



LICENSING SUB-COMMITTEE

Date: Wednesday 28 January 2026

Time: 10.00 am

Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Josie McDonald, Democratic Services Officer on 01392 265354 or email democratic.services@exeter.gov.uk

Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.

Membership -
Councillors Snow, Darling and Holland

Agenda

Part I: Items suggested for discussion with the press and public present

1 Appointment of Chair

To appoint a Chair for the meeting.

2 Declarations of Interest

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item.

Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

3 LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 EXCLUSION OF PRESS AND PUBLIC

It is considered unlikely that the Committee would wish to exclude the press and public during consideration of the items on this agenda. If, however, the Committee were to exclude the press and public, a resolution in the following form should be passed:

“RECOMMENDED that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the particular item(s) on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act.”

To pass the following resolution:

RESOLVED that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for items and on the grounds that if involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part I of Schedule 12A of the Act.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

4 **New Application of a Licence Relating to a Private Hire Vehicle over 4 years old.**

To consider the report of the Head of Service – Environment and Waste.

(Pages 3 - 70)

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

5 **Application for Consent to Engage in Street Trading**

To consider the report of the Head of Service - Environment and Waste.

(Pages 71 - 130)

TOWN POLICE CLAUSES ACT 1847

Part II: Item suggested for discussion with the press and public excluded

6 **Hearing to Determine Whether a Holder of a Hackney Carriage / Private Hire Drivers Licence is a fit and proper person to hold a the licence**

To consider the report of the Head of Service - Environment and Waste.

(Pages 131 - 156)

Individual reports on this agenda can be produced in other formats on request to Democratic Services on 01392 265425.

REPORT TO LICENSING SUB COMMITTEE

Date of Hearing: 28th January 2026

Report of: Head of Environment and Waste

Type of Application: NEW APPLICATION of a licence relating to a Private Hire vehicle over 4 years old.

Legislation: Local Government (Miscellaneous Provisions) Act 1976

Town Police Clauses Act 1847

Applicant: [REDACTED]

1. What is the report about?

- 1.1 An application has been received from the Applicant, a licensed taxi driver seeking permission for a new Private Hire vehicle licence for a vehicle which is over 4 years old at the date the application was submitted. The vehicle was 4 years old on 19th October 2025. This is a matter that cannot be dealt with under delegated powers.

2. Background:

- 2.1 The vehicle that is being presented for licensing as a Private Hire vehicle is a 4 passenger Mercedes E250 registration number [REDACTED], with a date of first registration of 19th October 2021. The vehicle is Euro 6 compliant. The application is attached at Appendix A. A copy of the vehicle registration document is attached as Appendix B.

3. Report Details:

- 3.1 The vehicle has a current MOT certificate dated 17th December 2025 and expires 5th January 2027. The mileage recorded at the MOT inspection was 34,427 miles confirmation received of work completed for outstanding advisory. The MOT certificate and history are attached as Appendix C. The MOT history shows that the vehicle has failed one time since first registration on 19th October 2021.. In addition to the MOT certificate there is an independent mechanical inspection report, which has been submitted, this is dated 16th of December 2025 and is attached as Appendix D. Evidence of vehicle insurance is attached as Appendix E. Photos for the vehicle are attached at Appendix F provided by a licensing officer during inspection.
- 3.2 The Licensing Sub-Committee must have regard to the Council's the Practices and Procedures for the control of Hackney Carriage and Private Hire Vehicles, Drivers and Operators and the Code of Conduct for Licensed Drivers ('Taxi Policy')
- 3.3 Vehicles presented as a new application that are that are over the age of 4 years will be referred to the licensing sub-committee for determination.

4. What are the legal aspects?

4.1 Section 48(1) of the Local Government (Miscellaneous Provisions) Act 1976 ('the Act') states that a district council may on receipt of an application from the proprietor of any vehicle for the grant in respect of such vehicle of a licence to use the vehicle as a private hire vehicle, grant in respect thereof a vehicle licence:

Provided that a district council shall not grant such a licence unless they are satisfied-

a) that the vehicle is-

- i) suitable in type, size and design for use as a private hire vehicle;
- ii) not of such design and appearance as to lead any person to believe that the vehicle is a hackney carriage;
- iii) in a suitable mechanical condition;
- iv) safe; and
- v) comfortable;

b) that there is in force in relation to the use of the vehicle a policy of insurance or such security as complies with the requirements of Part VI of the Road Traffic Act 1988, and shall not refuse such a licence for the purpose of limiting the number of vehicles in respect of which such licence are granted by the council.

4.2 Any person aggrieved by a refusal of the Licensing Sub-Committee to grant a vehicle licence under Section 48 of the Act may appeal to the Magistrates Court within 21 days of receiving written notice of the refusal.

5. Recommendations:

5.1 The Licensing Sub-Committee are asked to determine the application having regard to current policy.

Service Lead – Environment and waste

Author: Jasmine Williams

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:-
None

Contact for enquiries:
Democratic Services (Committees)
Room 4.36
01392 265275

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APPENDIX A



Application for the grant / renewal of a Private Hire Vehicle Licence

I/We hereby apply for a Licence for the undermentioned motor vehicle to be used as a Private Hire Vehicle within the City of Exeter and I hereby declare that all particulars entered on the form are true and correct to the best of my knowledge and belief.

Name and address of applicant [who must be the proprietor of the vehicle]

[REDACTED].....

Telephone/Mobile Number. [REDACTED].....

e-mail address: [REDACTED].....

Please list the name and address of any other person who is a proprietor of the vehicle or who is concerned either solely or in partnership with any other person in the keeping, employing or letting of hire of the vehicle.

N/A.....
.....
.....

Please list the names of any person who is likely to drive this vehicle on the circuit:

.....
.....

Make & Model of Vehicle: MERCEDES-BENZ. EQA 250 AMG Line, ... Registration No. [REDACTED]

Date of First Registration of Vehicle October 2021..... Number of Passengers..... 5

Is the vehicle wheelchair accessible? YES / NO

Where will the vehicle be kept when not in use? (Address): [REDACTED]

Name and address of Operator from which the Private Hire Vehicle will be operated: [REDACTED]

I understand that omissions or incorrect statements will render the Licence if granted, liable to suspension or revocation and render me liable to prosecution.

I understand that submission of this application does not guarantee that the application is accepted. This will only be done by a Licensing Officer when applicable.

