attend the meetings, can hear and see the proceedings.

- 8.12 The Civic Centre (and Guildhall) are pretty much in the heart of the City, with plenty of availability of public parking and public transport links.
- 8.13 Whilst the concept of holding meetings elsewhere in the City is not unrealistic, the following matters would have to be taken into account:-
- Finding suitable accommodation elsewhere (including the availability of all necessary equipment), including accessibility requirements;
  - Transportation of necessary equipment which may not be available at the venue (e.g. microphones);
  - Ensuring the appropriate public notice is given of the different location;
  - The costs associated with the hiring of the venues;
  - Staff time and costs in administering the booking of suitable venues, and ensuring their set up in time for the meetings themselves;
  - The availability of accommodation elsewhere up to 18 months ahead of the meeting itself – there is no guarantee that the accommodation booked, would be suitable for the meeting required by the time the meeting came to take place.
- 8.14 There has been no call to move away from meetings held at the Civic Centre (or Guildhall) apart from on occasions when capacity issues for public attendance have been considered. These are rare in number.
- 8.15 As stated above, due to the necessity to ensure accommodation is available well in advance of the meeting date, rooms at the Civic Centre are booked about 18 months in advance. Whilst this can, of course, also be done for alternative accommodation, there is no guarantee that by the time the meeting comes around, that venue remains suitable. For example, we may hire a room in one part of the City which, by the time the meeting comes round, is the complete opposite side of the City to the matter being considered, as well as being too small to accommodate the potential number of public attending.
- 8.16 For these various reasons, it is suggested that the current practice of holding meetings in the Civic Centre (and Guildhall) continue.

### **Broadcasting of meetings**

- 8.17 The Council does not currently broadcast its meetings.
- 8.18 It is accepted that this is becoming more and more popular amongst councils, and is a way in ensuring that those who are interested in the meetings, yet are unable to attend the meeting, can keep up to date with the decisions being made, either in a live or archived capacity.
- 8.19 Recent events in the City, such as the Cathedral Yard fire, show the appetite amongst the public to keep up to date with such events, and the Council met that interest by live broadcasts, albeit of a very simple nature.
- 8.20 It is not felt that there is a similar level of interest in Council meetings, although it is accepted that some form of broadcasting would open up accessibility to the democratic process, and it is therefore considered appropriate to consider a way in which this can be achieved.

- 8.21 Many other authorities who broadcast their meetings have purpose built committee rooms which are only used for committee style meetings. This enables them to set up the rooms in a permanent basis, with all the necessary equipment being similarly permanently installed.
- 8.22 That is not the case with the rooms used for committee meetings by the City Council. The committee rooms at the Civic Centre are not permanently set up in the committee style and format, as they are used for many other types of meetings, which often require a different seating arrangement.
- 8.23 This is even more the case with the Guildhall, which is used for a multitude of purposes, and is only set up in the Council meeting format for Council meetings which are held every 8-10 weeks. It is also a Grade 1 listed building.
- 8.24 This means that the Council would not be able to install equipment such as fixed position microphones or cameras without either making changes to the rooms and the equipment within them, or substantially changing the use of the rooms themselves.
- 8.25 It is therefore suggested that a simple and portable system (such as Facebook Live or similar) be trialled for all public committee meetings over a 6 month period. Such a trial would allow consideration of:-
- The ease in which the set-up of the equipment can be undertaken;
  - The take up of, and feedback from, those watching the broadcasts either on a live or archived basis;
  - The costs involved in purchasing the necessary equipment, as well as staff costs associated with operating the camera(s) throughout the meeting.

#### **Question time to the Leader of the Council at Council meetings**

- 8.26 There is currently no opportunity for questions by members of the public to be asked of the Leader of the Council at full Council meetings or indeed any meeting.
- 8.27 Members are reminded that at the Council meeting on 24 February 2015, a similar motion to that of February 2016, was considered as follows:-

*Councillor Holland, seconded by Councillor Baldwin, moved a Notice of Motion in the following terms:-*

*Exeter City Council resolved to:-*

*Explore the viability of allowing members of the public to ask questions of this Council at its commencement of Full Council Meetings. This may or may not include questions written in advance. In addition, to consider that the same facility to be afforded at Executive Meetings which may only be restricted to "agenda items".*

*In presenting the Notice of Motion, Councillor Holland stated that this motion sought to engage with the public and encourage them to come along to Council meetings.*

*The public should be able to table questions to Full Council, having submitted them in advance by mid-day on the Friday prior to Full Council, the question and answer part of the agenda should last no longer than 30 minutes. He had bench marked public speaking against other local authorities such as Devon County Council, East Devon District Council, Rotherham, West Yorkshire and Newcastle under Lyme. He asked that the Council support this motion to enable the public to ask questions at Council.*

*During discussion the following points were raised:-*



- *public speaking was already in place at Exeter Board and the Council's Planning and Scrutiny Committees*
- *the Council does engage with its residents an example being the budget consultation in the Express and Echo – which had received over 5,000 responses*
- *some Members felt that it would be the same few people raising questions and would be used for promoting political views*
- *Councillors were elected to represent their residents and the majority of the public were too busy to attend Council meetings.*

*Councillor Baldwin, in seconding the motion, stated that the public engagement at Exeter Board, Planning Committee and Scrutiny Committees worked well and that, as long as questions at Council did not dominate meetings, there should be a mechanism in place to allow questions from the public.*

*Whilst the majority of Members opposed the motion, other Members felt that there was a need to enable the public to ask questions at Council.*

*The Motion was put to the vote and lost.*

- 8.28 It is felt that little has changed since the Council's consideration of this matter in 2015.
- 8.29 However, members may be interested to know that since that date, the Council has recorded the following numbers of public speakers at its meetings:-
- Planning – a total of 105 (averaging 4 per meeting) – all of whom were speaking either in favour or opposition of a particular planning application
  - Corporate Services Scrutiny (formerly Resources) – a total of 2
  - People Scrutiny (formerly Community) – a total of 3
  - Place Scrutiny (formerly Economy) – a total of 6
  - Licensing Committee – a total of 10 (all of whom were the applicants for the licences under consideration)
  - Council – 9. Public speaking is not normally permitted but was on the occasion of the consideration of the planning application concerning the proposed leisure complex.
- 8.30 These numbers show that, with the exception of planning applications, there is little appetite from members of the public to address formal council meetings despite there being appropriate mechanisms for so doing.
- 8.31 It is therefore suggested that no additional provision be made for public questions at Council meetings.

### **Greater publicity**

- 8.32 With the exception of the more contentious matters (particularly planning applications), attendance by members of the public and press at council meetings, and that of its committees, is minimal, and in some respects non-existent.
- 8.33 Whilst all agenda and supporting papers (with the exception of those relating to Part 2 items) are published on the Council's internet in accordance with statutory requirements, little interest is shown in much of the decision making process undertaken by the various committees.

8.34 It is therefore suggested that the Corporate Manager, Democratic & Civic Support works closely with the recently appointed Director of Communications & Marketing to maximise publicity, where applicable, of the matters to be considered and the decisions to be taken.

**9. How does the decision contribute to the Council's Corporate Plan?**

9.1 The ability for members of the public to be engaged in the democratic process, is a key element of everything within the Council's corporate plan. The suggested trial of broadcasting the Council's meetings will extend the ability of members of the public to be engaged, even if they are unable to physically attend the meetings.

**10. What risks are there and how can they be reduced?**

10.1 There are no risks associated with the proposals.

**11. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?**

11.1 None

**12. Are there any other options?**

12.1 Yes – as detailed above in the report.

**John Street**  
**Corporate Manager, Democratic & Civic Support**

Local Government (Access to Information) Act 1972 (as amended)  
Background papers used in compiling this report:-

Contact for enquires:  
Democratic Services (Committees)  
Room 2.3  
01392 265275

## REPORT TO RESOURCES SCRUTINY COMMITTEE

Date of Meeting: 23 March 2017

## REPORT TO EXECUTIVE

Date of Meeting: 11 April 2017

## REPORT TO COUNCIL

Date of Meeting: 25 April 2017

Report of: Assistant Director Finance

Title: OVERVIEW OF REVENUE BUDGET 2016/17

### Is this a Key Decision?

No

\* One that affects finances over £1m or significantly affects two or more wards. If this is a key decision then the item must be on the appropriate forward plan of key decisions.

### Is this an Executive or Council Function?

Council

#### 1. What is the report about?

- 1.1 To advise Members of the overall projected financial position of the HRA & General Fund Revenue Budgets for the 2016/17 financial year after nine months and to seek approval for a supplementary budget.

