

PLACE SCRUTINY COMMITTEE

Date: Thursday 14 March 2019

Time: 5.30 pm

Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Sharon Sissons, Democratic Services Officer (Committees) on 01392 265115.

Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.

Membership -

Councillors Sills (Chair), Wood (Deputy Chair), D Henson, Mitchell, Owen, Prowse, Begley, Lyons, Pattison and Robson

Agenda

Part I: Items suggested for discussion with the press and public present

1 Apologies

To receive apologies for absence from Committee members.

2 Minutes

To approve and sign the minutes of the meeting held on 17 and 31 January 2019.

3 Declaration of Interests

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item.

Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

4 Local Government (Access to Information) Act 1985 - Exclusion of Press and Public

It is considered that the Committee would be unlikely to exclude the press and public during consideration of the items on this agenda, but if it should wish to do so, the following resolution should be passed:-

RECOMMENDED that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting of the particular item(s) on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs of Part I of Schedule 12A of the Act.

5 Questions from the Public under Standing Order 19

Details of questions should be notified to the Corporate Manager Democratic and Civic Support at least three working days prior to the meeting. Further information and a copy of the procedure are available from Democratic Services (Committees) (Tel: 01392 265115) and also on the Council web site - <https://exeter.gov.uk/councillorsfaq/>.

6 Questions from Members of the Council under Standing Order 20

To receive questions from Members of the Council to appropriate Portfolio Holders.

PRESENTATION TO COMMITTEE

7 Presentation on Interwoven and Place Making

Jo Jo Spinks to attend to outline the work of Interwoven and Place Making, particularly using the arts, with examples of her work in Exeter including work in Heavitree, linking with the university, Councillors and the local community.

(Place making - a multi-faceted approach to the planning, design and management of public spaces. Place making capitalises on a local community asset, inspiration and potential, with the intention of creating public spaces that promote people's health, happiness, and well-being).

8 Exeter Skills Strategy Presentation

To receive an interim verbal report from the Skills Officer in relation to the development of the Skills Strategy for Exeter. To include key findings from the research and business survey, and to provide an overview of the next steps.

ITEMS FOR DISCUSSION

9 Budget Monitoring (Quarter 3)

To consider the report of the Chief Finance Officer.

ITEMS FOR INFORMATION ONLY

10 Exeter Highways and Traffic Orders Committee - 14 January 2019

To receive the minutes of the meeting of the Exeter Highways and Traffic Orders Committee held on 14 January 2019. (Pages 11 - 18)

Date of Next Meeting

The next scheduled meeting of the Place Scrutiny Committee will be held on **Thursday** 13 June 2019 at 5.30 pm in the Civic Centre.

Find out more about Exeter City Council services by looking at our web site <http://www.exeter.gov.uk>. This will give you the dates of all future Committee meetings and tell you how you can ask a question at a Scrutiny Committee meeting. Alternatively, contact the Democratic Services Officer (Committees) on (01392) 265107 for further information.

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REPORT TO: PLACE SCRUTINY COMMITTEE
Date of Meeting: 14 March 2019
Report of: Chief Finance Officer
Title: 2018/19 Place Budget Monitoring Report – Quarter 3

Is this a Key Decision?

No

Is this an Executive or Council Function?

No

1. What is the report about?

This report advises Members of material differences, by management unit, between the 2018/19 approved budget and the current outturn forecast in respect of Place Scrutiny Committee revenue and capital budgets.

Potential areas of budgetary risk are highlighted in Appendix 3 of this report, so that Members are aware that certain budgets have been identified as being vulnerable to factors beyond the control of the Council, which may result in potential deviations from budget, and are therefore subject to close monitoring by officers.

2. Recommendations:

That Members of Place Scrutiny Committee assure themselves that satisfactory actions are being undertaken by Officers to address the key areas of budgetary pressure, as highlighted in this report.

3. Reasons for the recommendation:

Local authorities have a statutory duty to set and monitor their budgets during the year and to take any actions necessary because of potential overspending or potential shortfalls in income. Members are therefore presented with a quarterly financial update in respect of Place Scrutiny Committee.

4. What are the resource implications including non financial resources

The financial resources that are required to deliver Place Services during 2018-19 are set out in the body of this report.

5. Section 151 Officer comments:

The small increase in overspend against the budget from quarter 2 is noted. The results for the General Fund as a whole will be reported to the Executive and Full Council within the Revenue Overview report, which collates the financial performance of the three Scrutiny Committees alongside other income and expenditure of the Council. Any issues will be highlighted to Councillors at this stage.

6. What are the legal aspects?

Part 2 of the Local Government Act 2003 provides the legislative framework for the process of setting and managing budgets. In particular, Section 28 of the 2003 Act requires local authorities to monitor their budgets during the financial year.

7. Monitoring Officer's comments:

This report raises no issue for the Monitoring Officer.

8. Report Details:

Budget Monitoring – Quarter 3

8.1 Key Variations from Budget

The current forecast suggests that net expenditure for this committee will increase from the revised budget by a total of £162,250 after transfers to and from reserves, as detailed in Appendix 1. This represents a variation of 1.55% from the revised budget, which includes supplementary budgets of £1,055,800 already agreed by Council. The supplementary budgets now include £300,000 for a review of bus station site options, approved by Council on 18 December 2018.