I have been given a copy of the conditions relating to this Licence.

Signed [PROPRIETOR] [REDACTED]

Any changes in the circumstances which might render any of the above information incorrect must be immediately reported to the licensing.team@exeter.gov.uk.

INFORMATION DISCLOSED ON THIS FORM MAY BE REVEALED TO OTHER AGENCIES AND BODIES FOR THE SOLE PURPOSE OF PREVENTING OR DETECTING CRIMES.

OFFICE USE ONLY

Fee paid Date Receipt No

Magnets Required? YES / NO

Payment Type: Cash / Cheque / Debit Card / Credit Card

INSPECTION OF:

		Satisfactory?
(1)	Fire Extinguisher/First Aid Kit	YES / NO
(2)	Advertising Signs	YES / NO
(3)	Plate Fixing	YES / NO
(4)	Bus Lane stickers	YES / NO
(5)	Wheelchair ramp / anchors	YES / NO / Not applicable

COMMITTEE CHECKS:

		Satisfactory?
(1)	Seatbelts	YES / NO
(2)	Bodywork	YES / NO
(3)	Cleanliness	YES / NO
(4)	Seats	YES / NO
(5)	Lights	YES / NO
(6)	Tyres	YES / NO

Officer Comments:

.....

.....

Licence to be issued : YES / NO (If no, please indicate below the reasons why)

Signed..... Date.....
Licensing Officer

Notes

APPENDIX B

V5C



Driver & Vehicle
Licensing
Agency

Registration number

UNITED KINGDOM

UK

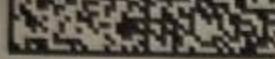
REGISTRATION
CERTIFICATE

Registered keeper

You must make sure that the name and address printed here is correct. If it is not, see section 3.

Document reference number
Don't share, keep it safe

1825_1083045020_04277_1072_40400B



Acquired vehicle on 07 01 2025



Thinking of buying this vehicle?

Buyer beware...

Do you know how to avoid being tricked into buying a stolen vehicle?

For tips and advice go to gov.uk/checks-when-buying-a-used-car



THIS DOCUMENT IS NOT PROOF OF OWNERSHIP.

It shows who is responsible for registering and taxing the vehicle.

Registration Certificate translations

Свидетельство за регистрация
Permiso de circulación
Osvedčenje o registraci
Registreringsattest

Zulassungsbescheinigung
Registreerimistunnistus
Άδεια κυκλοφορίας/
Пистоправник Еγγραφής

Certificat d'immatriculation
Teastas Cláraithe
Carta di circolazione
Registrācijas apliecība

Registracijos liudijimas
Forgalmi engedély
Čertifikat ta' Registrazzjoni
Kentekenbewijs

Dowód Rejestracyjny
Certificado de matrícula
Certificat de immatriculare
Osvedčenie o evidencii

Prometno dovoljenje
Rekisterointitodistus
Registreringsbeviset
Prometna dozvola

Data protection

DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our privacy notice at gov.uk/dvla/privacy-policy

Special notes (these notes cannot be removed)

NO. OF FORMER KEEPERS 1

1. DECLARED NEW AT FIRST REGISTRATION.

How to fill in your V5C Registration Certificate (log book)

Tax or SORN (Statutory Off Road Notification) using the document reference number above.

1 Change my vehicle details

You must fill in section 1 over the page and return the whole V5C to DVLA, Swansea, SA99 1BA.

For more information go to:

gov.uk/change-vehicle-details-registration-certificate

2 Selling or transferring my vehicle to a new keeper (not a trader)

It's quick and simple to tell us online at:

gov.uk/sold-bought-vehicle

Or fill in section 2 over the page and send to DVLA, Swansea, SA99 1BA.

You must give section 6 to the new keeper.

3 Change my name or address or both

It's quick and simple to tell us your new address online at:

gov.uk/change-address-v5c

Or if your name and address has changed you must fill in section 3 over the page and return the whole V5C to DVLA, Swansea, SA99 1BA.

4 Selling, transferring or part exchanging this vehicle to a motor trader

It's quick and simple to tell us online at:

gov.uk/sold-bought-vehicle

Or fill in section 4 over the page and return just that page to DVLA, Swansea, SA99 1BA.

5 Permanently exporting this vehicle for more than 12 months

If you or someone you're selling the vehicle to is taking it out of the country for 12 months or more, go to section 5 over the page.

For more information go to: gov.uk/taking-vehicles-out-of-uk

6 New keeper slip

Selling your vehicle: you must fill in the date of sale on section 6 over the page and give it to the new keeper.

Vehicle tax or SORN isn't passed on to someone else.

For more information go to: gov.uk/vehicletaxrules

Vehicle details

Official use only

A: Registration number
[REDACTED]

B: Date of first registration
[REDACTED] Date of first registration in the UK

D.1: Make: MERCEDES-BENZ
D.2: Type: F20
Variant: GJDM22
Version: Z2AAA50A

Euro status
Road driving emissions

D.3: Model: EQA 250 AMG LINE
D.4: Body type: ESTATE

D.5: Tension class: ELECTRIC

D.6: Suspension type

[REDACTED] Revenue weight: 2470 KG GROSS

F.1: Cylinder capacity (cc)

X.1: CO₂ (g/km)

P.3: Type of fuel: ELECTRICITY

B.1: Number of seats, including driver

B.2: Number of standing places (where appropriate)

D.4: Wheelbase: 2-AXLE-RIGID BODY

J: Vehicle category: M1

K: Type approval number: E1/2007/46/2909/22

P.2: Max. net power (kW)

E: VIN/Chassis/Frame No: W1N243701J0198520
F: Engine number: 7902000213250002

G.1: Max. permissible mass (gross): 2470

G.2: Mass in service: 2040

G.3: Power/Weight ratio (ps/kW) (only for motorcycles)

H: Colour: GREY

I: Technical permissible maximum towable mass of trailer

J.1: braked (kg): 750

J.2: unbraked (kg): 750

K.1: Braked (kg):

K.2: Unbraked (kg):

L.1: Braked (kg):

M.1: CO₂ (g/km or g/kWh)

M.2: HC (g/km or g/kWh)

M.3: NO_x (g/km or g/kWh)

M.4: HC+NO_x (g/km)

M.5: Particulates (g/km or g/kWh)

Automated vehicle (AV)

1 Change my vehicle details – Only fill in details to be corrected or changed

By submitting this form you are declaring that the information provided is correct.