#### 2. Recommendations:

It is recommended that Scrutiny Resources Committee and the Executive note the report and Council notes and approves (where applicable):

- 2.1 The General Fund forecast financial position for the 2016/17 financial year;
- 2.2 The HRA forecast financial position for 2016/17 financial year;
- 2.3 The additional supplementary budget listed in Appendix C;
- 2.4 The outstanding Sundry Debt position as at December 2016;
- 2.5 The creditors' payments performance;

#### 3. Reasons for the recommendation:

- 3.1 To formally note the Council's projected financial position and to approve additional expenditure required during the financial year.

#### 4. What are the resource implications including non financial resources.

- 4.1 The impact on the General Fund working balance, HRA working Balance and Council Own Build working balance are set out in sections 8.3.6, 8.2.1 and 8.2.3 respectively.
- 4.2 A request for a supplementary budget totalling £59,000 has been included in the report. It has been approved by Council previously.

**5. Section 151 Officer comments:**

5.1 The report represents the projected financial position to 31 March 2017. In respect of the year end projections, there is a reduction in the estimated take from the General Fund working balance. The variance is down to increased income and reported underspends in a number of management units. The HRA is projecting a transfer back to the working balance at year end.

**6. What are the legal aspects?**

6.1 There are no legal issues identified .

**7. Monitoring Officer's comments:**

7.1 **The Monitoring Officer has no comment to make.**

**8. Report details:**

8.1 Financial Summary

<b>FUND</b>	<b>Planned Transfer (to) / from Working Balance</b>	<b>Budget Variance Over / (under)</b>	<b>Outturn Transfer 2016/17</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General Fund	2,348,775	(846,865)	1,501,910
HRA	142,125	(958,178)	(816,053)
Council own Build Houses	(38,020)	(6,000)	(44,020)

8.2 Housing Revenue Account (Appendix A)

8.2.1 The latest projection shows a transfer to the working balance. The projected increase is £816,053 to leave the working balance at £7,884,723.

<b>Movement</b>	<b>2016/17</b>
Opening HRA Balance, as at 01/04/16	£7,068,670
Deficit	£816,053
<b>Projected balance, as at 31/03/17</b>	<b>£7,884,723</b>

8.2.2 The key variances are as follows:

Management Unit	Over / (Underspend)	Detail
Housing Customers	(£25,500)	<ul style="list-style-type: none"> <li>A backdated refund has been received in respect of communal lighting electricity, due to over-estimated accounts.</li> </ul>
Sundry Land Maintenance	(£40,000)	<ul style="list-style-type: none"> <li>Significant progression of tree maintenance works is pending the appointment of a Housing Tree Officer in 2017-18, following Executive approval on 10 January 2017. In the interim, essential trees work are being undertaken as identified during routine surveys. A supplementary budget will be requested to carry forward these monies into 2017-18.</li> </ul>
Repairs & Maintenance Programme	(£320,000)	<ul style="list-style-type: none"> <li>This represents a combination of forecast savings, most notably due to: <ul style="list-style-type: none"> <li>- A projected £220k saving in respect of general reactive repairs which reflects the current pattern of reported faults; either reported by tenants or identified by Housing Customer Relation Officers when undertaking property inspections.</li> <li>- It is anticipated that £60k of the low maintenance and painting programme budget will need to slip into next financial year. Due to its listed status, the windows for Weirfield House need to be purpose made and the manufacturers are advising a 10 week delay. For this reason Executive approval will be sought to carry forward the under-spend into 2017-18.</li> </ul> </li> </ul>
Housing Assets	(£154,000)	<ul style="list-style-type: none"> <li>Predominantly reflects an £80k saving in respect of the stock condition survey following the outcomes of a tender process and slippage of £65k into 2017-18, as completion of the survey is expected to overlap financial years.</li> </ul>
Management Unit	Over /	Detail

	(Underspend)	
Rents	(£20,000)	• Reflects backdated rent increases in respect of lease agreements at Rennes House
Interest	(£100,000)	• A slight rise in interest rates coupled with higher than anticipated HRA balances (working balance, Major Repairs Reserve and capital receipts) is likely to result in additional investment income.

8.2.3 The Council's new properties at Rowan House and Knights Place form part of the overall Housing Revenue Account, but separate income and expenditure budgets are maintained in order to ensure that they are self-financing. There is a small projected variance to the projected surplus at the end of the third quarter.

<b>Movement</b>	<b>2016/17</b>
Opening Council Own Build, as at 01/04/16	£169,043
Surplus	44,020
<b>Projected balance, as at 31/3/17</b>	<b>£213,063</b>

### 8.3 General Fund (Appendix B)

8.3.1 The Service Committees show projected underspends of £153,519 against a revised budget of £15,028,649. The main variances are:

#### 8.3.2 **People Scrutiny Committee – (An underspend in total of £14,950)**

Management Unit	Over / (Underspend)	Detail
Affordable Housing Development	(75,070)	• Work is progressing on the detailed business case for the formation of a new Development Company, but this work will continue into 2017/18. A supplementary budget will be requested in order to carry forward any underspend.
Management Unit	Over /	Detail

	(Underspend)	
Private Sector Housing	32,000	<ul style="list-style-type: none"> <li>Redundancy costs arising from the senior management restructure to be funded from the Redundancy Reserve</li> <li>Additional employee costs due to a successful JE appeal</li> <li>Lower than anticipated level of Houses of Multiple Occupation licence fees</li> </ul>
General Fund Housing - Property	(90,000)	<ul style="list-style-type: none"> <li>Low turnover of Private Sector Leased and Extralet properties is expected to result in both higher than budgeted rental income and savings in void repair costs. Reactive repairs are also lower as a result of referrals back to the landlord in accordance with the lease agreements.</li> </ul>
Revenue Collection /Benefits	99,120	<ul style="list-style-type: none"> <li>Reduced level of invoices resulting from Real Time Information updates and the Fraud and Error Reduction Initiative Scheme</li> <li>Redundancy costs to be funded from the Redundancy Reserve</li> <li>Staff savings due to vacancies during restructure</li> </ul>

### 8.3.3 Place Scrutiny Committee – (An overspend in total of £127,821)

Management Unit	Over / (Underspend)	Detail
Parks & Green Spaces	(108,770)	<ul style="list-style-type: none"> <li>Underspend on pay due to vacant posts.</li> <li>Additional income from disposal assets (vehicle &amp; plant sales less than £10k), S106 income and rental income from park properties.</li> </ul>
Assistant Directors	287,000	<ul style="list-style-type: none"> <li>Due to redundancy costs associated with the implementation of the Senior Management Re-structure</li> </ul>
Management Unit	Over /	Detail

	(Underspend)	
Street Cleaning	157,510	<ul style="list-style-type: none"> <li>• Projected overspend on pay budgets, this is partially offset by the pay underspend in Parks &amp; Green Spaces</li> <li>• The cost of Graffiti Cleaning is anticipated to exceed the budget. The overspend is expected on pay and materials.</li> <li>• There is an underspend expected on fleet budgets.</li> </ul>
Cleansing Chargeable Services	63,300	<ul style="list-style-type: none"> <li>• The overspend is due to income from the trade refuse and recycling services being below target, together with some increased transport expenditure.</li> </ul>
Car Parking	(501,370)	<ul style="list-style-type: none"> <li>• Income from off street parking fees anticipated to exceed budget, partially offset by additional expenditure on equipment tools and materials.</li> <li>• The budget in respect of the transactions charges for paybyphone and credit cards will be exceeded.</li> </ul>
Arts & Events	69,200	<ul style="list-style-type: none"> <li>• The overspend is mainly due to increased expenditure associated with special events.</li> </ul>
Markets & Halls	51,000	<ul style="list-style-type: none"> <li>• Owing to a delay in the installation of the solar panels at the Matford Centre the income is anticipated to be below budget. In addition, income from ticket sales, and ancillary sales at the Corn Exchange, is below target, as is income from room bookings and business units at the Matford Centre.</li> </ul>
Museum Service	59,000	<ul style="list-style-type: none"> <li>• After a transfer from reserves of £29k, the anticipated overspend of £30k is mainly due to the RAMM shop opening later than originally anticipated.</li> </ul>
Contracted Sports Facilities	100,800	<ul style="list-style-type: none"> <li>• Revenue expenditure associated with the new sports centre complex has been brought forward into 2016/17 from future years. This will be funded from a transfer from reserves.</li> </ul>