8.2 The significant variations by management unit (+/- £30,000) are:

Management Unit	Forecast Outturn Budget Variance at Quarter 2 (Under) / Overspend	Forecast Outturn Budget Variance at Quarter 3 (Under) / Overspend
Public Realm Development Team	(£80,500)	(£73,500)
Responsible Officer: Public and Green Space Manager <ul style="list-style-type: none"> • Three posts have been deleted from this unit, leading to pay savings of £128,500. These savings have been used to help fund two tree officer posts in Parks and Green Spaces and three new posts in Waterways • Redundancy costs of £48,050 will be funded from the redundancy reserve. 		
Domestic Refuse Collection	£27,000	£41,000
Responsible Officer: Cleansing and Fleet Manager <p>We have been forecasting a £27k overspend on pay (less than 0.1% of the £1,339,080 budget) and this is now increased to £35k for pay plus £6k Trade Effluent.</p>		
Public Conveniences	£27,500	£33,000
Responsible Officer: Public and Green Space Manager <ul style="list-style-type: none"> • A £30,000 saving in utility costs was estimated in anticipation of the closure of the Paris Street toilets. This saving will not now be achieved. • Maintenance costs are expected to exceed the budget 		

continued

Management Unit	Forecast Outturn Budget Variance at Quarter 2	Forecast Outturn Budget Variance at Quarter 3
	(Under) / Overspend	(Under) / Overspend
Cleansing Chargeable Services	£50,000	£42,000
<p>Responsible Officer: Cleansing and Fleet Manager</p> <p>As happened last year, income for Trade Refuse & Recycling is expected to be £100,000 (11%) below budget as local businesses look to reduce their own costs. The loss is reduced by £50,000 savings planned by the service, and commercialisation work will commence in-year. There is now an additional £8,000 income for Special Collections for the HRA.</p>		
Exton Road Overheads & Fleet	£12,000	£46,000
<p>Responsible Officer: Cleansing and Fleet Manager</p> <p>We have been forecasting a £19k overspend against Supplies & Services for the major fleet procurement process, offset by a £7k saving in staffing vacancy in Environment Admin Team. We now have a £6k extra cost of cleaning at Oakwood House along with an expected £20k extra cost of premises there – utilities (especially electricity) and clearing vehicle wash drains.</p> <p>Fleet costs (fuel, maintenance and repairs) may be up to £8k above budget at year-end.</p>		
Recycling	£135,000	£105,000
<p>Responsible Officer: Cleansing and Fleet Manager</p> <p>Problems with the MRF and fluctuations in global markets continue to increase costs and reduce income, despite the best efforts of the service to mitigate their impacts. The aging MRF equipment is increasingly unable to meet current quality standards, which leads directly to higher costs. Executive considered an MRF investment plan presented in September and agreed to consider a full business case and benchmarking exercise; these will propose measures to reduce costs and increase the service's ability to extract value from the recyclable material delivered to the plant.</p> <p>Haulage costs (which vary unpredictably according to what materials are collected for recycling) now look to come in on budget at year-end, reducing the forecast variance by £30,000.</p>		

continued

Management Unit	Forecast Outturn Budget Variance at Quarter 2	Forecast Outturn Budget Variance at Quarter 3
	(Under) / Overspend	(Under) / Overspend
Parking Services	£63,000	£79,000
<p>Responsible Officer: Community Safety and Enforcement Service Manager</p> <p>The estimate for National Non Domestic Rates (NNDR) for this service was £60,000 less than the actual costs.</p> <p>Additional costs of £50,000 arose as a result of the additional change in tariffs requiring new signage and other related costs and increased maintenance costs</p> <p>Additional costs of £13,000 arose in the car park cleaning service due to higher than expected vehicle maintenance costs</p> <p>An estimated £44,000 increased income from parking charges is expected to partially offset these additional costs.</p>		
Growth & Enterprise	(£30,000)	(£30,000)
<p>Responsible Officer: Economy and Enterprise Manager</p> <p>The in-year saving is from deferring recruitment to 2 currently-vacant posts.</p>		
Building Control	(£28,620)	(£51,500)
<p>Responsible Officer: City Development Manager.</p> <ul style="list-style-type: none"> • Additional income in the Land Charges service is expected to lead to a surplus of £36,500, which will be transferred into an earmarked reserve. • A grant payment of £15,000 has been received in respect of the Land Charges service. 		
Planning Services	£413,990	£394,130
<p>Responsible Officer: City Development Manager.</p> <ul style="list-style-type: none"> • Community Infrastructure Grants amounting to £357,000 have been paid; these will be funded from the Community Infrastructure Levy (CIL). • An additional officer has been seconded to deal with CIL work; the additional £23,000 cost arising will be funded from the CIL. • £160,000 has been contributed towards the Growth Team will be paid, for which there is no budget. This will be funded from New Homes Bonus. • Additional costs of approximately £60,000 are expected to arise from a successful Planning appeal • Fee income is expected to exceed the budget by £210,000. Part of this is earmarked for improvements in the service; it is anticipated that £70,000 of this will be unspent at 31 March 2019 and this will be placed in an earmarked reserve to be utilised in 2019/20. 		

continued

Museum Service	£0	£34,520
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Management Unit	Forecast Outturn Budget Variance at Quarter 2 (Under) / Overspend	Forecast Outturn Budget Variance at Quarter 3 (Under) / Overspend
Responsible Officer: Museums Manager & Cultural Lead		
This cost will be covered by a transfer from the Redundancy Reserve. The Service itself is not forecast to show a significant variance at year-end.		
Contracted Sports Facilities	£91,465	£99,180
Responsible Officer: Category Contracts Manager		
In June 2018 the Council agreed to the recommendations in the Built Sports and Leisure Facilities report that included the permanent closure of Clifton Hill Sports Centre. A supplementary budget of up to £150,000 was approved to demolish Clifton Hill Sports Centre, to secure the site and avoid incurring Business Rates and other unbudgeted revenue costs, with up to £100,000 also approved to cover loss of revenue and VAT. The £91,465 is the budgeted lost revenue and the £99,180 adds-on £7,715 which will be covered from the Redundancy Reserve.		

- 8.3 Pay budgets throughout the Council are under pressure as a result of the final pay award for 2018/19 for staff on lower grades exceeding the budgets, and the estimated impact of this in Place is reflected in the figures in Appendix 1. The issue is being closely monitored.

9. Capital Budget Monitoring – Quarter 3

To advise members of the financial performance in respect of the 2018/19 Place Capital Programme.

