

Monitoring Budget Reductions - 2023/24 Quarter 3 Update

Appendix 5

Service	Description/Proposal	2023/24 Budget Reduction/ (increase)	Outturn Forecast	Variance (shortfall)	Comment
PA Team	Remove 2 vacant posts / merge with LM support	£43,210	£43,210	£0	Post removed therefore saving achieved
Guildhall Chambers	Reduce Mace Sergeants (reduction 60%)	£17,730	£0	(£17,730)	Supplementary budget requested so saving
Green Accord	Green Accord - additional income	£3,000	£0	(£3,000)	Budget has been increased, scheme being relaunched in Quarter 4
Net Zero & Business Admin	Removal of small budgets	£1,400	£1,400	£0	No forecast spend
Business Projects	Removal of skills function and budgets - replaced by management of UKSPF project for 3 years. Building Greater Exeter - funded from UKSPF (2 years)	£83,740	£83,740	£0	Cost centre will not overspend - likely to be ben
Commercialisation	Removal of temporary post	£54,700	£54,700	£0	Post removed therefore saving achieved
Highways	Removal of budget paying DCC for improved maintenance	£34,550	£34,550	£0	Renegotiated DCC contract
Arts & Events	Removal of part of budget to fund other NPO organisations	£100,000	£90,000	(£10,000)	£10k supplementary added in quarter 1
Exeter Corn Exchange	Design events programme to break even	£35,660	£35,660	£0	Budget to be met therefore saving to be achiev
Communications & Marketing Tourism	Marketing income budget	£369,670	£306,930	(£62,740)	No longer saving from post deletion and reduction in marketing activity for Exeter City
	SUB TOTAL DISCRETIONARY SERVICE REDUCTIONS	£743,660	£650,190	(£93,470)	
Public and Green Spaces	Engineering pay capitalisation	£36,750	£35,700	(£1,050)	Capitalisation of Senior Capital Delivery Officer
Corporate Property	Assets restructure	£65,500	£65,500	£0	and is unlikely to be in place by the end of the calendar year. The combined in-year savings in both T104 and T270 due to staff vacancies is forecast to exceed £65,500 as recruited in challenged by industry-wide lack of qualified
Revenues, Benefits and Customer Access	Move HB Overpayment Collection back to Benefits. Restructure; Delete 3 vacant posts, regrade 1 post, create 2 x technical posts	£27,310	£27,310	£0	Budget removed and saving is achievable
Corporate Property	Estates reduced admin support	£11,550	£11,550	£0	Balance removed; saving achieved
Executive Support	Terminate subscription for Exeter Data Mill and reduce public transport budget	£10,250	£10,250	£0	Subscription not renewed therefore saving achieved

Public & Green Spaces	Technical support reduction; reduce one vacant post. Facilities; 85% reduction travellers and camper costs, aborigulture sub-contractor cost reductions, 8% reduction in sub-contractor costs based on spend analysis	£55,760	£54,260	(£1,500)	Post removed from establishment structure
Democratic & Civic Support	Smooth Elections budget to reflect variable cost over 4 years	£48,750	£48,750	£0	Forecast £90,870 overspend, but budget variances to be managed via movements to/from reserves as budgets smoothed over
Democratic & Civic Support	Stop undertaking empty property canvass	£2,800	£2,800	£0	Currently forecast to stay within remaining budget
Democratic & Civic Support	Recharges to self-financing services to cover meetings; Taxi Forum and Council Housing	£3,750	£3,750	£0	To be recharged at year end
Democratic & Civic Support	Remove vending machines in the Civic Centre	£2,600	£2,600	£0	Currently, savings forecast to be met. However, pending the outcome of contract
Revenues, Benefits and Customer Access	1 x post accepted voluntary redundancy	£13,300	£13,300	£0	Budget removed and saving is achievable
Exchequer and Accountancy	Minor budget reductions (stationery, public transport, seminar costs)	£2,250	£2,250	£0	No forecasted overspend on remaining budget; saving achieved
Exchequer and Accountancy	Financial support service costs to be met from Guildhall Shopping Centre surplus that would otherwise be for capital purposes	£27,550	£27,550	£0	Recharged to the Guildhall Shopping Centre, achieved
Exchequer and Accountancy	Reinstate 0.60 FTE Finance Technician (deleted in 2022/23 budget cycle)	(£19,596)	(£12,100)	£7,496	Post occupied from 16/08/2023 therefore £7.5k savings against budget (this includes pay
Corporate Property	Estates additional fees; EBC and ECQT	£8,000	£8,000	£0	Included in annual charge; saving achieved
Corporate Property	New rental income stream from acquisition of 83 Fore Street	£45,500	£45,500	£0	No adverse forecast to budget; saving achieved
Housing Needs and Homelessness	Reduction in Housing Options budgets, including Sanctuary scheme and storage and removals	£3,000	£3,000	£0	Budget removed and saving is achievable
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Housing Needs and Homelessness	Reduction in Temporary Accommodation budgets, various budget headings relating to Glencoe, Haven, Queens Rd:	£23,500	£23,500	£0	Budget removed and saving is achievable
City Development	Delete vacant post	£35,460	£35,460	£0	Budget removed and saving is achievable
City Development	Delete part-time post	£15,290	£15,290	£0	Budget removed and saving is achievable
City Development	Create Enforcement Officer post	(£54,290)	(£54,290)	£0	Budget created
City Development	Utilise Planning uplift income, through reduction in budget for miscellaneous expenditure to meet cost of Enforcement Officer post	£39,000	£39,000	£0	Budget removed and saving is achievable