If you have made changes to your vehicle or if the information above is incorrect, you must

Registration number: [REDACTED]

Document ref no: [REDACTED]

Wheelbase or Body type: [REDACTED]

VIN, Chassis or Frame number: [REDACTED]

New revenue weight: [REDACTED] Date of change: [REDACTED]

Cylinder capacity (cc): [REDACTED]

tell us by filling in the relevant boxes below and send whole V5C to DVLA, Swansea, SA90 1SA. Use black ink and CAPITALS.

No. of seats: No. of standing places: No. of drivers: Type of fuel:

Engine number: [REDACTED]

New colour: [REDACTED] Date of change: [REDACTED] CLR

Tax class: [REDACTED]

Y

For information on how to change your tax class go to: gov.uk/change-vehicle-tax-class

2 Selling or transferring my vehicle to a new keeper (not a trader)

By submitting this form you are declaring that the information provided is correct.

You must tell us immediately if you have sold or transferred your vehicle. It's quick and simple to tell us online. If you don't receive an acknowledgement or tax refund, it's likely you've sold or transferred your vehicle. If applicable, go to gov.uk/contact-the-dvla as you may still be liable.

If you want to keep the registration number you must do this before you sell or transfer it. To tell us go to: gov.uk/keep-registration-number

Registration number: [REDACTED]

Document reference number: [REDACTED]

Title: Mr: [REDACTED] Mrs: [REDACTED] Miss: [REDACTED]

Or other title, or business or company name: [REDACTED]

New keeper's first and middle names written in full: [REDACTED]

Surname: [REDACTED]

DVLA fleet number for companies only: [REDACTED] Date of birth (optional): [REDACTED]

You can use this form to tell us if you have:

- Sold your vehicle privately – fill in the boxes below and the date of sale on section 6 over the page. Use black ink and CAPITALS. Tear off section 6 (green slip) give it to the new keeper. Return the rest of the V5C to DVLA, Swansea, SA90 1SA.
- Sold, transferred or part exchanged your vehicle to a motor trader – go to section 4 (yellow section) on the next page.

Current UK address (house number, street name, town or city):

Foreign address? For information go to: gov.uk/taking-vehicles-out-of-uk

[REDACTED]

Postcode: [REDACTED]

Date of sale (mandatory): [REDACTED]

Message (optional): [REDACTED]

K

Contact number of the new keeper (optional): [REDACTED]

Email address of the new keeper (optional): [REDACTED]

Driving licence number of the new keeper (optional): [REDACTED]

3 Change my name or address, or both – Enter full details for all changes.

By submitting this form you are declaring that the information provided is correct.

If your personal details are wrong or have changed, you must tell us by filling in the boxes below giving us your full name or address, or both. Use **black ink** and **CAPITALS**. Send the **whole V5C**. For more information go to: gov.uk/change-address-v5c

Registration number

[REDACTED]

5

Document reference number

[REDACTED]

Title: Mr. Mrs. Miss

Or other title, or business or company name:

First and middle names written in full:

Surname:

5008 669 0374 08 01 25
1825 / 1083045020 / 04277 41

New UK address (house number, street name, town or city):

Postcode:

Contact number (optional):

Email address:
(optional):

4 Selling, transferring or part exchanging this vehicle to a motor trader

By submitting this form you are declaring that the information provided is correct.

A motor trader can be:

motor dealer, motor auctioneer, vehicle dismantler, salvage dealer, finance and leasing company, insurance company, or car buying service.

If you want to keep the registration number you must do this before you sell or transfer it. To tell us go to: gov.uk/keep-registration-number

Registration number

[REDACTED]

5

Document reference number

[REDACTED]

01 Date of sale:
(mandatory):

Message:
(optional):

You must tell us **immediately** if you have sold or transferred your vehicle. It's quick and simple to tell us online. If you don't receive an acknowledgement or tax refund, if applicable, go to: gov.uk/contact-the-dvla as you may still be liable.

Or you can also use this form to tell us by filling in the boxes below. Use **black ink** and **CAPITALS**. Tear along the **red** perforated line and send the **whole section** to DVLA, Swansea, SA99 1SA.

Give the rest of the document to the motor trader.

Name and address of motor trader:

[REDACTED]

Postcode:

5 Permanently exporting this vehicle for more than 12 months

By submitting this form you are declaring that the information provided is correct.

If you are taking the vehicle out of the country for 12 months or more (a permanent export) you must fill in the boxes below. Use **black ink** and **CAPITALS**. Tear along the **red** perforated line and send the **whole section** to DVLA, Swansea, SA99 1SA.

Registration number

[REDACTED]

5

Document reference number

[REDACTED]

You must keep the rest of your V5C – you will need this to register your vehicle abroad.

If you're selling the vehicle to a new keeper with a foreign address go to:

gov.uk/taking-vehicles-out-of-uk

Date of export:

Which country are you exporting the vehicle to?

6 New keeper slip – must be given to the new keeper

Do not send this slip to DVLA on its own – you will not get a V5C.

You, the new keeper, must ensure the vehicle is taxed before you drive it.

You will be fined if our records show that the vehicle is not taxed, insured or no Statutory Off Road Notification (SORN) has been made.

It's quick and simple to tax online at: gov.uk/vehicle-tax

Declare the vehicle off road online at: gov.uk/make-a-sorn

You should receive your new V5C within 4 weeks of the registered keeper giving us your details.

If you do not receive your V5C, you'll need to fill in a V52 form to apply for a new one. Send it, with this slip, to DVLA, Swansea, SA99 1DD. Make sure the date of sale or transfer box is filled in.

For more details on this vehicle go to: gov.uk/get-vehicle-information-from-dvla

For data protection information go to: gov.uk/dvla/privacy-policy

Registration number

[REDACTED]

6

Document reference number
(see this to tax online):

[REDACTED]

Make: MERCEDES-BENZ

Model: EQA 250 AMG LINE

Colour: GREY

Engine size

Suspension type

Tax class: ELECTRIC

Page 13



6269 3325 0063 4668 9550 4807

APPENDIX C

MOT test certificate

① Vehicle identification number
[REDACTED]

②b Country of registration
GB

Make and model

MERCEDES-BENZ EQA 250 AMG LINE

⑤ Vehicle category M1	④ Mileage 34,427 miles	Mileage history 13,938 miles 06.01.2025
---------------------------------	----------------------------------	---

⑦ Pass

Monitor and repair if necessary (advisories)

- Tyre worn close to legal limit/worn on edge Offside Front (2mm) [5.2.3 (e)]

③b Date of the test
17.12.2025 ⑧ Expiry date
05.01.2027

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 06.12.2026.