9.1 Revisions to the Place Capital Programme

The 2018/19 Capital Programme was last reported to Corporate Services Scrutiny Committee on 22 November 2018. Since that meeting the following changes have been made to the programme.

Description	£	Approval/Funding
Capital Programme, as reported to Corporate Services Scrutiny Committee, 22 November 2018	9,968,660	
Budget Deferred to 2019/20 & Beyond at Quarter 2	(491,100)	Approved by Council 18 December 2018
Overspends/(Underspends) reported at Quarter 2	41,570	
Outdoor Leisure Facilities	100,900	Additional S106 funding
New Community Centre in Belmont Park	100,000	New Homes Bonus Grant, approved by Council 21 February 2017
Land at Ludwell Valley Park	66,640	Funded by S106 income

Description	£	Approval/Funding
Revised Capital Programme	9,786,670	

9.2 Performance

The Place Capital Programme is detailed in Appendix 2. The appendix shows a total spend of £3,703,018 in 2018/19 during the first nine months of the year with £31,950 potentially deferred until 2019/20.

9.3 Capital Variances from Budget

The main variances and issues concerning expenditure in 2018/19 are:

Scheme	Estimated Overspend / (Underspend) £	Reason
Car Park Resurfacing, Lining & Boundary Improvements	(50,000)	St James Weir partially collapsed and was likely to deteriorate further, therefore a Decision was made by the Director and Portfolio Holder to transfer £75,000 budget from the Turf Lock Pier Head to St James Weir to enable works to prevent further and more substantial loss. Since the Decision was made the anticipated cost has risen by a further £20,000, in order to carry out all necessary works with no further pressure on ECC resources a saving will also be made within the Car Park Resurfacing budget.
St James Weir	95,000	
Repairs to Turf Lock Pier Head	(45,000)	
Matford Centre Fire Alarm Replacement	(50,000)	Works are still in progress but due to changing the specification it is anticipated that a saving will be made.
Belle Isle Temporary Facilities	65,000	In addition to the planned works it was necessary to replace the meeting and training room as water damage had been caused by rain penetrating the roof. The current roadway has become dangerous for staff to negotiate with large potholes appearing, it is proposed that a total overspend of £65,000 be approved to allow the roadway to be resurfaced and relined.

9.4 Capital Budgets Deferred to 2019/20 and Beyond

Schemes which have been identified as being wholly or partly deferred to 2019/20 and beyond are:

Scheme	18/19 Budget £	Budget to be Deferred £	Reason
Kings Arms Bridge	384,630	300,000	The tendering exercise has taken longer than anticipated to due to the specialist nature of the works.
Replacement of Mallison Bridge	50,000	30,000	Partnership funding needs to be secured before the project can commence.
Parks Infrastructure	150,000	85,810	Further works on these projects will be delayed until the new financial year due to lack of staff resources.
Cemeteries & Churchyards Infrastructure Improvements	60,000	60,000	
Improved Car Park Security Measures at King William Street and Arena Park	45,000	45,000	Work on this project has been delayed to the new financial year as staff resources have been diverted to St James Weir.
Repair to Walls at Farm Hill	30,000	30,000	The procurement process has commenced via Bloom with works anticipated to complete by mid-summer.
Replace Lifts at Mary Arches MSCP	240,000	240,000	The tender process did not result in suitable responses within budget. The consultant has recommended a second tender process be undertaken, this is currently underway.
Outdoor Leisure Facilities	446,430	60,720	Long term sickness absence of the officer best placed to deliver these schemes.
Passenger Lift at RAMM	73,880	73,880	If a viable tender is received the lead time for lift production will result in installation taking place in the next financial year.
Newtown Community Association – Belmont Park Community Building	250,000	50,000	The final payment will be made in May.

Scheme	18/19 Budget £	Budget to be Deferred £	Reason
RAMM Roof Access Improvements	58,520	56,160	This scheme will be completed in the new financial year.
Leisure Complex	1,540,810	(975,950)	Budgets re-profiled in-line with anticipated expenditure.
Bus Station Construction	362,380	(98,330)	
Pinhoe Community Hub	90,000	90,000	Pinhoe Community Club have plans to spend this in 2019/20.

9.5 Achievements

The following schemes have been completed during the third quarter of 2018/19:

- **Skatepark at Arena Park**

The new facility at Arena Park was opened in December. It contains ramps, quarterpipes, flatbanks, ledges and rails. The plaza style design also features a viewing/seating area overlooking all the action. The design of the skatepark was chosen by a group of local skatepark users working to a design brief heavily influenced by the local skatepark community.

- **Topsham Lock**

It was discovered that the canal was leaking under the lock structure, creating considerable underground voids and adversely affecting the both the lock pit and walls. The urgent work required to make the lock safe has now been completed with 45 metres of 15 metre deep interlocking piles being installed to give strength and stability. The lock is now structurally stand alone and is now secure for 80 years.

10. How does the decision contribute to the Council's Corporate Plan?

Place Service budgets contribute to five key priorities, as set out in the Corporate Plan:

Tackling congestion and accessibility; Promoting active and healthy lifestyles; Building great neighbourhoods; Providing value-for-money services; Leading a well-run council.

11. What risks are there and how can they be reduced?

Areas of budgetary risk are highlighted to committee as part of the quarterly budget monitoring updates.

12. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?