#### 8.3.4 Corporate Scrutiny Committee – (An underspend in total of £266,390)

Management Unit	Over / (Underspend)	Detail
Property & Estates Services	(£127,050)	<ul style="list-style-type: none"> <li>The contingency budget in respect of the Asset Improvement and Maintenance Fund will not be fully spent in year.</li> </ul>
Corporate Property Assets	(£533,000)	<ul style="list-style-type: none"> <li>An underspend is anticipated on the Property Maintenance Fund budget.</li> <li>A request to carry forward an element of this underspend will be made at year end.</li> <li>This is to fund essential priorities in accordance with the Corporate Property Maintenance Strategy.</li> </ul>
Grants/Cent Supp/Consultation	£70,000	<ul style="list-style-type: none"> <li>An overspend is anticipated on the consultants' fees budget in respect of Press &amp; Public Relations and Policy Support.</li> </ul>
Unapportionable Overheads	£201,000	<ul style="list-style-type: none"> <li>The overspend reflects the additional superannuation strain payments.</li> </ul>
Human Resources	(50,230)	<ul style="list-style-type: none"> <li>Expenditure on pay expected to be less than the budget. A request to carry forward this underspend will be made at year end.</li> </ul>
IT Services	£74,200	<ul style="list-style-type: none"> <li>An overspend is anticipated relating to the budget payable to Strata Service Solutions. The Joint Executive Committee of Strata Service Solutions have advised that the planned saving is forecast to be lower than expected, and additional expenditure on agreed budgets has been charged to the general IT contract.</li> </ul>
Procurement	£66,300	<ul style="list-style-type: none"> <li>An overspend is forecast on this budget relating to Agency staffing.</li> </ul>

### 8.3.5 Other Financial Variations

Other items	Over / (Underspend)	Detail
Net Interest	(150,000)	<ul style="list-style-type: none"> <li>Continued low interest rates and advice not to borrow longer term from our advisors mean a reduction in the spend on interest. An increase in the amount of interest provided to the HRA has reduced the General Fund position.</li> </ul>
Repayment of debt	(109,221)	<ul style="list-style-type: none"> <li>Lower than forecast need to borrow leading to a reduced repayment of debt calculation.</li> </ul>
Business Rates Growth	310,000	<ul style="list-style-type: none"> <li>The impact of paying back the deficit on the Collection Fund, which is fully covered by an amount set aside in Earmarked reserves for this purpose. Business Rates are currently projected to be as per the estimate.</li> </ul>

### 8.3.6 General Fund Balance

In 2016/17 it is projected that there will be an overall net contribution from the General Fund Balance of £1,501,910. The minimum requirement for the General Fund working balance was approved by Council in February 2016 at £3 million.

<b>Movement</b>	<b>2016/17</b>
Opening Balance, as at 01/04/16	£5,516,722
Deficit	(£ 1,501,910)
<b>Balance, as at 31/03/17</b>	<b>£4,014,812</b>

### 8.3.7 Supplementary Budgets

There is a requirement for a further supplementary budgets in 2016/17. It is therefore proposed that a General Fund supplementary budget totalling £59,000, identified in Appendix C is approved in 2016/17.

## 8.4 OUTSTANDING SUNDRY DEBT

- 8.4.1 An aged debt analysis of the Council's sundry debts is shown in the table below. The latest data shown is to the end of February in order to demonstrate how for much of the debt, there is significant recovery in the two months after the data is run. This is due to the fact that our quarterly invoices are run just prior to the end of each quarter.

Age of Debt	March 2016	November 2016	February 2017
Up to 29 days (current)	£1,362,755	£929,016	£478,944
30 days – 1 Year	£1,923,474	£1,389,548	£1,114,238
1 – 2 years	£730,460	£1,174,178	£1,056,720
2 –3 years	£430,920	£394,762	£476,815
3 – 4 years	£258,353	£356,987	£361,651
4 – 5 years	£173,540	£167,513	£194,923
5 + years	£230,572	£292,438	£313,361
<b>Total</b>	<b>£5,110,074</b>	<b>£4,704,442</b>	<b>£3,996,652</b>

## 8.5 DEBT WRITE-OFFS

- 8.5.1 The following amounts have been written-off during 2016/17:

	2015/16 total	2016/17 (Qtr 3)
• Council Tax	£244,748	£361,329
• Business Rates	£533,862	£0
• Sundry Debt	£81,673	£43,635
• Housing Rents	£65,313	£64,835

## 8.6 CREDITOR PAYMENTS PERFORMANCE

- 8.6.1 Creditors' payments continue to be monitored in spite of the withdrawal of statutory performance indicator BVPI8. The percentage paid within 30 days was 94.22% for the first nine months of 2015/16 compared with 92.64% for 2015/16.

## 9. How does the decision contribute to the Council's Corporate Plan?

- 9.1 This is a statement of the projected financial position to the end of the 2016/17.

## 10. What risks are there and how can they be reduced?

- 10.1 The risks relate to overspending the Council budget and are mitigated by regular reporting to the Strategic Management Team and Members.

## 11. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?

- 11.1 Not applicable

**12. Are there any other options?**

12.1 Not applicable

**Assistant Director Finance**

**Local Government (Access to Information) Act 1972 (as amended)**

**Background papers used in compiling this report:-**

None

Contact for enquires:

Democratic Services (Committees)

Room 2.3

01392 265275

**HOUSING REVENUE ACCOUNT**  
**2016/17 REVENUE ESTIMATES - SUMMARY**  
as at 31 December 2016

**HOUSING REVENUE ACCOUNT**

ACTUAL TO DATE			YEAR END FORECAST				
PROFILED BUDGET	ACTUAL TO DATE	VARIANCE TO DATE	Code	APPROVED BUDGET	Qrt 2 FORECAST VARIANCE	Qrt 3 FORECAST VARIANCE	CURRENT OUTTURN FORECAST
£	£	£		£	£	£	£
543,836	413,836	(130,000)	85A1 MANAGEMENT	1,161,560	(54,000)	(12,800)	1,148,760
835,223	801,045	(34,178)	85A2 HOUSING CUSTOMERS	1,273,940	17,800	(7,700)	1,266,240
135,828	46,498	(89,330)	85A3 SUNDRY LAND MAINTENANCE	375,870	0	(40,000)	335,870
4,925,856	3,916,921	(1,008,935)	85A4 REPAIRS & MAINTENANCE PROGRAMME	6,112,390	(272,500)	(592,500)	5,519,890
0	0	0	85A5 REVENUE CONTRIBUTION TO CAPITAL	4,689,075	0	0	4,689,075
2,656,950	2,721,772	64,822	85A6 CAPITAL CHARGES	2,656,950	64,822	64,822	2,721,772
850,443	721,976	(128,467)	85A7 HOUSING ASSETS	1,521,790	(81,000)	(235,000)	1,286,790
(15,487,199)	(15,259,813)	227,386	85A8 RENTS	(19,563,510)	(15,000)	(35,000)	(19,598,510)
0	0	0	85B2 INTEREST	1,914,060	0	(100,000)	1,814,060
			85B4 MOVEMENT TO/(FROM) WORKING BALANCE	(142,125)	339,878	958,178	816,053
			<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
			<b>Working Balance 1 April 2016</b>	<b>7,068,670</b>		<b>31 March 2017</b>	<b>7,884,723</b>

**COUNCIL OWN BUILD SITES**

PROFILED BUDGET	ACTUAL TO DATE	VARIANCE TO DATE	Code	APPROVED BUDGET	Qrt 2 FORECAST VARIANCE	Qrt 3 FORECAST VARIANCE	CURRENT OUTTURN FORECAST
£	£	£		£	£	£	£
(7,113)	(9,663)	(2,550)	H006 ROWAN HOUSE	(7,700)	0	(2,000)	(9,700)
(41,187)	(51,576)	(10,389)	H007 KNIGHTS PLACE	(49,290)	(3,000)	(5,000)	(54,290)
0	0	0	H008 INTEREST	6,890	0	1,000	7,890
12,080	11,865	(215)	H009 CAPITAL CHARGES	12,080	0	0	12,080
			H010 MOVEMENT TO/(FROM) WORKING BALANCE	38,020	3,000	6,000	44,020
			<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
			<b>Working Balance 1 April 2016</b>	<b>169,043</b>		<b>31 March 2017</b>	<b>213,063</b>

This page is intentionally left blank

**GENERAL FUND**  
**2016/17 REVENUE ESTIMATES - SUMMARY**  
as at 30 December 2016

	Annual Budget £	Supplementary Budgets £	Revised Annual Budget £	Year End Forecast £	Variance to Budget £
SCRUTINY - PEOPLE	3,290,170	508,000	3,798,170	3,783,220	(14,950)
SCRUTINY - PLACE	8,701,050	1,117,369	9,818,419	9,946,240	127,821
SCRUTINY - CORPORATE	3,438,330	854,990	4,293,320	4,026,930	(266,390)
less Notional capital charges	(2,881,260)		(2,881,260)	(2,881,260)	0
<b><u>Service Committee Net Expenditure</u></b>	<b>12,548,290</b>	<b>2,480,359</b>	<b>15,028,649</b>	<b>14,875,130</b>	<b>(153,519)</b>
Net Interest	300,000		300,000	150,000	(150,000)
New Homes Bonus	(4,232,490)		(4,232,490)	(4,232,490)	0
Revenue Contribution to Capital	0		0	0	0
Minimum Revenue Provision	875,000		875,000	765,779	(109,221)
Voluntary Revenue Provision	2,000,000		2,000,000	2,000,000	0
<b><u>General Fund Expenditure</u></b>	<b>11,490,800</b>	<b>2,480,359</b>	<b>13,971,159</b>	<b>13,558,419</b>	<b>(412,740)</b>
Transfer To/(From) Working Balance	68,304	(2,417,079)	(2,348,775)	(1,501,910)	846,865
Transfer To/(From) Earmarked Reserves	631,490	(63,280)	568,210	(175,915)	(744,125)
<b><u>General Fund Net Expenditure</u></b>	<b>12,190,594</b>	<b>0</b>	<b>12,190,594</b>	<b>11,880,594</b>	<b>(310,000)</b>
Formula Grant	(5,802,225)		(5,802,225)	(5,802,225)	0
Business Rates Growth / Pooling Gain	(1,358,733)		(1,358,733)	(1,048,733)	310,000
CIL Income	0		0	0	0
Council Tax	(5,029,636)		(5,029,636)	(5,029,636)	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Working Balance March 2015