③a Location of the test
HENNOCK ROAD, MARSH BARTON, EXETER, EX2 8NP

⑨ Testing organisation and inspector name
**4306B5 BYD EXETER
S. WATTS**

Check that this document is genuine by visiting www.gov.uk/check-mot-history

If any of the details are not correct, please contact DVSA by email at enquiries@dvsa.gov.uk or by telephone on 0300 1239000.

Receive a free annual MOT reminder by subscribing at www.gov.uk/mot-reminder or by telephone on 0300 1239000.



Driver & Vehicle
Standards
Agency

Issuer signature

17 December 2025

34,427 miles

PASS

Test location

▶ [View test location](#)

Expiry date

5 January 2027

Monitor and repair if necessary (advisories):

- **Offside Front Tyre worn close to legal limit/worn on edge 2mm (5.2.3 (e))**

▶ [What are advisories?](#)Date tested
17 December 2025Mileage
34,426 milesMOT test number
[REDACTED]**FAIL**

Test location

▶ [View test location](#)

Do not drive until repaired (dangerous defects):

- **Nearside Front Tyre tread depth below requirements of 1.6mm 1.4mm (5.2.3 (e))**

Monitor and repair if necessary (advisories):

- **Offside Front Tyre worn close to legal limit/worn on edge 2mm (5.2.3 (e))**

▶ [What are defects and advisories?](#)Date tested
6 January 2025Mileage
13,938 milesMOT test number
[REDACTED]**PASS**

Test location

▶ [View test location](#)

Expiry date

5 January 2026

APPENDIX D

EXETER CITY COUNCIL APPROVED VEHICLE INSPECTION REPORT.

Customer Details

Report Date: 18/12/25

Exeter Motor Works
Unit 1 City Industrial Estate
Michael Browning Way
Exeter
EX2 8DD

Customer's contact details

Home:

Work:

Mobile:

VEHICLE DETAILS

Make Mercedes
Model Eqa Eqa 250 Amg Line

Registration Number

Colour

Grey

VIN Checked and confirmed

on vehicle

Yes No

Vehicle Identity Number (VIN)

MOT Certificate available and
checked

Yes

V5/Registration document
available and checked

MOT Expiry Date

05/01/27

Mileage reading
(Not guaranteed)

In 34446

Vehicle Excise Licence Expiry

01/01/26

Out 34442

Date of inspection

18/12/25

Time of inspection

11:00

Location of vehicle

Good

Ramp available.
(See notes)

Yes No

Good

SECURITY CHECK

The vehicle identification number on this vehicle was checked and found to be **consistent** with the manufacturer's format.

SUMMARY REPORT

READY FOR USE – No faults found, suitable for immediate use.

ADVISABLE REPAIRS ONLY – Suitable for immediate use but advisable repairs should be planned for.

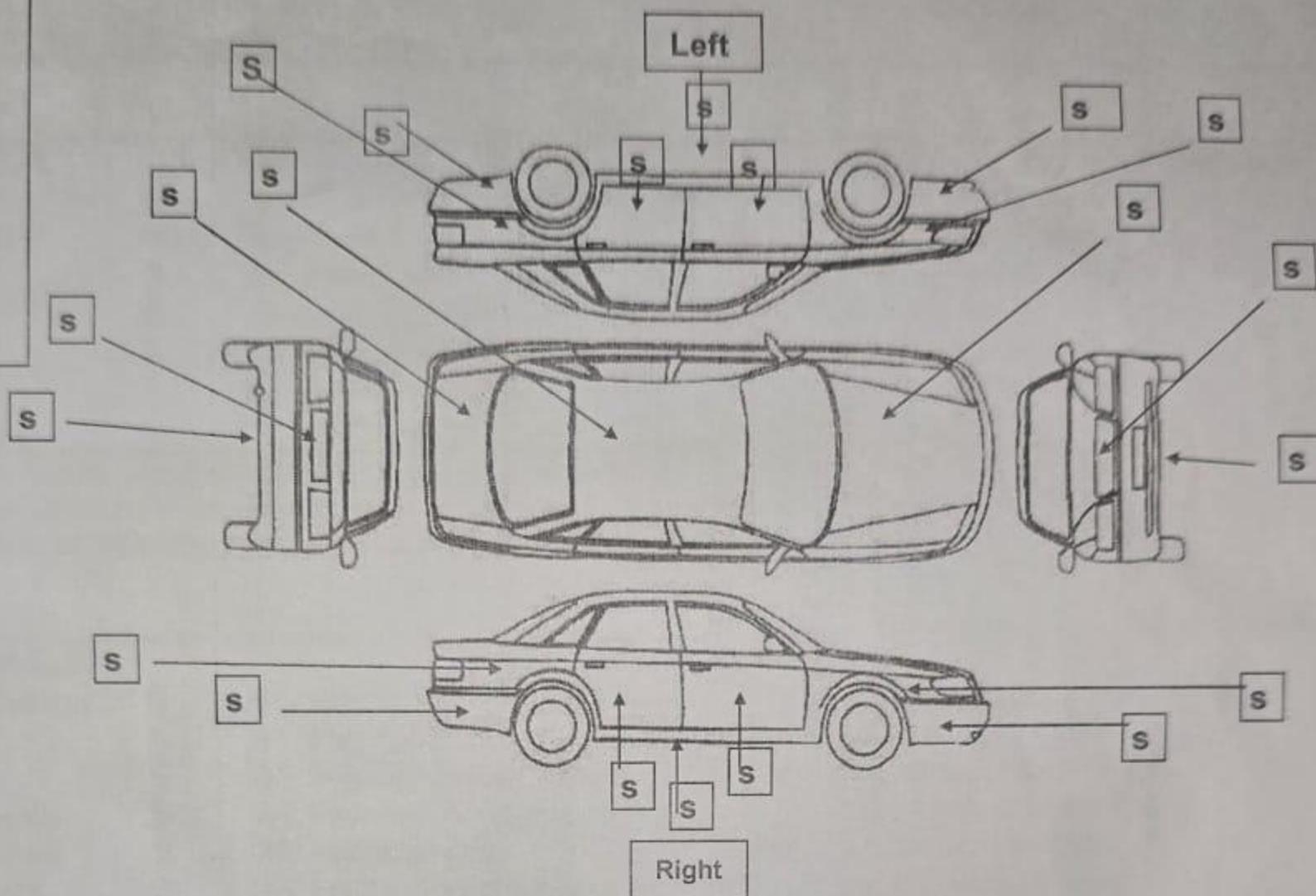
ESSENTIAL REPAIRS REQUIRED – Not suitable unless all essential repairs are undertaken and advisable repairs, if any are planned for.