No impact

13. Are there any other options?

No

DAVE HODGSON
Chief Finance Officer

Authors: Nicola Matthews-Morley / Mark Neville Smith / Sally Reeve / Adrian Rutter

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:

None

Contact for enquiries: Democratic Services (Committees) Room 2.3 (01392) 265275

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**PLACE SCRUTINY COMMITTEE
2018/19 BUDGET MONITORING REPORT
QUARTER 3**

APPENDIX 1

ACTUAL TO DATE			CODE	YEAR END FORECAST				
PROFILED BUDGET	ACTUAL TO DATE	VARIANCE TO DATE		APPROVED BUDGET	OUTTURN FORECAST	OUTTURN VARIANCE Q3	OUTTURN VARIANCE Q2	
£	£	£		£	£	£	£	
226,031	71,474	(154,557)	81A1	ENVIRONMENTAL PROTECTION	288,580	288,580	0	
163,023	136,913	(26,109)	81A3	LICENCING,FOOD,HEALTH & SAFETY	231,130	231,130	0	
87,250	65,106	(22,144)	81A4	PUBLIC SAFETY	315,730	321,730	6,000	
1,323,388	986,056	(337,332)	81A6	PARKS & GREEN SPACES	1,762,920	1,779,920	17,000	
427,787	387,756	(40,031)	81B&C	PUBLIC REALM DEVELOPMENT TEAM	565,730	492,230	(73,500)	
(4,125)	(15,812)	(11,687)	81B2	BEREAVEMENT SERVICES	4,840	4,840	0	
1,385,185	1,355,585	(29,600)	81D2	DOMESTIC REFUSE COLLECTION	2,081,240	2,122,240	41,000	
1,196,600	1,093,218	(103,382)	81D4	STREET CLEANING	1,562,030	1,562,030	0	
151,580	179,200	27,620	81D5	PUBLIC CONVENIENCES	257,530	290,530	33,000	
(326,788)	(387,297)	(60,509)	81D6	CLEANSING CHARGEABLE SERVICES	(287,830)	(245,830)	42,000	
199,869	190,615	(9,254)	81D7	EXTON ROAD OVERHEADS AND FLEET	249,500	295,500	46,000	
(155,000)	514,791	669,792	81D8	RECYCLING	109,690	214,690	105,000	
15,806	(1,833)	(17,639)	83A2	TRANSPORTATION	21,000	0	(21,000)	
(4,648,382)	(4,575,774)	72,608	83A3	PARKING SERVICES	(5,526,960)	(5,447,960)	79,000	
378,263	228,077	(150,186)	83A4	GROWTH & ENTERPRISE	502,670	472,670	(30,000)	
232,628	110,323	(122,305)	83A5	ARTS & EVENTS	305,970	305,970	0	
283,853	305,962	22,109	83A6	TOURIST INFORMATION	370,725	365,725	(5,000)	
138,683	97,558	(41,125)	83A8	DISTRICT HIGHWAYS AND FOOTPATHS	256,580	236,580	(20,000)	
(23,835)	(70,411)	(46,576)	83A9	BUILDING CONTROL	45,740	(5,760)	(51,500)	
271,770	637,054	365,284	83B5	PLANNING SERVICES	378,880	773,010	394,130	
0	0	0	83B6	CONSERVATION	4,920	4,920	0	
1,670	5,850	4,180	83B7	AFU	1,670	8,170	6,500	
322,500	48,294	(274,206)	83B8	MAJOR PROJECTS	330,000	330,000	0	
(421,529)	(705,618)	(284,089)	83B9	MARKETS & HALLS	(459,365)	(482,365)	(23,000)	
142,627	146,906	4,279	83C1	WATERWAYS	223,940	251,730	27,790	
1,482,261	1,090,212	(392,049)	83C2	MUSEUM SERVICE	2,190,660	2,225,180	34,520	
195,336	(7,563)	(202,899)	83C3	CONTRACTED SPORTS FACILITIES	4,591,910	4,691,090	99,180	
46,558	(117,415)	(163,973)	83C7	ACTIVE & HEALTHY PEOPLE	101,820	101,820	0	
3,093,010	1,769,229	(1,323,781)	NET EXPENDITURE		10,481,250	11,188,370	707,120	704,135

6.7%

TRANSFERS TO / (FROM) EARMARKED RESERVES			
81A6 Parks and Green Spaces - redundancy reserve	(48,050)		(48,050)
83A9 - Building Control and Land Charges Reserves	51,500		13,200
83B5 - Planning Services - Community Infrastructure Levy (CIL) income	(410,060)		(334,850)
83B5 - Planning Services - New Homes Bonus funding	(160,000)		(160,000)
83B5 - Planning Services - Fee income to be transferred to earmarked reserve	70,000		
83B7 - AFU expenditure to be transferred from earmarked reserve	(6,025)		
83C2 Museums - redundancy reserve	(34,520)		
83C3 Contracted Sports Facilities - redundancy reserve	(7,715)		(7,715)
OUTTURN FOR THE YEAR AFTER MOVEMENTS TO/(FROM) RESERVES	10,643,500		10,347,968
REVISED BUDGETS	10,481,250		10,181,250
ADJUSTED OUTTURN VARIANCE	162,250		166,718

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2018/19 CAPITAL MONITORING - QUARTER 3