£ 5,516,722

£ 4,014,812

March 2016

This page is intentionally left blank



		Funded by	£	
<b>Corporate</b>				
Democratic Representation	Additional Staffing		59,000	Qtr 3
			<u>59,000</u>	
<b>Place</b>				
			<u>0</u>	
<b>People</b>				
			<u>0</u>	
<b>General Fund Total</b>			<u>59,000</u>	
<b>HRA Total</b>			<u>0</u>	
<b>Overall Total</b>			<u>59,000</u>	

This page is intentionally left blank

**REPORT TO** CORPORATE SERVICES SCRUTINY COMMITTEE,  
EXECUTIVE AND COUNCIL  
**Date of Meeting:** Corporate Services Scrutiny – 23 March 2017  
Executive – 11 April 2017  
Council – 25 April 2017  
**Report of:** Assistant Director Finance  
**Title:** Capital Monitoring Statement to 31 December 2016

**Is this a Key Decision?**

No

**Is this an Executive or Council Function?**

Council

**1. What is the report about?**

To report the current position in respect of the Council's revised annual capital programme and to advise Members of the anticipated level of deferred expenditure into future years.

The report seeks Member approval to amend the annual capital programme in order to reflect the reported variations.

**2. Recommendations:**

**It is recommended that Corporate Services Scrutiny Committee supports and the Executive recommends to Council to approve:**

- (i) **The revision of the annual capital programme to reflect the reported variations detailed in 8.4 and 8.5**

**3. Reasons for the recommendation:**

Local authorities are required to estimate the total of capital expenditure that it plans to incur during the financial year when it sets the prudential indicators for capital expenditure. This shows that its asset management and capital investment strategies are affordable, prudent and sustainable.

Capital expenditure is a significant source of risk and uncertainty since cost variations, delays and changing specifications are often features of large and complex capital projects.

In order to manage the risks associated with capital programming the annual capital programme is updated every three months to reflect any cost variations, slippage or acceleration of projects.

**4. What are the resource implications including non financial resources**

The financial resources required are set out in the body of this report.

**5. Section 151 Officer comments:**

This report has been prepared on behalf of the Section 151 Officer to set out the financial position of the Capital Programme as at 31 December 2016.

**6. What are the legal aspects?**

The capital expenditure system is framed by the Local Government and Housing Act 1989.

**7. Monitoring Officer's comments:**

This report raises no issues for the Monitoring Officer.

## 8. Report Details:

### CAPITAL MONITORING STATEMENT TO 31 DECEMBER 2016

#### 8.1 REVISIONS TO THE CAPITAL PROGRAMME

The 2016/17 Capital Programme, was last reported to Corporate Services Scrutiny Committee on 24 November 2016. Since that meeting the following changes have been made to the programme:

Description	£	Approval/Funding
<b>Capital Programme, as reported to Corporate Services Scrutiny Committee, 24 November 2016</b>	<b>23,209,770</b>	
Budget Deferred to 2017/18 & Beyond at Quarter 2	(4,160,740)	Approved by Council 13 December 2016
Overspends/(Underspends) reported at Quarter 2	90,610	
Flood Prevention Works – City Wide Property Level Protection	100,000	
Flood Prevention Works – Bowling Green Marshes Coastal defence Scheme	40,000	
RAMM Lift	30,000	
Smart Mobile Devices	60,000	
Acquisition of Social Housing (HRA)	104,950	Delegated Authority for Acquisition of Social Property (Council 24 April 2012).
<b>Revised Capital Programme</b>	<b>19,474,590</b>	

#### 8.2 PERFORMANCE

The revised capital programme for the current financial year is £19.175 million. During the first nine months of the year the Council spent £5.956 million on the programme, which equates to 30.58% of the revised programme. This compares with £10.271 million (53.6% being spent in the first nine months of 2015/16).

The current programme is detailed in Appendix 1. The Appendix shows a total forecast spend for 2016/17 of £13.009 million with £6.230 million of the programme potentially being deferred to 2017/18 and beyond.

Appendix 2 shows the approved budgets for 2017/18 with the 2016/17 budget to be carried forward to 2017/18 and beyond this quarter for Executive and Council to consider for approval.

Appendix 3 shows the overall position for those schemes which span more than one financial year.

### 8.3 AVAILABLE CAPITAL RESOURCES

The available capital resources for the General Fund for 2016/17 are £8.496 million of which £4 million will be carried forward to finance the Leisure Complex.

An estimated spend of £6.726 million is required of which £2.230 million will have to be funded from borrowing. The available capital resources for the HRA for 2016/17 are £18.138 million. An estimated spend of £6.283 million is required leaving £11.855 million to be carried forward into 2017/18. Appendix 4 sets out the forecast use of the resources available for the General Fund and the HRA and the likely amounts of borrowing that will be necessary to fund the capital programme over the next three years.

The value of actual capital receipts received in the quarter in respect of the General Fund and the HRA are:

	General Fund £	HRA £
<b>Balance as at 30 September 2016</b>	<b>0</b>	<b>1,360,106</b>
New Receipts	188,308	747,825
Less HRA Pooling		(107,815)
<b>Balance as at 31 December 2016</b>	<b>188,308</b>	<b>2,000,116</b>

### 8.4 EXPENDITURE VARIANCES

The main variances and issues concerning expenditure in 2016/17 are:

Scheme	Estimated Overspend / (Underspend) £	Reason
Guildhall, John Lewis and Mary Arches MSCP Alarms	(90,000)	In line with the property maintenance strategy a full fire risk assessment has been undertaken at these sites to determine need in accordance with compliance legislation. The outcome of the assessments is that only minor alterations are required and these can be funded from existing reactive budgets.
Budlake Road Resurfacing	(50,000)	The budget was provided on the condition that the road was brought up to a standard acceptable to DCC for adoption. Their survey revealed that this would cost in the region of £160k. The project is therefore not achievable.

Electrical Re-wiring	(95,587)	A saving is forecast in respect of re-wires to void properties, as lower than anticipated level of electrical re-wires required following electrical inspection
Fire Alarm – Russett House	(30,000)	Due to the change in use from offices to flats (38 and 38A) the fire alarm no longer requires replacing in accordance with fire regulations

## 8.5 SCHEMES TO BE DEFERRED TO 2017/18 AND BEYOND

Schemes which have been identified as being wholly or partly deferred to 2017/18 and beyond are:

Scheme	16/17 Budget £	Budget to be Deferred £	Reason
Temporary Accommodation Purchase	300,000	300,000	It is likely that a property will be purchased in 2017/18.
Play Area Refurbishments	153,830	75,000	This code holds the funds for nine projects. One of these relates to an area which has just been transferred to us by DCC. We have to now go out to tender and public consultation. The second project is waiting for consent from Railtrack.
Exhibition Way Bridge Maintenance	39,580	39,580	We are waiting the DCC bridge inspectors report. If the future of the bridge is pedestrian / light traffic the budget may well be sufficient to undertake repairs. If the land is to be developed the cost of a load bearing structural repair over a railway line could cost four times the amount budgeted.
Repair Canal Bank at M5	44,550	40,000	We are working with the RSPB, Environment Agency and Natural England to agree a Habitat Regulations Assessment. This is a SSSI and the window within which works are permitted is very limited, hence anticipated completion is now delayed until next winter.
Heavitree Church Retaining Wall	55,000	30,000	The area of wall that is bulging out will be completed by March. This is a very old wall structurally, it is likely that once the initial area is exposed the adjacent areas will break free. We anticipate a domino effect and the final costs will be determined by the extent of works necessary to achieve stability.