UNSATISFACTORY – Vehicle has significant deficiencies, which are judged to be impractical or uneconomical to repair to a satisfactory standard.

Please read all pages of this report

KEY:

S satisfactory
 R repainted
 = scratch
 X dent
 O corrosion
 C chip / rust
 P previous repairs
 W Wrap Missing



Minor blemishes, which are acceptable fair wear and tear for the vehicle's age, recorded mileage and type, are not recorded and you should satisfy yourself in this regard.

EVIDENCE OF BODYWORK REPAIRS Yes No

BODYWORK CLEAN Yes No (See Notes)

KEY FOR POINTS ON FOLLOWING PAGES

S Satisfactory for age and recorded mileage
 -- Could not be checked
 X Essential repair requiring immediate attention
 A Advisable repair should be considered prior to purchase
 N/A Not applicable
 Y Yes
 N No

Please note: Right = Off side (O/S) and Left = Near side (N/S) as viewed from the driver's seat.

BODY EXTERIOR

1. Panel Condition / alignment	S	6. Door locks - operation	S	11. Mud flaps	S
2. Paintwork	S	7. Fuel filler cover and cap	S	12. Body panels	S
3. Exterior trim /grille	S	8. Soft top / Hard top (operation)	N/A	13. Bonnet catch	S
4. Glass	S	9. Body damage	S	14. Bonnet hinges	S
5. Bumpers / No plates – Ft / Rr	S	10. Corrosion	No		

ENGINE COMPARTMENT

	<input type="checkbox"/> PETROL	<input type="checkbox"/> DIESEL	<input checked="" type="checkbox"/> FULL ELECTRIC	No. of CYLINDERS: 0
15. Coolant Level / Condition	S	22. Power Steering – oil level	S	29. Turbo / supercharger
16. Coolant leaks	No	23. Clutch Fluid	S	30. Fuel pump / pipes
17. Antifreeze *	S	24. Brake Fluid	S	31. Accelerator linkage
18. Radiator / Cap	S	25. Engine Oil level	S	32. Cold starting
19. Hoses / Pipes	S	26. External leaks (upper engine)	S	33. Fast idle (cold)
20. Drive Belts	--	27. Engine mountings	S	34. Noise level (cold)
21. Water Pump (Not visible)	--	28. Fuel Injection	S	35. Excess fumes / smoke
			No	

Note - To ensure future serviceability, it is important that the engine camshaft belt is replaced at intervals specified by the manufacturer. It is in your best interests you ensure that this is carried out. * Antifreeze only has a 2/3 year life span and requires its strength adjusting after this time or replacing as per manufacturers specifications.

ELECTRICAL / CONTROLS

36. Starting system / Ignition lock	S	41. Rear lights & No. plate lights	S	49. Instruments	S
37. Battery condition	S	42. Stop lights	S	50. Horn	S
38. Battery voltages:	S	43. Indicator/ Hazard lights	S	51. Radio/Cass/CD/Aerial	S
- Normal 12.38 volts	S	44. Reverse / Fog lights	S	52. Heater / Fan controls	S
- Starting 10.44 volts	S	45. Auxiliary lights	N/A	53. Air Con operation	S
- Charging N/A volts	S	46. Interior / Panel lights	S	54. Windows / Sun roof	S
39. Headlights	S	47. Mirrors (electric)	S	55. Wipers / Washers	S
40. Sidelights / running lights	S	48. Controls / Switches	S	56. Headlamp wash / wipe	S

Note - We are unable to verify dash panel light and switch back lighting operation due to the daylight conditions. Please note that switching them "on or off" only assesses electrical components. Accuracy of instruments cannot be assessed.

INTERIOR / LUGGAGE COMPARTMENT

NUMBER OF SEATS: 5			
57. Steering Wheel / Adjustment	S	64. Door seals / hinges	S
58. Seat upholstery	S	65. Interior sills	S
59. Seat adjustment	S	66. Headlining / visors	S
60. Seatbelts	S	67. Sun roof	N/A
61. Carpets / Mats	S	68. Dash panel (condition)	S
62. Door trim panels	A	69. Cigarette lighter	N/A
63. Door fittings / operation	S	70. Mirrors (internal)	S
			71. Rear parcel shelf / load cover
			72. Boot / tailgate lock
			73. Luggage area trim con
			74. Illumination light
			75. Tool kit
			76. Hard / Soft top (condition)
			77. Tonneau cover
			N/A
			N/A

FRONT SUSPENSION / STEERING / UNDER FRAME

78. Engine underside leakage	No	83. Wheel hubs / bearings	S	88. Sub-frames mountings	S
79. Steering joints/ ball joints	S	84. Springs/suspension units	S	89. Suspension arms / mountings	S
80. Steering rack / box	S	85. Pipes / hoses	S	90. Tie bars / anti roll bars	S
81. Chassis members	S	86. Dampers (condition / leaks)	S	91. Corrosion protection	Yes
82. Power steering (operation)	S	87. Gaiters	S	92. Corrosion – floor/chassis	No

REAR SUSPENSION / UNDER FRAME

93. Springs/suspension bars	S	97. Location rods/fixings	N/A	101. Sub-frames/ mountings	S
94. Anti roll bar	S	98. Bump stops/gaiters	S	102. Chassis members	S
95. Dampers/bushes	S	99. Wheel hubs/bearings	S	103. Corrosion protection	Yes
96. Suspension arms/fixings	S	100. Pipes/hoses	S	104. Corrosion – floor/chassis	No