Responsible Officer	Scheme	2018/19 Capital Programme	2018/19 Spend to Date	2018/19 Forecast Spend	2018/19 Budget to be Carried Forward to 2019/20 and Beyond	2018/19 Programme Variances (Under)/Over
		£	£	£	£	£
PLACE						
	WELL RUN COUNCIL					
Fleet Manager/SMB	Vehicle Replacement Programme	442,500	76,321	442,500		
Service Manager, Community Safety & Enforcement	Car Park Resurfacing, Lining & Boundary Improvements	50,000	0	0		(50,000)
Interim Public & Green Space Manager	Mechanisation of Street Scene	150,000	0	150,000		
Cleansing & Fleet Manager	Waste Infrastructure	16,700	137	16,700		
	IMPROVE THE ENVIRONMENT AND MY NEIGHBOURHOOD					
Commercial Operations Manager, Public Realm	Repair Canal Bank at M5	3,100	1,450	3,100		
Principal Project Manager (Place Making)	Queen's Crescent CPO	18,000	0	18,000		
Commercial Operations Manager, Public Realm	Kings Arms Bridge	384,630	70,451	84,630	300,000	
Interim Public & Green Space Manager	Exwick Cemetery Ashes Section	30,400	30,404	30,400		
Service Manager, Community Safety & Enforcement	Replacement of Mallison Bridge (Exeter Quay)	50,000	17,404	20,000	30,000	
Interim Public & Green Space Manager	Parks Infrastructure	150,000	64,189	64,190	85,810	
Interim Public & Green Space Manager	Cemeteries & Churchyards Infrastructure Improvements	60,000	0	0	60,000	
Service Manager, Community Safety & Enforcement	Improved Car Park Security Measures at King William Street & Arena Park	45,000	0	0	45,000	
Service Manager, Community Safety & Enforcement	Repairs to Turf Lock Pier Head	20,000	0	0	(25,000)	(45,000)
Service Manager, Community Safety & Enforcement	Repairs to Salmonpool Bridge	45,000	0	45,000		
Service Manager, Community Safety & Enforcement	Repair to Walls at Farm Hill	30,000	0	0	30,000	
Service Manager, Community Safety & Enforcement	Bank Repairs & Stabilisation to Watercourses	23,000	27,992	27,990	(4,990)	
City Surveyor	Matford Centre Fire Alarm Replacement	100,000	0	50,000		(50,000)
	KEEP ME/MY ENVIRONMENT SAFE & HEALTHY					
Commercial Operations Manager, Public Realm	Car Park Surfacing - Haven Road	12,350	0	12,350		
City Surveyor	Replace Lifts at Mary Arches MSCP	240,000	0	0	240,000	
Commercial Operations Manager, Public Realm	City Wide Property Level Protection	64,400	45,989	64,400		
Environmental Health & Licensing Manager	RAMM Air Monitoring Equipment	89,560	256	89,560		
Commercial Operations Manager, Public Realm	Topsham Lock	230,000	36,942	230,000		
Commercial Operations Manager, Public Realm	St James Weir	0	0	95,000		95,000
	PROVIDE GREAT THINGS FOR ME TO SEE & DO					
Commercial Operations Manager, Public Realm	Outdoor Leisure Facilities	446,430	259,060	385,710	60,720	
City Surveyor	Sports Facilities Refurbishment	146,430	106,571	146,430		
City Surveyor	Passenger Lift at RAMM	73,880	0	0	73,880	
City Surveyor	St Nicholas Priory	39,920	18,855	39,920		
RAMM, Operational Services Lead	RAMM World Culture Galleries	160,440	114,019	160,440		
Interim Public & Green Space Manager	Cowick Barton Tennis Courts	33,430	33,434	33,430		
Director	Newtown Community Association - Belmont Park Community Building	250,000	80,007	200,000	50,000	
Director	Belmont Park Enhanced Facilities	50,000	0	50,000		
Principal Project Manager (Strategic Infrastructure Planning)	Purchase of Land at Ludwell Gardens	66,640	0	66,640		

Responsible Officer	Scheme	2018/19 Capital Programme	2018/19 Spend to Date	2018/19 Forecast Spend	2018/19 Budget to be Carried Forward to 2019/20 and Beyond	2018/19 Programme Variances (Under)/Over
		£	£	£	£	£
	<i>MAINTAIN THE ASSETS OF OUR CITY</i>					
City Surveyor	RAMM Roof Access Improvement	58,520	2,363	2,360	56,160	
City Surveyor	Pyramids Essential Works	950,000	821,361	950,000		
City Surveyor	Leisure Centre Essential Enhancements	2,000,000	83,975	2,000,000		
City Surveyor	Leisure Centre Additional Enhancements	880,000	648,143	880,000		
City Surveyor	Livestock Market Drainage & Toilets	200,000	3,010	200,000		
	<i>DELIVER GOOD DEVELOPMENT</i>					
Chief Executive & Growth Director	Leisure Complex - Build Project	1,540,810	825,031	2,516,760	(975,950)	
Chief Executive & Growth Director	Bus Station Construction	362,380	167,156	460,710	(98,330)	
Director	Pinhoe Community Hub	90,000	0	0	90,000	
Director	Newtown Community Centre (S106)	75,090	75,090	75,090		
Director	Newtown Community Centre (1st Grant)	50,000	50,000	50,000		
Director	Newtown Community Centre (2nd Grant)	43,410	43,410	43,410		
City Surveyor	Beacon Heath Martial Arts & Boxing Club - New Roof	14,650	0	0	14,650	
PLACE TOTAL		9,786,670	3,703,018	9,704,720	31,950	(50,000)

AREAS OF BUDGETARY RISK

The table below notes service-areas that have been identified as a budgetary risk within the Place 2018-19 revenue and capital budgets.

The revenue budget areas of risk are:

Budget Title	Approved Budget (Management Unit)	Risk and mitigation
Revenue 81B2: Cemeteries	(256,260)	<p>The income budgets include various sources such as interment fees, rights of burial and headstone fees.</p> <p>Historically the income received has been lower than target. Income levels will be monitored and the issue flagged to senior management if the trend of income continues as in previous years.</p>
Revenue 81D6: Cleansing Chargeable Services	(£287,830)	<p>The majority of the £1,444,690 income is subject to local and national markets with many competitors.</p>
Revenue 81D8: Recycling	£109,690	<p>Recycling income is budgeted at £1,222,550. Although the service actively seeks to trade at the most advantageous price available, this income is subject to fluctuations in the global market, and can be very volatile with even small changes in world prices having a material impact.</p> <p>The Exton Road MRF operates on the basis that some materials too small for us to sort cost-effectively are sent to alternative MRFs to be processed for a fee. Access to these alternative MRFs is becoming more difficult and expensive. The ageing machinery in our MRF is also resulting in more breakdowns and reduced productivity, reducing our ability to extract valuable materials for resale. The Service is preparing a report setting out options regarding the future of the MRF</p>
Revenue 83A3: Car Parking	(£7,577,970)	<p>Car Parking income can be volatile; a 3% shortfall in income would mean a shortfall of £225k against the budget.</p>

