

## **SCRUTINY PROGRAMME BOARD**

Wednesday 13 December 2023

### Present:-

Councillors Allcock (Chair)  
Councillors Atkinson, M Mitchell, Rees and Vizard

### Also Present

Director Finance, Democratic Services Manager, Democratic Services Officer (SLS)

#### 24 **SCRUTINY NOTE OF 13 SEPTEMBER MEETING**

The summary notes of the previous meeting held on 13 September 2023 were agreed.

#### 25 **BUDGET PROCESS INVITATION TO DIRECTOR FINANCE**

The Director Finance attended the meeting to respond to a Scrutiny proposal from Councillor M Mitchell who was seeking a further opportunity to scrutinise the annual budget process at an earlier stage in the process. Currently Members are invited to participate in a Joint Scrutiny Committee meeting to discuss the budget proposals for the forthcoming year in February.

Following some discussion, the Director Finance agreed to meet with the Democratic Services Manager to discuss matching the Committee cycle with budget monitoring financial reporting to scrutiny to seek Member's views and comments.

#### 26 **SCRUTINY PROPOSALS SUBMITTED BY MEMBERS**

The following Scrutiny proposals were discussed and Board Members discussed the timetabling of future business as appropriate: -

Further work would take place with officers to finalise the timetable

1. Scrutiny Proposal local measures to tackle violence against women and girls (Cllr Atkinson)  
*Review welcome with report to SSC/CFSC strategic approach with partners including Policy Community Safety Partnership and Housing advice (Spring 2024)*
2. Strategy to tackle the social and affordable housing crisis (Cllr Atkinson)  
*Aspects of report on Exeter Local Plan SSC June 2024 or CFSC June TBC*
3. MRF Review (Cllr Atkinson)  
*Existing report to CFSC March 2024 will pick up elements raised in the proforma*
4. Review of consultation policy (Cllr Atkinson)  
*Review by CFSC June/September 2024*
5. Review of Grass cutting regime (Cllr Atkinson)  
*To request the PH Place and City Management to include an update*

6. Local Government Devolution (Cllr Atkinson)  
*Discussion as appropriate to (Joint) Scrutiny - Date TBC*
7. Passive House tenants and energy operations (Cllr Atkinson)  
*Officers will investigate the collection of the data (review in November 24 to CFSC) TBC*
8. Review of Flytipping waste bin collection (Cllr Atkinson)  
*Report to CFSC Feb/March 2024 TBC*
9. SPB Budget Scrutiny (Cllr M Mitchell)  
*Review of appropriate dates to report to both Committees (and additional Joint SC July 2024 TBC)*
10. Air Quality - Progressive Group (revisited Cllr Moore)  
*Report to SSC prior to Executive (Nov TBC)*
11. ECC Commercial Property portfolio (Cllr M Mitchell)  
*Report to SSC March 2024*

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### **DRAFT WORK PLAN - TO UPDATE**

Members noted that following the discussion of Scrutiny proposals at the meeting, an updated Draft Work Plan would be attached to the forthcoming agendas of the Scrutiny Committee meetings.

The list of Scrutiny proposals received previously and the suggested timetabling from this meeting would be circulated to Members and the web based information platform, *Sharepoint* was agreed to be considered as a future host for this information.

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### **ANY OTHER BUSINESS**

It was deemed appropriate that advance questions to Portfolio Holder would be encouraged but the current process of the responses not being shared in advance of the meeting would continue.

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### **PROPOSED DATE OF NEXT MEETING 4 MARCH 2024.**

The date of the next meeting was noted.

(The meeting commenced at 5.30 pm and closed at 7.45 pm)

Chair