Bus Station Construction	1,096,580	30,710	Both projects are still on schedule, these amounts reflect minor variations in the profiling of the budget to reflect actual expenditure to date plus expected future expenditure.
Leisure Complex – Build Project	1,362,800	(73,570)	
Energy Conservation	86,000	86,000	Plans to provide external wall insulation to 18 properties are programmed for 2017/18. This budget is required to be slipped into next financial year, so that it can be amalgamated with the 2017/18 budget provision and undertaken as one contract.
LAINGS Refurbishments	219,300	140,000	The extensive refurbishment of 17 LAINGS properties has been delayed as a result of higher than budgeted tender prices. An options appraisal is currently being undertaken.
Communal Areas	48,820	48,820	Planned improvements to flooring in communal areas have been delayed due to issues with the floor adhesive. Officers are currently working with the manufacturer to resolve the issue before rolling out planned works.
Whipton Barton House Water Mains	50,000	50,000	Officers have been working with South West Water in respect of wayleaves. Works have therefore been delayed until the necessary arrangements are in place.
Re-roofing Works Shilhay	165,000	155,780	The contract for this scheme is currently out to tender with tenders due back on 2 February. A 30 day consultation with leaseholders will then follow. Works are therefore not expected to start on site until May/June 2017.
COB Wave 2 – Rennes House car park	2,171,030	261,620	The budget for the development of this site has been re-profiled in accordance with the latest cash-flow projections. Progress on site has been slightly impeded by freezing temperatures affecting the laying of blockwork. However, completion of this development is still scheduled for September 2017.

St Loyes Extra Care	4,294,120	3,839,732	<p>The budget for this new build scheme has been re-profiled in accordance with the latest cash-flow projections.</p> <p>Significant slippage of this scheme has occurred as original tender prices were higher than expected which necessitated a second tender process. This was reported to committee as a budgetary risk in June and September. The outcomes of the second tender process are due by mid-March. This scheme therefore remains a budgetary risk until such time as full scheme costs are known. A report will be prepared for Executive on 11 April to update Members.</p>
Acquisition of Social Housing – Open Market	1,000,000	1,000,000	<p>Officers are currently identifying opportunities to buy-back former council homes along with new builds both inside and outside the local authority area. It is anticipated that completions will take place in the next financial year.</p>

**9. How does the decision contribute to the Council’s Corporate Plan?**

The Capital Programme contributes to all of the key purposes, as set out in the Corporate Plan.

**10. What risks are there and how can they be reduced?**

Areas of budgetary risk are highlighted to committee as part of the quarterly budget monitoring updates.

**11. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?**

No impact

**12. Are there any other options?**

No

**Nicola Matthews-Morley, Principal Accountant - Corporate**

**Local Government (Access to Information) Act 1972 (as amended)**

**Background papers used in compiling this report:**

None

Contact for enquiries:  
Democratic Services (Committees)  
Room 2.3  
(01392) 265275



## CAPITAL MONITORING TO 31 DECEMBER 2016

	2016/17 Capital Programme	2016/17 Spend to 31 December	2016/17 Forecast Spend	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£	£
<b>PEOPLE</b>					
<b>HELP ME FIND SOMEWHERE TO LIVE</b>					
Disabled Facility Grants	664,290	312,759	664,290		
Warm Up Exeter/PLEA Scheme	163,650	85,361	163,650		
Wessex Loan Scheme	112,260	0	112,260		
WHIL Empty Properties	189,000	0	189,000		
The Haven	5,340	0	5,340		
Temporary Accommodation Purchase	300,000	0	0	300,000	
<b>PEOPLE TOTAL</b>	<b>1,434,540</b>	<b>398,120</b>	<b>1,134,540</b>	<b>300,000</b>	<b>0</b>

	2016/17 Capital Programme	2016/17 Spend to 31 December	2016/17 Forecast Spend	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£	£
<b>PLACE</b>					
<b>KEEP PLACE LOOKING GOOD</b>					
Play Area Refurbishments	153,830	62,135	78,830	75,000	
Topsham Recreation Ground	3,530	0	3,530		
Rougemont Gardens - Path & Railings	37,000	195	37,000		
Exhibition Way Bridge Maintenance	39,580	0	0	39,580	
Canal Bank Repairs & Strengthening	5,750	1,111	5,750		
Repair to Turf Lock Gates	30,630	30,632	30,630		
Repair Canal Bank at M5	44,550	0	4,550	40,000	
Replace Car Park Ticket Machines	209,520	209,521	209,520		
Queen's Crescent CPO	18,000	0	18,000		
Canal Pontoon	26,220	3,244	26,220		
<b>KEEP ME/MY ENVIRONMENT SAFE &amp; HEALTHY</b>					
Heavitree Church Retaining Wall	55,000	0	25,000	30,000	
Northernhay Driveway	60,000	0	60,000		
Vehicle Replacement Programme	600,000	538,367	600,000		
Mincinglake Reed Beds and Storage Ponds	6,530	4,148	6,530		
Guildhall, John Lewis & Mary Arches MSCP Fire Alarms	90,000	0	0		(90,000)
Car Park Surfacing - Haven Road	30,000	0	16,700	13,300	
Replace Lifts at Mary Arches MSCP	100,000	0	100,000		
Budlake Road Resurfacing	50,000	0	0		(50,000)
Farmers Market Electricity Supply	30,000	12,887	30,000		
Riverside Arches	60,000	0	60,000		
City Wide Property Level Protection	100,000	1,650	100,000		
Topsham - Bowling Green Marshes	40,000	0	40,000		

	2016/17 Capital Programme	2016/17 Spend to 31 December	2016/17 Forecast Spend	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£	£
<b>PROVIDE GREAT THINGS FOR ME TO SEE &amp; DO</b>					
Sports Facilities Refurbishment	92,550	4,118	92,550		
Passenger Lift at RAMM	75,000	1,120	75,000		
RAMM Shop	65,500	68,173	68,173		2,673
Livestock Centre Roof Replacement	7,380	0	7,380		
St Nicholas Priory	115,000	3,490	115,000		
<b>MAINTAIN THE ASSETS OF OUR CITY</b>					
RAMM Roof Access Improvements	68,500	0	68,500		
<b>DELIVER GOOD DEVELOPMENT</b>					
Newcourt Community Hall (S106)	5,920	2,155	2,155		(3,765)
Newcourt Community Hall (Grant)	26,670	26,672	26,670		
Countess Wear - Village Hall	75,000	75,000	75,000		
Beacon Heath Martial Arts & Boxing Club - New Roof	20,810	4,508	20,810		
Devonshire Place (Landscaping)	350	0	350		
Alphington Village Hall (Repairs & Extension)	50,000	32,621	41,300	8,700	
St Sidwells Community Centre	22,380	22,366	22,380		
Ibstock Environmental Improvements	1,400	1,020	1,400		
Bus Station Construction	1,096,580	581,927	1,065,870	30,710	
Leisure Complex - Build Project	1,362,800	772,595	1,436,370	(73,570)	
<b>PLACE TOTAL</b>	<b>4,875,980</b>	<b>2,459,655</b>	<b>4,571,168</b>	<b>163,720</b>	<b>(141,092)</b>

	2016/17 Capital Programme	2016/17 Spend to 31 December	2016/17 Forecast Spend	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£	£
<b>CORPORATE SERVICES</b>					
<b>WELL RUN COUNCIL</b>					
Annual Contribution to Strata	53,900	53,904	53,900		
Idox System for Planning	129,610	19,670	129,610		
HR System	67,130	20,396	67,130		
Convergence Projects	142,960	5,285	142,960		
eFinancials - Version 5	100,000	15,527	100,000		
Guildhall Wi-Fi	17,000	13,871	17,000		
Customer Contact Platform	205,000	26,200	205,000		
Smart Mobile Devices	60,000	0	60,000		
Invest to Save Opportunities	100,000	0	100,000		
Civic Centre Replacement Doors	15,000	688	15,000		
Energy Saving Projects	30,000	28,167	30,000		
Capitalised Staff Costs	100,000	0	100,000		
<b>CORPORATE SERVICES TOTAL</b>	<b>1,020,600</b>	<b>183,709</b>	<b>1,020,600</b>	<b>0</b>	<b>0</b>

