

**EXETER CITY COUNCIL**  
**PERSON SPECIFICATION**

**COMMUNITY SAFETY & ENFORCEMENT**  
**PLACE**

**HARBOUR PATROLLERS**

<b><u>SELECTION CRITERIA</u></b>	<b><u>ESSENTIAL</u></b>	<b><u>DESIRABLE</u></b>
<p><b><u>QUALIFICATIONS</u></b></p> <ul style="list-style-type: none"> <li>• RYA Powerboat Level 2</li> <li>• Powerboat Advanced</li> </ul>	<p>✓</p>	<p>✓</p>
<p><b><u>EXPERIENCE/KNOWLEDGE SKILLS</u></b></p> <ul style="list-style-type: none"> <li>• Previous experience of a marine environment (work or leisure based)</li> <li>• Knowledge and appreciation of Health &amp; Safety issues</li> <li>• Knowledge and appreciation of marine environmental issues</li> <li>• Decision making experience</li> <li>• Computer literate. Must be competent in Word and Outlook packages</li> <li>• Problem solving / responsibility experience</li> <li>• Dealing with the public (especially in an enforcement type role)</li> <li>• Experience of managing time/workload</li> <li>• Ability to issue clear advice and instruction</li> <li>• Good telephone/radio manner and able to communicate effectively</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	

<ul style="list-style-type: none"> <li>• Good oral &amp; written communication</li> <li>• Ability to prioritise work</li> <li>• Ability to work outside on the water in all weathers</li> <li>• Able to work weekends and seasonally</li> <li>• Experience of navigating the Exe by boat</li> </ul>	 ✓  ✓  ✓  ✓	     ✓
<p><b><u>SPECIAL REQUIREMENTS/ATTITUDE</u></b></p> <ul style="list-style-type: none"> <li>• Self motivated to carry out duties with the minimum of supervision</li> <li>• Calm/ patient</li> <li>• Sympathetic</li> <li>• Reliable, flexible, accurate</li> <li>• Firm but fair approach</li> <li>• Resilient</li> </ul>	 ✓  ✓ ✓  ✓ ✓ ✓	
<p><b><u>OTHER</u></b></p>		

**May 2018**