Budget Title	Approved Budget (Management Unit)	Risk and mitigation
Revenue 83B5: Planning Services	348,640	There has been a number of recent planning decisions which have been appealed. This generally results in a need for external consultancy and legal advice. Significant expenditure has been incurred in this area in previous financial years.
Revenue 83B9: Markets & Halls	(£459,365)	Sources of £1,811,710 income cannot be guaranteed at current or historical levels so there is a risk that the net income budget may not be achieved. The service seeks to minimise risk by taking a pro-active approach to revenue optimisation.
Revenue 83C2 Museum Service	£2,190,660	The amount of Business Rates to be paid by the Council for the main Museum Service building is expected to be decided by a Valuation Tribunal in June. If the Tribunal decides in favour of the City Council, costs of around £75,000 incurred to date will be covered by the Business Rates refund; if the Tribunal finds in favour of the Valuation Office Agency (VOA), a previously agreed 'cost neutral' arrangement with the other party will mean the City Council pays its own costs but not those of the VOA. As this is a national test case, the Museums Manager and Cultural Lead has secured financial commitments from Arts Council England and the National Museums Directors Council as an offsetting contribution to the City Council's costs. The final cost to ECC is therefore not known at this time.

EXETER HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

14 January 2019

Present:-

Devon County Council:-

Councillors Y Atkinson (Chair), H Ackland, M Asvachin, S Aves, E Brennan, R Hannaford, A Leadbetter, P Prowse and C Whitton

Exeter City Council

Councillors P Edwards, R Newby, O Pearson and T Wardle

* 83

Minutes

RESOLVED that the Minutes of the Meeting held on 6 November 2018 be signed as a correct record.

* 84

Matter of Urgency: Road Traffic Collision Alphington Road, Exeter

(An item taken under Section 100B (4) of the Local Government Act 1972)

The Chair had decided that the Committee should consider this as a matter of urgency in view of the need to apprise Members of the current position and that investigations were ongoing.

The Neighbourhood Highway Group Manager reported on the facts available in the public domain relating to a road traffic collision on 15 December 2018 near the Rail Bridge in Alphington Road, Exeter which had resulted in the fatality of Emily Brewster.

The County Council was investigating and would act according to its findings and available resource, but that no public statement would be made until the Coroner's Inquest had delivered a verdict. The Chair asked for a report to this Committee following the Coroner's Inquest.

Members expressed their condolences to Emily's family and friends.

* 85

Bus Services in Exeter

Mr M Gibbon, Operations Manager (Exeter), Stagecoach South West, attended and spoke at the invitation of the Committee on developments affecting bus services and the network in and around Exeter.

Mr Gibbon reported that a consultation meeting with interested parties to include fare structures was to be held the following day to which Members of this Committee had been invited.

Mr Gibbon answered Members' questions relating to:

- routes R and S, the frequency of which had been reduced and that as requested by a Member he would review the positioning of the stops in the High Street to minimise if possible the distance between them;
- the position of EU staff employed by Stagecoach in accordance with regulations noting that some public bodies were paying for the completion of their settlement status forms, where appropriate;
- withdrawal of the evening H route serving the Quay, noting that if it was re-introduced Stagecoach would again have to address with the County Council any inappropriate parking affecting bus movements, as previously experienced;

- continuing problems with conflict between taxis and buses at the bus stops/taxi ranks near the Chevalier Public House;
- the 1+2 fares trial for children and adults which had now ended and was being assessed by Stagecoach, this and other fares for example discounts for 16 -18 year olds could be discussed at the consultation meeting the following day;
- fares and that there was no set review period for the review of fares, but this generally happened during April and May each year, and as a commercial operation Stagecoach was not required to consult on its fare structures; and
- the quality of the timetable charts displayed by Stagecoach in bus shelters which had been updated to make them more simple, clear and accessible for use across the network in Devon.

The Chair requested that the fare structure be discussed with Stagecoach at the next meeting and thanked Mr Gibbon for his attendance and answers to Members' questions.

* **86** **Bus Shelters in Exeter**

The Head of Planning, Transportation and Environment reported on a priority list (as attached) for free shelters to be provided over and above the replacement programme, plus shelters to be paid for from the County Council's share of digital advertising revenue. Work was ready to proceed on the nine priority sites. Officers would liaise with Stagecoach to ensure that updated timetables (as referred to in Minute *85) were displayed in new shelters. Officers would also liaise with the City Council about the position of the 'no idling' signs in respect of the temporary arrangements in Sidwell Street in relation to national coach services.

The replacement programme was now ready and the list (as attached) highlighted ones that required replacement due to maintenance issues or because of vehicle collision.

Additional funds would be available from the digital advertisement revenue for two additional sites from July 2019 and Clear Channel would also provide two additional sites in accordance with their contract. A new 'long list' would be drafted to include requests from Members for shelters at Chancellors Way, Gloucester Road/Lichfield Road junction, Newcourt, Admiral Way and Bridge Hill, for example.

It was **MOVED** by Councillor Prowse, **SECONDED** Councillor Newby and

RESOLVED that the nine new shelters (as listed) and the replacement programme as attached, be approved.

* **87** **Exeter Transport Steering Group**

The Committee considered the Report of the Head of Planning, Transportation and Environment (PTE/19/2) covering the minutes of the last meeting held in September 2018 (Appendix I) which had been attended by the Exeter Cycling Campaign who had presented an eight-point plan for cycling and a process of developing a Local Cycling and Walking Infrastructure Plan. An implementation timeframe could not be finalised (but was anticipated that it could be commenced in 2019) at this stage as Local Transport Plan funds were limited and there were currently no external grant funding opportunities to support walking and cycling. It had been agreed by the Steering Group that Devon County Council and Exeter City Council would respond to the eight-point plan produced by the Cycling Campaign.

The minutes for the Steering Group meeting held in December 2018 were yet to be agreed and would be circulated with the agenda for the next Committee.