	2016/17 Capital Programme	2016/17 Spend to 31 December	2016/17 Forecast Spend	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£	£
<b>HRA</b>					
<b>INVESTMENT IN EXISTING STOCK</b>					
Adaptations	450,000	400,386	450,000		
Rendering of Council Dwellings	0	15,841	15,841		15,841
Environmental Improvements - General	30,000	10,356	15,000	15,000	
Re-roofing	236,500	7,695	236,500		
Energy Conservation	86,000	0	0	86,000	
LAINGS Refurbishments	219,300	70,660	79,300	140,000	
Kitchen Replacement Programme	468,610	200,856	468,610		
Bathroom Replacement Programme	398,280	212,214	398,280		
Other Works	23,950	32,500	32,500		8,550
Fire Precautionary Works to Flats	250,000	179,821	250,000		
Communal Areas	48,820	0	0	48,820	
Structural Repairs	55,000	10,203	15,000	40,000	
Rennes House Structural Works	129,090	42,180	80,680	48,410	
Common Area Footpaths/Wall Improvements	494,050	272,526	494,050		
Lift Replacement - 98 Sidwell Street	63,000	63,111	63,111		111
Soil Vent Pipe Replacement	25,000	2,955	10,000		(15,000)
Electrical Central Heating	18,750	0	0		(18,750)
Faraday House Roof Replacement	7,020	7,024	7,024		4
Electrical Re-wiring	778,100	170,962	664,513	18,000	(95,587)
Central Heating Programme	50,000	40,046	70,000		20,000
Boiler Replacement Programme	145,090	132,591	165,090		20,000
Fire Alarm Replacement - Russet House	30,000	0	0		(30,000)
Fire Risk Assessment Works	60,000	0	27,450	32,550	
New Water Mains at Whipton Barton House	50,000	0	0	50,000	
Re-roofing Replacement Works - Shilhay	165,000	9,220	9,220	155,780	

	2016/17 Capital Programme	2016/17 Spend to 31 December	2016/17 Forecast Spend	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£	£
<b>INFORMATION TECHNOLOGY</b>					
Replacement Housing Management System	125,000	0	108,000	17,000	
<b>PROVISION OF NEW COUNCIL HOMES</b>					
Social Housing Acquisitions - Section 106	271,760	110,206	271,760		
Social Housing Acquisitions - Open Market	1,000,000	0	0	1,000,000	
COB Wave 2 - Rennes Car Park	2,171,030	545,193	1,896,344	274,686	
St Loyes Extracare Scheme	4,294,120	377,850	454,388	3,839,732	
<b>HRA TOTAL</b>	<b>12,143,470</b>	<b>2,914,395</b>	<b>6,282,661</b>	<b>5,765,978</b>	<b>(94,831)</b>
<b>TOTAL CAPITAL BUDGET</b>	<b>19,474,590</b>	<b>5,955,879</b>	<b>13,008,969</b>	<b>6,229,698</b>	<b>(235,923)</b>

## BUDGETS CARRIED FORWARD TO 2017/18 AND BEYOND

	2017/18 Budget as per Budget Book	Proposed Budget to be Carried Forward to 2017/18 and Beyond at Qtr 3	Total 2017/18 Capital Programme	2018/19 as per Budget Book	Proposed Budget to be Carried Forward to 2018/19 and Beyond at Qtr 3	Total 2018/19 Capital Programme
	£	£	£	£	£	£
<b>PEOPLE</b>						
<b>HELP ME FIND SOMEWHERE TO LIVE</b>						
Disabled Facility Grants	379,000	0	<b>379,000</b>	379,000	0	<b>379,000</b>
Temporary Accommodation Purchase	284,950	300,000	<b>584,950</b>		0	<b>0</b>
<b>PEOPLE TOTAL</b>	<b>663,950</b>	<b>300,000</b>	<b>963,950</b>	<b>379,000</b>	<b>0</b>	<b>379,000</b>
<b>PLACE</b>						
<b>KEEP PLACE LOOKING GOOD</b>						
Play Area Refurbishments		75,000	<b>75,000</b>			<b>0</b>
Exhibition Way Bridge Maintenance		39,580	<b>39,580</b>			<b>0</b>
Repair Canal Bank at M5		40,000	<b>40,000</b>			<b>0</b>
<b>KEEP ME/MY ENVIRONMENT SAFE &amp; HEALTHY</b>						
Heavitree Church Retaining Wall		30,000	<b>30,000</b>			<b>0</b>
Vehicle Replacement Programme	977,000	0	<b>977,000</b>	400,000		<b>400,000</b>
Car Park Surfacing - Haven Road		13,300	<b>13,300</b>			<b>0</b>
Bowling Green Marshes Coastal Defence Scheme	260,000	0	<b>260,000</b>			<b>0</b>
Topsham Flood Gates (Ferry Road/The Strand)	100,000		<b>100,000</b>			<b>0</b>
Exeter Flood Alleviation Scheme	200,000		<b>200,000</b>			<b>0</b>
RAMM Air Monitoring Equipment	90,000		<b>90,000</b>			<b>0</b>
<b>PROVIDE GREAT THINGS FOR ME TO SEE &amp; DO</b>						
Sports Facilities Refurbishment	56,430	0	<b>56,430</b>	56,430		<b>56,430</b>
<b>DELIVER GOOD DEVELOPMENT</b>						
Newcourt Community Hall (Grant)	9,570	0	<b>9,570</b>			<b>0</b>
Newtown Community Centre (1st Grant)	50,000	0	<b>50,000</b>			<b>0</b>
Newtown Community Centre (2nd Grant)	46,750	0	<b>46,750</b>			<b>0</b>
Countess Wear - Village Hall		0	<b>0</b>			<b>0</b>
Beacon Heath Martial Arts & Boxing Club - New Roof		0	<b>0</b>			<b>0</b>

	2017/18 Budget as per Budget Book	Proposed Budget to be Carried Forward to 2017/18 and Beyond at Qtr 3	Total 2017/18 Capital Programme	2018/19 as per Budget Book	Proposed Budget to be Carried Forward to 2018/19 and Beyond at Qtr 3	Total 2018/19 Capital Programme
	£	£	£	£	£	£
Devonshire Place (Landscaping)		0	0			0
Alphington Village Hall (Repairs & Extension)		8,700	8,700			0
St Sidwells Community Centre		0	0			0
Heavitree Environmental Improvements		0	0			0
Ibstock Environmental Improvements		0	0			0
Bus Station Construction	3,806,520	22,810	3,829,330	1,223,140	7,900	1,231,040
Leisure Complex - Build Project	14,937,750	(58,900)	14,878,850	5,313,580	(14,670)	5,298,910
<b>PLACE TOTAL</b>	<b>20,534,020</b>	<b>170,490</b>	<b>20,704,510</b>	<b>6,993,150</b>	<b>(6,770)</b>	<b>6,986,380</b>

**CORPORATE SERVICES****WELL RUN COUNCIL**

Annual Contribution to Strata	53,900	0	53,900	53,900		53,900
Idox System for Planning	18,700	0	18,700			0
Convergence Projects	186,690	0	186,690			0
Condition Surveys - Priority 1	20,000	0	20,000			0
Condition Surveys - Priority 2	45,500	0	45,500			0
Customer Contact Platform	45,000	0	45,000	30,000		30,000
Energy Saving Projects	1,614,550	0	1,614,550			0
Capitalised Staff Costs	100,000	0	100,000	100,000		100,000
<b>CORPORATE SERVICES TOTAL</b>	<b>2,084,340</b>	<b>0</b>	<b>2,084,340</b>	<b>183,900</b>	<b>0</b>	<b>183,900</b>

**HRA****INVESTMENT IN EXISTING STOCK**

Adaptations	500,000	0	500,000	500,000		500,000
Environmental Improvements - General	40,000	15,000	55,000	40,000		40,000
Re-roofing	1,190,300	0	1,190,300	1,205,910		1,205,910
Energy Conservation	190,000	86,000	276,000	170,000		170,000
Garage Upgrades	100,000	0	100,000	100,000		100,000
LAINGS Refurbishments	1,986,910	140,000	2,126,910	529,050		529,050
Kitchen Replacement Programme	587,500	0	587,500	616,880		616,880
Balcony Walkway Improvements	105,000	0	105,000	105,000		105,000
Bathroom Replacement Programme	462,500	0	462,500	485,630		485,630
Other Works	50,000	0	50,000	50,000		50,000
Fire Precautionary Works to Flats	250,000	0	250,000	0		0