CLUTCH / TRANSMISSION

	MANUAL <input type="checkbox"/>	AUTOMATIC <input checked="" type="checkbox"/>	
105. Fluid / oil leaks	No	109. Casings	S
106. Cables / adjustments	N/A	110. Mountings	S
107. Hydraulic system	S	111. Drive shaft assembly	S
108. Linkage (wear)	S	112. Universal / sliding joints	S
		113. Backlash	N/A
		114. Gaiters	N/A
		115. Propshaft(s) / fittings	N/A
		116. Bearings / supports	N/A

EXHAUST SYSTEM

117. Manifold	S	120. Silencer(s)	S	123. System condition	S
118. Pipes	S	121. Heat shields / mountings	S		
119. Catalytic converter (s)	S	122. Joints / couplings	S		

FUEL SYSTEM

124. Tank	S	126. Fuel lines	S	128. Evidence of leaks	No
125. Tank fixings	S	127. Breather pipes	S		

BRAKES

129. Master cylinder security	S	132. Flexible hoses	S	135. Handbrake op / adjustment	S
130. Fluid leaks	No	133. Pipes / connections	S	136. Handbrake mechanism	S
131. Servo / power system	S	134. Discs / pads (if visible)	S	137. Pedal and pad / linkage	S

Note - If the vehicle is fitted with brake drums the internal parts including linings are not visible. Brake fluid should be replaced at the manufacturers specified intervals.

WHEELS AND TYRES Type: Alloy

It is recommended tyres be replaced when the tread depth reaches 2mm. If uneven tyre wear is noted, this may indicate incorrect geometry, which can result in excessive and rapid tyre wear. A full steering and geometry check is recommended.

138. Wheel Rims	S	139. Wheel Trims	S <th>Tyres</th> <th>Make</th> <th>Size</th> <th>Type / Construction</th> <th>Min tread depth</th>	Tyres	Make	Size	Type / Construction	Min tread depth
140. Front RH	Pirelli	235/55/18	Radial	2.0mm	A			
141. Front LH	Continental	235/55/18	Radial	6.5mm	S			
142. Rear LH	Bridgestone	235/55/18	Radial	6.0mm	S			
143. Rear RH	Bridgestone	235/55/18	Radial	6.0mm	S			
144 Spare	Emergency inflation device				S			

145. ROAD TEST

The road test has been undertaken within the speed limits and prevailing traffic conditions in the locality of the inspection. If a road test has not been carried out, please refer to the engineer's comments page.

*If the vehicle is fitted with 4wd transmission then the systems have been checked for security, leakage and excessive noise. However, within the limitations of the road test the full functionality could not be checked.

Test Distance 3 Miles

Speed achieved up to 40 MPH

146. Final drive operation / Noise level	S	153. Instrument /controls function	No	160. Road holding / stability	S
147. Gearbox operation / Noise level	S	154. Steering wheel alignment	S	161. General steering / handling	S
148. Engine performance	S	155. 4WD operation *	N/A	162. Footbrake operation	S
149. Engine noise	S	156. Clutch operation **	S	163. Hand/park brake operation	S
150. Excess smoke	No	157. Cooling fan operation	S	164. Suspension noise	No
151. Overheating evidence	No	158. Steering effort	S	165. Warning lights	S
152. Auto changes / kick-down	N/A	159. Hot restarting	S	166. Cruise control	S

** It should be carefully noted that the life expectancy of clutches is uncertain and difficult to predict, being dependant on owners driving style, vehicle operation and terrain. The fact that the clutch has not been identified as faulty/slipping/juddering/noisy on the report does not and should not be taken to imply that the clutch assembly will have a continuing life expectancy from the time of our check. They can begin to slip at any time.

FINAL CHECK

167. Oil leaks	No	168. Coolant leaks	No	169. Uneven tyre wear	No
----------------	----	--------------------	----	-----------------------	----

Vehicle documents and Inspection environment notes.

Engineer Indicate with "X" as applicable.

Registration Document (V5):

- No registration document was seen with the vehicle and you are advised to satisfy yourself that the vehicle identification number and engine number (where quoted) correspond to those shown on this report. Warning: **DO NOT BUY ANY VEHICLE WITHOUT A V5.**
- The V5/Registration Document shows previous keeper(s), the last change of Keeper on

Security:

- The Master Key was not available. Please ensure this is supplied if the vehicle is purchased.
- The engineer recommends that relevant spare and service keys be obtained prior to purchase.
- Obtain hand books and radio codes for vehicle prior to purchase as these were not seen in the vehicle.

MOT:

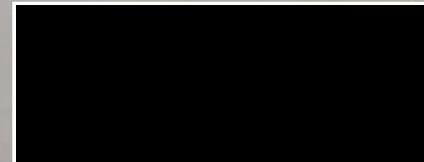
- As only a small amount of time is left on the MOT Certificate (less than 3 months) the engineer recommends a full year's MOT be obtained prior to purchase.
- A 12 Month MOT Certificate has been seen with the vehicle.

Servicing:

- The service history seen, indicated that the last recorded service was carried out at miles. No immediate servicing is necessary. Next service is due as per manufacturer's recommendations or as per the Vehicles Service indicator.
- The service history seen, indicated that the last recorded service was carried out on miles. Therefore the engineer would suggest a full service and brake inspection to the manufacturer recommendations prior to purchase, which may reveal further defects not apparent at this examination.
- No service documentation seen with this vehicle and therefore the engineer would recommend a full service and brake inspection to the manufacturer's recommendations prior to purchase, which may reveal further defects not apparent at this examination.

Inspection conditions notes:

- No vehicle hoist/ramp was available. A large trolley jack and stands were used in order to carry out underside checks. This limits the view of the underside. Some areas could not be fully seen. There *may* be further defects, which may be visible given clear access and view.
- The body/paintwork was wet/dirty/dusty this severely restricts inspection of the paintwork. Please note that there may be other defects present, which were not visible due to the obscured paintwork, but which may become visible once dry and clean.



Engineers Comments

The vehicle is considered overall to be a fair and reasonable example of the type, being in a generally reasonable condition and generally considered to be consistent with the type for the age and indicated recorded mileage in most areas.

The items listed as "could not be checked" (---) normally indicate items were obscured by covers/shields or other equipment.

The Water pump – Engine drive belt/chain - these items could not be fully examined, as covers, trims and other equipment obscure them.