It was **MOVED** by Councillor Hannaford, **SECONDED** by Councillor Aves and

RESOLVED

(a) that the Minutes of the Exeter Transport Steering Group held on 10 September 2018 be noted; and

(b) that the response to the Exeter Cycling Campaign's eight-point plan in Appendix II of the Report be endorsed.

* **88** **Topsham Parking Review**

(Councillor Ackland declared a Disclosable Pecuniary Interest by virtue of being resident in a road within the proposed Residents Parking Scheme and left the meeting for this item; and Councillor Leadbetter declared a personal interest by being a resident in Topsham and spoke on this matter as the local Member and left the meeting during the debate and vote on the matter)

The Committee considered the Report of the Chief Officer of Highways, Infrastructure Development and Waste (HIW/19/2) on proposals developed with Topsham community groups designed to increase the availability of on street parking for residents, encourage turnover of limited waiting areas to support businesses, encourage longer term visitors to use off street car parks and enable enforcement to be undertaken efficiently (proposals detailed in Appendix I and II); and on the outcome of a statutory consultation on the revised proposals undertaken in May and June 2018, excluding Fore Street; and the options available.

Members commended the extensive consultation process and communication with the community in Topsham.

It was **MOVED** by Councillor Newby, **SECONDED** by Councillor Hannaford and

RESOLVED

(a) that the results of the statutory consultation be noted;

(b) that the Traffic Regulation Order advertised be part sealed and implemented subject to the modifications detailed in section 4. Option 1 of Report HIW/19/2; and

(c) that approval be granted to allocate funding of £80,000 for the approved scheme.

* **89** **Old Rydon Lane - One Way and Contraflow Cycle Lane**

(Mr J McKechnie (Agent for a local landowner) attended in accordance with the Public Participation Scheme and spoke to this item objecting to the proposals on legal grounds, specifically Section 122 of the Road Traffic Regulation Act 1984, and the detrimental impact on residents' access and local amenity (the objections were detailed in the Report [sixtieth respondent]); and Mr R Bishop, Mr M Dare and Mr B Frost (all local residents) attended in accordance with the Public Participation Scheme and spoke to this item in support of the proposed Traffic Regulation Order referring to improved safety and amenity)

The Committee considered the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/3) on comments and objections submitted to the proposed Traffic Regulation Order to introduce a one-way restriction with a contra-flow cycle lane on a section of Old Rydon Lane to mitigate the traffic changes following the construction of a hotel for Sandy Park. The report also outlined the options available.

The Chief Officer addressed the point raised by Mr McKechnie in regard to S 122 of the Act. It was explained that the provisions of this section related to the Local Authority Network Management Duty to ensure the safe and expeditious movement of vehicular and other traffic, including pedestrians and the provision of suitable and adequate parking facilities. This duty applied, insofar as is practicable, having regard to the desirability of securing and maintaining reasonable access to premises, the effect on the amenities of the area including the importance of regulating and restricting the use of roads by heavy commercial vehicles and the desirability of facilitating the passage of public service vehicles and securing the

safety and convenience of passengers. It was further explained that these issues had been properly considered when formulating the proposal.

Members noted that details of the proposals used in the consultation, which appeared to show the proposed contra-flow cycle lane encroaching slightly on adjoining land, were a matter of interpretation and had no material effect on the advertised proposal which was described as being along the length of the public highway and would be fully contained within the adopted highway. Members also noted that further development in the area, including a new link road connecting Old Rydon Lane with the A379, would require that the restrictions were reconsidered in line with any proposed changes to the highway network.

It was **MOVED** by Councillor Leadbetter, **SECONDED** by Councillor Newby and

RESOLVED

(a) that the comments submitted be noted; and

(b) that the Traffic Regulation Order be made and sealed as advertised.

[N.B In accordance with Standing Order 32(4) Councillors Ackland, Hannaford, Pearson, Prowse and Whitton requested that their abstention from the vote taken be recorded]

* **90** **Residents Parking Working Group**

The Chair was presented, by Mr M Harreld with a petition by the residents of Woodwater Lane, Exeter containing approximately 34 signatures asking that the Council introduce a Residents' Parking scheme in Woodwater Lane because of displacement parking from neighbouring parking restrictions.

The Chair indicated that the Chief Officer for Highways, Infrastructure Development and Waste would be asked to respond direct to Mr Harreld on the issues raised, within 15 days.

The Chief Officer reported that a meeting of the Group on priorities for proposed schemes across the City had been held and that a further meeting was required, and the outcome would be reported to the Committee's April meeting.

* **91** **Actions Taken Under Delegated Powers**

The Committee noted Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/4) on actions taken in respect of traffic regulation orders under delegated powers since the last meeting.

* **92** **Dates of Meetings**

9 April, 9 July and 11 November 2019 and 27 January and 27 April 2020

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 2.15 pm and finished at 5.00 pm

Bus Shelters to be requested for N

Item no.	Bus Route	Site	Link	Electoral Division
3	T	Exeter Road (After The Retreat Drive junction)	Site Link	Wearside Topsham
9	D	Russell Way (Opposite Russell Walk)	Site Link	Wonford St Loyes
10	D	8 Grecian Way (Opp Glave Saunders Avenue) (Towards City Centre)	Site Link	Wonford St Loyes
12	S	Opp Lidl, Wonford	Site Link	Wonford St Loyes

8	D	The Imperial, New North Road	Site Link	St Davids Haven Banks
18	P	Mount Pleasant Road (Mount Pleasant Health Centre)	Site Link	St Sidwells St James

28	A	90 Cowick Lane (after Franklyn Drive junction) (Inbound)	Site Link	Alphington Cowick
30	A	Fathings, Shillingford Road Opp Fairfield Rd	Site Link	Alphington Cowick
31	E	Knowle Drive / Gloucester Rd junc	Site Link	Exwick St Thomas

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lew Sites

Post Code	Footway Width (m)	Put Forward to Build
EX3 0LS	2.40	9
EX2 7HX	1.96	8
EX2 5PF	1.84	1
	2.17	3