	2017/18 Budget as per Budget Book	Proposed Budget to be Carried Forward to 2017/18 and Beyond at Qtr 3	Total 2017/18 Capital Programme	2018/19 as per Budget Book	Proposed Budget to be Carried Forward to 2018/19 and Beyond at Qtr 3	Total 2018/19 Capital Programme
	£	£	£	£	£	£
Communal Areas	110,160	48,820	158,980	112,360		112,360
Structural Repairs	150,000	40,000	190,000	150,000		150,000
Rennes House Structural Works	1,477,910	48,410	1,526,320	2,393,000		2,393,000
Common Area Footpaths/Wall Improvements	1,200,000	0	1,200,000	0		0
Soil Vent Pipe Replacement	25,500	0	25,500	26,000		26,000
Electrical Central Heating	19,120	0	19,120	19,510		19,510
Smoke/Fire Alarms - Older Persons	100,000	0	100,000	0		0
Electrical Re-wiring	1,648,000	18,000	1,666,000	1,091,320		1,091,320
Central Heating Programme	167,540	0	167,540	170,880		170,880
Boiler Replacement Programme	357,000	0	357,000	364,000		364,000
Communal Doors and Screens	301,870	0	301,870	342,370		342,370
Fire Risk Assessment Works	402,000	32,550	434,550	63,000		63,000
Re-roofing Replacement Works - Shilhay	665,000	155,780	820,780	0		0
Window Replacements	746,000	0	746,000	760,920		760,920
ZEBCat Project	0	0	0	480,000		480,000
<b>INFORMATION TECHNOLOGY</b>						
Replacement Housing Management System	125,000	17,000	142,000	0		0
<b>PROVISION OF NEW COUNCIL HOMES</b>						
Social Housing Acquisitions - Section 106	440,000	0	440,000	500,000		500,000
COB Wave 2 - Rennes Car Park	1,471,830	274,686	1,746,516	0		0
St Loyes Extracare Scheme	4,032,710	3,839,732	7,872,442	5,820,100		5,820,100
<b>HRA TOTAL</b>	<b>18,901,850</b>	<b>5,765,978</b>	<b>24,667,828</b>	<b>16,095,930</b>	<b>0</b>	<b>16,095,930</b>
<b>TOTAL CAPITAL BUDGET</b>	<b>42,184,160</b>	<b>6,236,468</b>	<b>48,420,628</b>	<b>23,651,980</b>	<b>(6,770)</b>	<b>23,645,210</b>

## CAPITAL SCHEMES SPANNING MORE THAN ONE FINANCIAL YEAR

	Total Capital Budget to end of 2016/17	Total Spend Up to 31 December 2016	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£
<b>PEOPLE</b>				
<b>HELP ME FIND SOMEWHERE TO LIVE</b>				
The Haven	250,000	244,654	0	0
<b>PEOPLE TOTAL</b>	<b>250,000</b>	<b>244,654</b>	<b>0</b>	<b>0</b>
<b>PLACE</b>				
<b>KEEP PLACE LOOKING GOOD</b>				
Topsham Recreation Ground	56,730	53,177	0	0
Rougemont Gardens - Path & Railings	50,000	13,195	0	0
Exhibition Way Bridge Maintenance	45,000	5,415	39,580	0
Repair to Turf Lock Gates	145,310	145,314	0	0
Repair Canal Bank at M5	60,000	15,451	40,000	0
<b>KEEP ME/MY ENVIRONMENT SAFE &amp; HEALTHY</b>				
Mincinglake Reed Beds and Storage Ponds	28,350	25,968	0	0
<b>PROVIDE GREAT THINGS FOR ME TO SEE &amp; DO</b>				
RAMM Shop	68,000	70,673	0	2,673
Livestock Centre Roof Replacement	1,250,000	1,242,624	0	0
<b>DELIVER GOOD DEVELOPMENT</b>				
Newcourt Community Hall (S106)	61,780	58,017	0	(3,763)
Newcourt Community Hall (Grant)	60,180	60,178	0	0
Newtown Community Centre (2nd Grant)	3,250	3,238	0	0
Beacon Heath Martial Arts & Boxing Club - New Roof	21,810	5,508	0	0
Devonshire Place (Landscaping)	13,690	13,345	0	0
St Sidwells Community Centre	40,000	39,993	0	0
Bus Station Construction	1,220,340	705,683	30,710	0
Leisure Complex - Build Project	2,824,590	2,234,387	(73,570)	0
<b>PLACE TOTAL</b>	<b>5,949,030</b>	<b>4,692,167</b>	<b>36,720</b>	<b>(1,090)</b>

	Total Capital Budget to end of 2016/17	Total Spend Up to 31 December 2016	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£
<b>HRA</b>				
<b>PROVISION OF NEW COUNCIL HOMES</b>				
COB Wave 2 - Rennes Car Park	2,438,941	813,104	274,686	0
St Loyes Extracare Scheme	4,863,226	946,956	3,839,732	0
<b>HRA TOTAL</b>	<b>7,302,167</b>	<b>1,760,060</b>	<b>4,114,418</b>	<b>0</b>
<b>TOTAL CAPITAL BUDGET</b>	<b>13,501,197</b>	<b>6,696,880</b>	<b>4,151,138</b>	<b>(1,090)</b>

GENERAL FUND	2016-17 £	2017-18 £	2018-19 £	2019-20 £	Future Years £	TOTAL £
<b>CAPITAL RESOURCES AVAILABLE</b>						
GF Capital Receipts	4,435,045	2,334,950				6,769,995
Disabled Facility Grant	671,330	379,000	379,000	379,000	379,000	2,187,330
New Homes Bonus	1,622,867	12,292,788				13,915,655
Community Infrastructure Levy	1,065,870	4,404,179	2,529,951			8,000,000
Other - Grants/External Funding/Reserves/S106	253,601	635,000				888,601
<b>Total Resources Available</b>	<b>8,048,713</b>	<b>20,045,917</b>	<b>2,908,951</b>	<b>379,000</b>	<b>379,000</b>	<b>31,761,581</b>
<b>GENERAL FUND CAPITAL PROGRAMME</b>						
Capital Programme	7,331,120	23,282,310	7,556,050	989,330	532,900	39,691,710
Overspends/(Savings)	(141,092)					(141,092)
Slippage	(463,720)	470,490	(6,770)			0
<b>Total General Fund</b>	<b>6,726,308</b>	<b>23,752,800</b>	<b>7,549,280</b>	<b>989,330</b>	<b>532,900</b>	<b>39,550,618</b>

<b>UNCOMMITTED CAPITAL RESOURCES:</b>						
Capital Receipts Brought Forward	447,634	4,000,000	4,000,000	0	0	447,634
Resources in Year	8,048,713	20,045,917	2,908,951	379,000	379,000	31,761,581
Less Capital Receipts to carry forward	(4,000,000)	(4,000,000)	0	0	0	0
Less Estimated Spend in Year	(6,726,308)	(23,752,800)	(7,549,280)	(989,330)	(532,900)	(39,550,618)
<b>Borrowing Requirement</b>	<b>2,229,962</b>	<b>3,706,883</b>	<b>640,329</b>	<b>610,330</b>	<b>153,900</b>	<b>7,341,404</b>
Uncommitted Capital Receipts	0	0	0	0	0	0

## HRA AVAILABLE RESOURCES

HOUSING REVENUE ACCOUNT	2016-17 £	2017-18 £	2018-19 £	2019-20 £	2020-21 £	TOTAL £
<b>CAPITAL RESOURCES AVAILABLE</b>						
Usable Receipts Brought Forward						2,898,176
Major Repairs Reserve Brought Forward						6,310,319
Other HRA Sales	174,222	0	0	0		174,222
RTB sales	2,250,000	500,000	500,000	500,000	400,000	4,150,000
Hand over to Housing Association / Surrender back to DCLG	(1,500,000)	0	0	0	0	(1,500,000)
Major Repairs Reserve	2,721,772	2,935,930	2,935,930	2,935,930	2,935,930	14,465,492
Revenue Contributions to Capital	4,689,075	6,496,642	4,496,555	2,500,000	2,500,000	20,682,272
External contributions	139,562	275,134	0	0	0	414,696
Grant funding	0	1,117,500	588,500	0	0	1,706,000
Commuted sums	454,388	464,714	5,395,633	181,281	0	6,496,016
<b>Total Resources available</b>	<b>8,929,019</b>	<b>11,789,920</b>	<b>13,916,618</b>	<b>6,117,211</b>	<b>5,835,930</b>	<b>55,797,193</b>
<b>CAPITAL PROGRAMME</b>						
HRA Capital Programme	12,143,470	20,606,482	16,043,957	6,293,704	5,897,814	60,985,427
Dec - Overspends / (Savings)	(94,831)					(94,831)
Dec - Slippage / Re-profiling	(5,765,978)					(5,765,978)
<b>Total Housing Revenue Account</b>	<b>6,282,661</b>	<b>20,606,482</b>	<b>16,043,957</b>	<b>6,293,704</b>	<b>5,897,814</b>	<b>55,124,618</b>
<b>UNCOMMITTED CAPITAL RESOURCES:</b>						
Usable Receipts Brought Forward	2,898,176	3,217,447	855,968	355,968	355,968	2,898,176
Major Repairs Reserve Brought Forward	6,310,319	8,637,406	2,182,323	554,984	378,491	6,310,319
Resources in Year	8,929,019	11,789,920	13,916,618	6,117,211	5,835,930	46,588,698
Less Estimated Spend	(6,282,661)	(20,606,482)	(16,043,957)	(6,293,704)	(5,897,814)	(55,124,618)
Uncommitted Capital Resources	11,854,853	3,038,291	910,952	734,459	672,575	672,575
<b>WORKING BALANCE RESOURCES:</b>						
Balance Brought Forward	7,068,670	7,884,723	5,484,948	4,891,836	5,713,555	7,068,670
HRA Balance Transfer - Surplus/(Deficit)	(142,125)	(2,303,775)	(593,112)	821,719	594,774	(1,622,519)
June forecast overspend	(26,188)					(26,188)
September forecast savings	366,066					366,066
December forecast savings	522,300					522,300
December forecast underspends/carry forward	96,000	(96,000)				0
Balance Carried Forward	7,884,723	5,484,948	4,891,836	5,713,555	6,308,329	6,308,329
Balance Resolved to be Retained	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)
	3,884,723	1,484,948	891,836	1,713,555	2,308,329	2,308,329
<b>TOTAL AVAILABLE CAPITAL RESOURCES</b>	<b>15,739,576</b>	<b>4,523,239</b>	<b>1,802,788</b>	<b>2,448,014</b>	<b>2,980,904</b>	<b>2,980,904</b>

This page is intentionally left blank

**REPORT TO** SCRUTINY COMMITTEE CORPORATE  
**Date of Meeting:** 23 MARCH 2017  
**Report of:** Assistant Director Finance  
**Title:** Budget Monitoring Report to 31 December 2016

**Is this a Key Decision?**

No

**Is this an Executive or Council Function?**

Council

**1. What is the report about?**

This report advises Members of any material differences to the revised budget in respect of Corporate Committee.