City Development	Reduction on other expenses budget	£21,130	£21,130	£0	Budget removed and saving is achievable
City Development	Increase Service Lead salary allocation to Land Charges from 10% to 25%	£12,290	£12,290	£0	Budget removed and saving is achievable
City Development	Minor budget reductions	£8,490	£8,490	£0	Budget removed and saving is achievable
Legal	Remove 2 vacant posts	£32,800	£32,800	£0	Budget removed therefore saving achieved
Legal	Change in Property Lawyer role (increase hour)	(£7,400)	(£7,400)	£0	Hours increased for new PL role; recruited into
Legal	Change in Litigation Lawyer role (increase hours)	(£7,400)	(£7,400)	£0	Hours increased for new LL; recruited into
Legal	Minor budget reductions (car mileage, mobile phones and Hays DX)	£3,094	£2,974	(£120)	Small level of spend
Recycling & Fleet	Not procuring 3 food waste vehicles following rationalisation of rounds - saving in fleet hire costs (C050 54006), leaving 5 vehicles	£90,000	£90,000	£0	Budget reduction effected, likely to underspend remaining budget
Recycling & Fleet	Revenue saving from capitalising of lease costs (maintenance and interest charges) from 3 existing food waste vehicle	£20,490	£20,490	£0	Capitalisation of costs expected to proceed
Environmental Health and Community Safety	Noise recharge to HRA for assistance with cases/contribution to equipment maintenance	£2,500	£2,500	£0	Recharges to be processed
Environmental Health and Community Safety	Deletion of vacant post	£26,690	£26,690	£0	Post removed from structure
Environmental Health and Community Safety	Re designation of Technician role	£7,010	£7,010	£0	Current forecast within reduced budget
Environmental Health and Community Safety	Salary realignment following changes in duties of staff to licence related income work	£20,000	£20,000	£0	Significant churn of staff has occurred - some agency cover has been necessary which has dampened down savings, but this target will be achieved
Public and Green Spaces	Play area sub-contractor budget reductions, removal of 35% of sub-contractor budget will result in play offering minimal remedial maintenance only. Site development and equipment replacement costs will be capital or S106	£34,000	£34,000	£0	Service will live within restricted means and use capital / s106 money where available
Public and Green Spaces	Street cleansing redesign	£101,850	£101,850	£0	On target to achieve full saving by year-end
Public and Green Spaces	Reduce grass maintenance provision, reduction of 2 vacant posts	£48,900	£48,900	£0	Posts removed
Housing Needs and Homelessness	0.30 FTE Housing Casework officer vacancy to be funded by Homeless Prevention Grant (50% of 0.60 FTE).	£12,850	£12,850	£0	Budget removed and saving is achievable
Markets & Halls and Visitor Facilities	Additional income at Matford Centre	£8,500	£8,500	£0	Budget to be met therefore saving to be achieved

Legal	Reduce agency from £66k to £61k budget used to perform work for recharging to third parties (ECL), whilst maintaining income at £87k	£5,000	£5,000	£0	No forecast overspend on agency staff. However, forecast income for recharges to third parties has been significantly reduced
Environmental Health and Community Safety	Energy Company Obligation (ECO) income from declarations	£15,000	£2,000	(£13,000)	Income very slow to start coming in on this - only 5 referrals YTD, 3 of which were actually
Net Zero and Business	Reduce discount from 75% to 60% for standard price season tickets	£137,340	£66,590	(£70,750)	Lower demand for season tickets due to an increase in individuals working from home
Net Zero and Business	Cease discounted season parking business permit	£71,270	£0	(£71,270)	Delayed full implementation, but reducing discount on a phased basis
Net Zero and Business	Review the use of events being held in car parks, currently provided FOC and no policy	£5,000	£0	(£5,000)	Delayed implementation
Net Zero and Business	Charge for the electricity used by EV in public car parks at 30p pkwh	£28,180	£25,000	(£3,180)	Updated forecast to reflect activity in mid May to November
	SUB TOTAL SERVICE REVIEW REDUCTIONS	£1,104,068	£945,694	(£158,374)	
Car Park income	Rezoning car parks, evening and night time parking charge	£872,080	£627,165	(£244,915)	Car park income behind profile and will be subject to close monitoring by officers. Contributing factors include a reduction in commuter parking and competition arising
Car Park income	Budget to improve car parks	(£72,080)	(£62,170)	£9,910	Budget increased as planned
Management Team Reductions	Initial reductions in the top levels of management within the Council	£268,997	£256,600	(£12,397)	One senior manager remained in post until May
Management Team Reductions	Maintain budget for support with elections	(£20,000)	£0	£20,000	Budget will not be used in 2023/24
Active & Healthy Staff Costs	Sport England to fund Programme Lead post (3 years)	£82,600	£82,600	£0	Budget removed and saving is achievable
RAMM	RAMM - Delete Vacant post	£13,480	£13,480	£0	Post deleted therefore savings achieved
Strata Data	Strata Data Centre Costs, charge EDDC & TDC for proportion of energy costs	£56,688	£56,688	£0	To be invoiced shortly; saving achieved
	OTHER PROPOSALS	£1,201,765	£974,363	(£227,402)	
	TOTAL	£3,049,493	£2,570,247	(£479,246)	