EX4 4AJ	2.10	2
EX4 7BW	2.36	4

Inbound	2.37	5
EX2 8UB	1.97	6
EX4 2EH		7

Site No.	Address	Postcode	Start	Completion
0195	Newcourt Way, o/s Ikea, Topsham, Exeter	EX2 7XF	24/05/2018	28/08/2018
0143	Rifford Road opp j/o Quarry Lane, Exeter	EX2 5JT	17/07/2018	19/07/2018
0157	Barley Mount o/s 38, Exeter	EX4 1SS	01/08/2018	
0211	Burnthouse Lane o/s 64, Exeter	EX2 6AY	02/08/2018	
0368	Sidwell Street, o/s 31, Exeter	EX4 6NN	05/08/2018	
0369	Sidwell Street, o/s 39, Exeter	EX4 6NS	05/08/2018	
0343	Sidwell Street opp 112 o/s Odeon, Exeter	EX1 2AL	15/08/2018	
0230	Pinhoe Road opp 444, Exeter	EX4 8EW	16/08/2018	
0196	Buddle Lane adj 15, Exeter	EX4 2JG	03/09/2018	05/09/2018
0140	Sidmouth Rd Opp Police Hq Building Exeter	EX2 7HL	04/09/2018	06/09/2018
0361	Barley Lane Opp 24, Opp Somerset Ave Exeter	EX4 1TD	10/09/2018	12/09/2018
0133	Thornpark Rise o/s 108 Exeter	EX1 3HL	11/09/2018	13/09/2018
0214	Higher Weare Road o/s 30, Exeter	EX3 7EJ	24/09/2018	26/09/2018
0012	Pinhoe Rd J/O St. Marks Ave o/s St. Marks Church,	EX4 7HJ	01/10/2018	03/10/2018
0101	South St, o/s 53 Nr Western Way Exeter	EX2 4DA	02/10/2018	04/10/2018
0038	Queen St o/s 47, Nr New North Rd Exeter	EX4 3SA	08/10/2018	10/10/2018
0175	Lichfield Road Opp Hereford Road Exeter	EX4 2LL	09/10/2018	11/10/2018
0137	Old Tiverton Road, o/s 94	EX4 6LE	15/10/2018	17/10/2018
0127	Cowley Bridge road j/o Lower Argyll Road, Exeter	EX4 4QS	16/10/2018	18/10/2018
0169	Burnthouse Lane o/s 53, Exeter	EX2 6AU	22/10/2018	24/10/2018
0207	Burnthouse Lane o/s 11 Exeter	EX2 6BD	22/10/2018	24/10/2018
0160	Burnthouse Lane o/s St Pauls Church Exeter	EX2 6BH	23/10/2018	25/10/2018
0160	Burnthouse Lane o/s Wynstream school First School Exet	EX2 6AT	23/10/2018	25/10/2018
0221	Langton Lane opp Hollytree Cottage, Exeter	EX1 3SN	05/11/2018	07/11/2018
0345	o/s Exeter College Pinhoe Rd / Cumberland Way Exet	EX1 3RW	05/11/2018	07/11/2018
0368	Sidwell Street, o/s 31, Exeter	EX4 6NN	06/11/2018	06/11/2018
0369	Sidwell Street, o/s 39, Exeter	EX4 6NS	06/11/2018	06/11/2018
0345	Rifford Road Adj 75 Exeter	EX2 5LA	12/11/2018	14/11/2018
0105	Rifford Rd, o/s 136 Nr. Tuckfield Close Exeter	EX2 5LP	13/11/2018	15/11/2018
0200	Beacon Heath Opp 10 Exeter	EX4 8NP	19/11/2018	21/11/2018
0073	Barrack Rd o/s Hospital Nr Nr Wonford Rd Exeter	EX2 4NH	26/11/2018	28/11/2018
0208	Collins Road Adj. No. 6 Exeter	EX4 5DG	27/11/2018	29/11/2018
0356	Kinnerton Way Opp 101/103 Exeter	EX4 2NH	26/11/2018	28/11/2018
0043	Fore St, o/s Somerfield J/O North St, Heavitree, E	EX1 2RL	27/11/2018	29/11/2018
0035	South Street o/s 8-9, Connells Estate Agents, Exeter	EX1 1DZ	03/12/2018	05/12/2018
0218	College Road J/O Spicer Street Exeter	EX1 1TB	05/12/2018	07/12/2018
0364	Main Road Adj. Lloyds Bank Pinhoe, Exeter	EX1 3SA	10/12/2018	12/12/2018
0051	Pinhoe Rd J/O Tarbet Ave Exeter	EX1 2UE	11/12/2018	13/11/2018
0042	Cowick St J/O Buddle Lane Exeter	EX4 1JF	11/02/2019	13/02/2019
0205	Cheeke Street J/O Bampflyde Street Exeter	EX1 2DD	ON HOLD	ON HOLD
0366	Opp Exeter College Pinhoe Rd / Cumberland Way Exet	EX1 3RW	ON HOLD	ON HOLD
0101	South St, o/s 53 Nr Western Way Exeter	EX2 4DA	TBC	
0343	Sidwell Street opp 112 o/s Odeon, Exeter	EX1 2AL	TBC	
0097	Kinnerton Way J/O St Andrews J/O St. Andrews Rd Ex	EX4 2BL		
0192	Pynes Hill Opp Business Park Entrance Exeter	EX2 5SP		
0193	Pynes Hill Adj Business Park Entrance Exeter	EX2 5ST		
0093	Topsham Road, St Leonards Church	EX2 4NG		
0131	Topsham Rd o/s 472	EX2 7AQ		

0219	Holloway Street o/s 25 Exeter	EX2 4JR		
0040	Heavitree Rd J/O Summerlands Rd	EX1 2LJ		
0045	Fore Street, o/s 32 Heavitree	EX1 2QN		
0130	Exeter Road, opp Anchor Road, Exeter	EX2 7DR		