The cooling system was pressure tested to 0.7 bars, no pressure loss was noted on the system or pressure cap. The antifreeze concentration was acceptable, but has deteriorated from its original strength and at the next routine service may need to be refreshed/replaced. It is advised that the coolant strength be checked again at the next routine service. Antifreeze only has a 2/3-year life and requires its strength adjusting after this time or replacing as per manufacturer's specifications.

The vehicle is fitted with vented front brake disc and pads, supported at the rear by a single arrangement. Although the visible brakes only show some signs of general serviceable wear, some deterioration is noted, which will need attention in the near future. It is strongly advised to remove all road wheels and examine the inner brake components, which are obscured on this vehicle prior to purchase, replacing any worn or badly corroded parts. It is probable that the front brakes at least, will need to be replaced at the next routine service.

The steering & suspension has been assessed to MOT standard. This allows for a degree of wear and deterioration of components without rendering them unserviceable. The extent of wear is not considered excessive at this juncture and unlikely to attract MOT failure.

The road test distance and/or top speed was limited due to the general area/inspection location, and/or traffic levels and/or adverse weather conditions and/or lack of fuel when the vehicle was tested and driven. Comment cannot be made in these instances in relation to possible "high speed" or "sustained speed," related driving defects, which may become apparent at a later stage after any purchase due to these limiting conditions.

Essential Repairs

It is strongly advised that the essential defects are investigated and rectified prior to purchase.

Comment

Additional Comments

NONE.

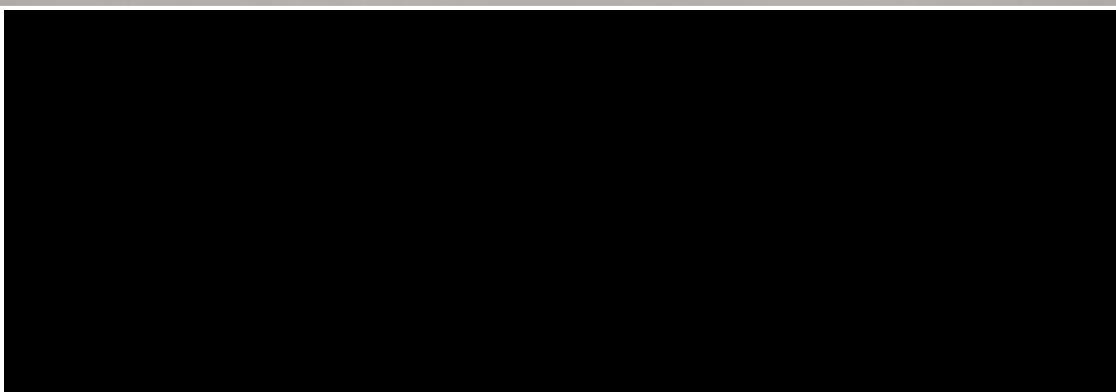
Advisable Repairs

Please note that the advisable items may prove costly to repair and must be considered.

Item	Comment
140	OSF Tyre tread depth 2.0mm. legal minimum tread depth is 1.6mm. Replacement tyre Strongly advised. MOT Advisory.

PLEASE READ CAREFULLY

- You are strongly advised to discuss the findings of this report with the vendor prior to making your decision to purchase the vehicle.
- Essential repairs should be investigated and rectified prior to purchase. These may be costly.
- Advisable repairs may prove costly to repair and must be considered prior to purchase.



Date 18/12/25

APPENDIX E

Certificate of motor insurance

For the full details of your insurance, please read your

- Certificate of motor insurance
- Personal details
- Allianz Online Car Insurance Document of Insurance



1 a) Registration mark of the vehicle

b) Comprehensive cover will apply to any car loaned or hired to the policyholder under our Recommended Repairer Service or by a member of the motor trade while the vehicle specified above is in the custody of the motor trade for service, repair or MOT.

2 Name of policyholder

3 Effective date of commencement of insurance for the purpose of the relevant law

7 January 2026, at 21:55

4 Date of expiry of insurance

06 January 2027, at 23:59

5 Persons or classes of persons entitled to drive

Abu Lashkor only may also drive with the owner's permission a private motor vehicle not owned or registered by or hired to the policyholder under a hire purchase agreement.

All drivers must drive within the terms of a valid licence and must not be disqualified from driving or holding a licence.

6 Limitations as to use

Social, domestic and pleasure use, including commuting and business use, excluding commercial travelling, by the following:

I hereby certify that the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, The Isle of Man, The Islands of Alderney, Guernsey and Jersey.



Henry Topham
Managing Director - Retail

Windscreens excesses

Windscreens / glass replacement: £190
Windscreens / glass repair: £20

If you don't use one of our recommended repairers - you'll pay an extra £200 excess.
Not applicable to glass repair.

There is no cover for:

- ✗ Use for the carriage of passengers for hire or reward.
- ✗ Use for racing, pacemaking, speed trials, track days or for competing in National British A or International rallies.
- ✗ Use in connection with the motor trade other than by a member of the motor trade for purposes of overhaul, upkeep or repair.
- ✗ Use of this certificate to release a motor vehicle, other than the vehicle identified by its registration mark in section 1a, which has been seized by, or on behalf of, any government or public authority.

There is cover for:

- ✓ **Voluntary use:** Voluntary use is allowed for persons covered under section 5 of this certificate, subject to there being no payment and/or income received other than expenses to cover running costs e.g. fuel allowances.
- ✓ **Driving abroad:** We provide the same level of cover you have in the territorial limits when driving in any country which is a member of the European Union and Andorra, Bosnia & Herzegovina, Gibraltar, Iceland, Liechtenstein, Monaco, Montenegro, Norway, San Marino, Serbia, Switzerland and The Vatican State. Refer to your **Allianz Online Car Insurance Document of Insurance** for further information.
- ✓ **Driving other cars:** this cover is for the policyholder only, not named drivers and is restricted to third party only cover in the UK, Isle of Man and the Channel Islands. The loss or damage to the vehicle you're driving isn't covered. Refer to your Allianz Online Car Insurance Document of Insurance for further information.

Advice to third parties Nothing contained in this certificate affects your right as a third party to make a claim.
You can get this and other documents from us in braille, large print or in an audio format by contacting us.