**2. Recommendations:**

**That Members of Scrutiny Committee – Corporate note the content of this report in order to be satisfied that prudent steps are being taken to address the key areas of budgetary pressure highlighted in this report.**

**3. Reasons for the recommendation:**

Local authorities have a statutory duty to set and monitor their budgets during the year and to take any actions necessary because of potential overspending or potential shortfalls in income. Members are therefore presented with a quarterly financial update in respect of Corporate.

**4. What are the resource implications including non financial Corporate**

The financial resources required to deliver Corporate Services during 2016-17 are set out in the body of this report.

**5. Section 151 Officer comments:**

This report has been prepared on behalf of the Section 151 Officer to set out the projected financial position of Corporate Services as at 31 March 2017.

**6. What are the legal aspects?**

Part 2 of the Local Government Act 2003 provides the legislative framework for the process of setting and managing budgets. In particular, Section 28 of the 2003 Act requires local authorities to monitor their budgets during the financial year.

**7. Monitoring Officer's comments:**

This report raises no issues for the Monitoring Officer.

**8. Report Details:**

**Corporate Budget Monitoring to 31 December 2016**

**8.1 Key Variations from Budget**

The current forecast suggests that net expenditure for this committee will decrease from the revised budget by a total of £283,650 after transfers from reserves and revenue contributions to capital, as detailed in Appendix 1. This represents a variation of 6.61% from the revised budget. This includes supplementary budgets of £854,990 already agreed previously.

8.2 The significant variations (by management unit) are:

MU Code	Management Unit	Over / (Underspend)	Detail
83A1	Property & Estates Services	(£127,050)	<ul style="list-style-type: none"> <li>The contingency budget in respect of the Asset Improvement and Maintenance Fund will not be fully spent in year.</li> </ul>
83C5	Corporate Property Assets	(£533,000)	<ul style="list-style-type: none"> <li>An underspend is anticipated on the Property Maintenance Fund budget.</li> <li>A request to carry forward an element of this underspend will be made at year end.</li> <li>This is to fund essential priorities in accordance with the Corporate Property Maintenance Strategy.</li> </ul>
86A6	Grants/Cent Supp/Consultation	£70,000	<ul style="list-style-type: none"> <li>An overspend is anticipated on the consultants' fees budget in respect of Press &amp; Public Relations and Policy Support.</li> </ul>
86A7	Unapportionable Overheads	£201,000	<ul style="list-style-type: none"> <li>The overspend reflects the additional superannuation strain payments.</li> </ul>
86B3	Human Resources	(50,230)	<ul style="list-style-type: none"> <li>Expenditure on pay expected to be less than the budget.</li> <li>A request to carry forward this underspend will be made at year end.</li> </ul>
86B6	IT Services	£74,200	<ul style="list-style-type: none"> <li>An overspend is anticipated relating to the budget payable to Strata Service Solutions. The Joint Executive Committee of Strata Service Solutions have advised that the planned saving is forecast to be lower than expected, and additional expenditure on agreed budgets has been charged to the general IT contract.</li> </ul>
86B8	Procurement	£66,300	<ul style="list-style-type: none"> <li>An overspend is forecast on this budget relating to Agency staffing.</li> </ul>

**9. How does the decision contribute to the Council's Corporate Plan?**

Corporate budgets contribute to 3 key purposes, as set out in the Corporate Plan; maintain the assets of our city, well run Council and customer access to help me with my housing and financial problem.

**10. What risks are there and how can they be reduced?**

An action plan addressing the key areas of budgetary risks within Corporate will be included if and when they arise.



**11. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?**

No impact

**12. Are there any other options?**

No

**DAVE HODGSON**

**Assistant Director Finance**

**Author: Marie Holt / Paul Matravers**

**Local Government (Access to Information) Act 1972 (as amended)**

**Background papers used in compiling this report:**

None

Contact for enquiries:

Democratic Services (Committees)

Room 2.3

(01392) 265275

This page is intentionally left blank

CORPORATE SERVICES SCRUTINY COMMITTEE  
OUTTURN

APRIL 2016 TO DECEMBER 2016

ACTUAL TO DATE			CODE	YEAR END FORECAST				
PROFILED BUDGET	ACTUAL TO DATE	VARIANCE TO DATE		APPROVED BUDGET	CURRENT OUTTURN FORECAST	FORECAST VARIANCE	QTR 2 FORECAST VARIANCE	QTR 1 FORECAST
£	£	£		£	£	£	£	£
(2,954,113)	(2,956,057)	(1,944)	83A1	(2,554,990)	(2,682,040)	(127,050)	(67,120)	12,660
(37,231)	(36,479)	752	83C4	(28,710)	(26,940)	1,770	1,770	0
1,501,826	702,987	(798,839)	83C5	2,004,260	1,471,260	(533,000)	(250,000)	0
73,195	77,233	4,038	83C6	0	0	0	0	0
224,899	226,653	1,753	86A2	374,040	384,590	10,550	8,290	0
(36,381)	108,891	145,272	86A3	630,350	630,350	0	0	0
107,505	113,033	5,529	86A4	240,160	246,110	5,950	640	0
407,952	429,692	21,740	86A5	785,320	756,860	(28,460)	0	0
851,699	1,033,433	181,734	86A6	902,360	972,360	70,000	70,000	67,120
1,188,879	1,117,561	(71,318)	86A7	1,802,750	2,003,750	201,000	9,600	0
406,334	354,360	(51,974)	86B1	0	(5,700)	(5,700)	(5,100)	0
77,158	78,346	1,188	86B2	0	1,900	1,900	1,900	0
441,210	368,004	(73,206)	86B3	27,900	(22,330)	(50,230)	0	0
363,234	365,526	2,292	86B4	77,840	72,650	(5,190)	0	0
607,057	622,134	15,077	86B5	(21,660)	(16,750)	4,910	11,060	16,990
1,484,811	1,628,154	143,343	86B6	53,700	127,900	74,200	74,200	0
243,264	254,997	11,733	86B7	0	29,400	29,400	6,400	0
44,017	116,634	72,617	86B8	0	66,300	66,300	78,300	0
<b>4,995,314</b>	<b>4,605,101</b>	<b>(390,213)</b>	<b>NET EXPENDITURE</b>	<b>4,293,320</b>	<b>4,009,670</b>	<b>(283,650)</b>	<b>(60,060)</b>	<b>96,770</b>
				<b>TRANSFERS TO / (FROM) EARMARKED RESERVES</b>				
				<b>REVENUE CONTRIBUTION TO CAPITAL</b>				
				<b>OUTTURN FOR THE YEAR AFTER MOVEMENTS TO/FROM RESERVES</b>				
				<b>REVISED BUDGETS</b>				
				<b>OUTTURN VARIANCE AFTER TRANSFERS TO/FROM RESERVES &amp; CONTRIBUTIONS TO CAPITAL</b>				
				<b>4,009,670</b>				
				<b>4,293,320</b>				
				<b>(283,650)</b>				

This page is intentionally left blank

**AREAS OF BUDGETARY RISK**

The table below identifies areas that have been identified as a budgetary risk within the Corporate Services revenue and capital budgets.

The revenue budget areas of risk are:

<b>Budget Title</b>	<b>Approved Budget</b>	<b>Risk</b>
<b>Revenue: Estates Services</b>	(£2,554,990)	<p>The income budget in respect of the council's property portfolio is in the region of £3.4m. A void allowance is included in the budget to cover any shortfall of income for the unoccupied properties. However if properties remain void for a long period, there is a risk that the income budget may not be achieved.</p> <p>In addition, if properties remain void for a long period the Non Domestic Rates liability falls on the council.</p>

This page is intentionally left blank