

**REPORT TO Executive**

**Date of Meeting: 11<sup>th</sup> June 2019**

**Report of: Corporate Manager, Democratic & Civic Support and City Solicitor & Head of HR**

**Title: Review of the Constitution**

**Is this a Key Decision?**

No

**Is this an Executive or Council Function?**

**Council**

**1.1 What is the report about?**

1.1 This report sets out a proposal to set up a small cross party Working Group to review the Council's constitution.

**2. Recommendations:**

2.1 That a small cross party Working Group be established to review the Council's constitution, in accordance with the attached Terms of Reference.

**3. Reasons for the recommendation:**

3.1 The Leader of the Council has requested a review of the Council's constitution so that it remains fit for purpose, and provides an efficient and effective decision making process for the Council.

3.2 The Corporate Manager, Democratic & Civic Support, and City Solicitor & Head of HR, having discussed the issue with the Leader of the Council, have prepared the attached terms of reference for the working group, for the Executive's consideration (attached as appendix A).

**4. What are the resource implications including non financial resources.**

4.1 None.

**5. Section 151 Officer comments:**

5.1 There are no additional financial implications contained in this report.

**6. What are the legal aspects?**

6.1 Local Authorities constitutional arrangements are regulated by the Local Government Act 2000 (as amended). This prescribes certain matters such as responsibility for functions, size of committees etc. Any changes to the constitution will necessarily have to comply within the framework set out in this piece of legislation.

**7. Monitoring Officer's comments:**

7.1 This report raises no issues for the Monitoring Officer.

**8. Report details:**

8.1 The Leader of the Council has requested a review of the Council's constitution so that it remains fit for purpose, and provides an efficient and effective decision making process for the Council.

3.2 The Corporate Manager, Democratic & Civic Support, and City Solicitor & Head of HR, having discussed the issue with the Leader of the Council, have prepared the attached terms of reference for the working group.

**9. How does the decision contribute to the Council's Corporate Plan?**

9.1 This decision will help ensure that Council continues to be run well.

**10. What risks are there and how can they be reduced?**

10.1 There are no risks associated with the proposals.

**11. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?**

11.1 None applicable with this decision

**12. Are there any other options?**

12.1 To retain the current constitutional requirements.

**John Street**  
**Corporate Manager, Democratic & Civic Support**

**Baan Al-Khafaji**  
**City Solicitor & Head of HR**

Local Government (Access to Information) Act 1972 (as amended)  
Background papers used in compiling this report:-

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