Find out how we use personal information at allianz.co.uk/privacy-notice

This insurance is arranged, underwritten and administered by Liverpool Victoria Insurance Company Limited, which is an Allianz Group company, registered in England and Wales number 3232514. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority, register number 202965. Registered address: 57 Ladymead, Guildford, Surrey GU1 1DB. Allianz Online is a trading name of Liverpool Victoria Insurance Company Limited.

APPENDIX F















Electric Vehicle
Improving the city's air quality

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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 5

REPORT TO LICENSING SUB COMMITTEE

Date of Hearing:	28 July 2025
Report of:	Jasmine Williams
Application:	Application for Consent to Engage in Street Trading
Legislation	Local Government (Miscellaneous Provisions) Act 1982
Applicant:	[REDACTED]

1. What is the report about?

- 1.1 To advise the Licensing Sub-Committee that the above Applicant is seeking approval for a street trading consent applicable to a roving Coffee van.
- 1.2 This application has been assessed by a Licensing Officer in accordance with the Assessment Framework as set out in the Council's Street Trading Policy ('the Policy') at section 18 Appendix – Assessment Framework. The completed Assessment follows the application as set out in Appendix A.
- 1.3 The Applicant is proposing to sell a range of coffees, sandwiches and prepacked snacks. The Application is attached at Appendix A. Pictures of the proposed van is attached at Appendix B.
- 1.4 The Applicant would like to apply for a consent to trade for 12 months, Monday to Friday between 07.00 and 16.00 with Saturdays and Sundays operating for private events only.
- 1.5 The Applicant has achieved level 3 food hygiene, holds public liability insurance and is a registered food business with Mid Devon District Council.
- 1.6 A copy of the Council's policy has been sent to the Applicant prior to this application.
- 1.7 A copy of the vehicles MOT and MOT history has been provided in Appendix D. At this time, the receipt of work completed, has not been provided.

2. Are there any Representations?

- 2.1 The application was circulated to the Devon and Cornwall Police, Devon County Highways, Exeter City Council Estates and Exeter City Councillors, In Exeter, if in the BID area, and traders located in the vicinity as per the Street Trading Policy. No comments or objections were received.

3. What are the legal aspects?

- 3.1 The Council has adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 for the whole of its area as 'consent streets' for street trading

purposes, with exception of a number of streets in the city centre, which are designated 'licenced streets or prohibited streets'.

3.2 The power to prescribe standard conditions is contained in Schedule 4 (7) of the Local Government (Miscellaneous Provisions) Act 1982, which states:

- When granting or renewing a street trading consent, the Council may attach such conditions to it as they consider reasonably necessary.
- Without prejudice to the generality of sub paragraph (4) above, the conditions that may be attached to a street trading consent by virtue of that sub-paragraph include conditions to prevent –
 - Obstruction of the street or danger to persons using it; or
 - Nuisance or annoyance (whether to persons using the street or otherwise).
- The Council may, at any time, vary the conditions of a street trading consent.
- Paragraph 7(10) of Schedule 4 of 'The Act' provides that a street trading consent may be granted for any period not exceeding 12 months but may be revoked at any time.

4. Policy considerations:

4.1 Section 1.1.1 of the Council's Policy sets out the policy's purpose and states that the "policy's aim is to create a street trading environment which complements premises based trading, is sensitive to the needs and amenities of residents, provides diversity of consumer choice, and seeks to enhance the character, and ambience of local environments".

4.2 Section 6 sets out the key considerations for Licensing Sub-Committee when assessing an application.

5. Recommendations:

5.1 Head of Service - Environment & Waste would recommend that the Licensing Sub-Committee considers the application having regard to current policy and that, if the Licensing Sub-Committee are minded to approve the application, then all of the General conditions contained within Section 15 of the Policy should be included in the consent with the exception to 15.6.2 and 15.4.9 relating to ice cream vans.

Head of Service - Environment & Waste
Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:-
None

Contact for enquiries:
Democratic Services (Committees)
Room 4.36
01392 265275

APPENDIX A

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SECTION 3 AND SCHEDULE 4**

APPLICATION FOR CONSENT TO ENGAGE IN STREET TRADING

NOTES: (a) Consent may be granted for any period up to 12 months. please indicate the period for which consent is initially required: **Tick Box FOR HOW MANY MONTHS YOU REQUIRE.**

3

6

9

12

- (b) **Part A administration fee as stated on Exeter City Council website must be paid before any application is valid. Call 01392 265702 to pay. To 31.03.2026 Part A is £412**
- (c) The completed form and **all supporting documents** must be returned to the Licensing Office - email licensing.team@exeter.gov.uk If some requested documents are missing the application is not valid. All documents or pictures must be full, clear, and easy to read.

***Please note in the event this application is not successful
the Part A fee is not refunded***

1	Applicant NAME [REDACTED]
2	Business NAME Really Awesome Coffee - Exeter West
3	ADDRESS [REDACTED]

4	DATE OF BIRTH [REDACTED]	TEL NO [REDACTED]
5	EMAIL ADDRESS [REDACTED]	
	Right to Work – Home Office Share Code If no British Passport	
6	TYPE OF TRADING (explain in detail what you want to sale) Mobile Cafe serving espresso coffees, hot drinks, frappes & milkshakes. Pre packaged hot & cold food and snacks. Also - For food trading business: (a) Where is food prepared? Give details of any pre prepared aspects (i.e. prepared at home and taken to the stall) and what will be prepared on the stall. Home kitchen - no food preparation on the coffee van (b) How is food stored? Overnight and during trading - give details . Pre packaged food stored ambient, refrigerated and frozen at the home address. (c) What type of packaging/cutlery is to be used? - give details Recyclable paper and PET cups, recyclable paper packaging for sandwiches etc. (d) How will litter be collected and disposed of? - give details . Most waste will be taken away by customers, any other small amounts generated will be disposed of at home address Note: You must have a Business Trade Waste Transfer Note. You must be registered with the Environment Agency as a Tier two waste carrier and holder and have a completed Transfer Note. (e) Please state all qualifications held that relate to the food business. You and any other person working on the stall (unless all food is pre packed) must have Food Safety certificate at Level 2. Please attach all certificates to this application. Level 2 Food Hygiene (f) Where will the mobile catering unit or van be kept overnight? Home address (g) You must be registered as a food business. Give your registration details and last assessment date and outcome . You must be registered with Exeter City Council or other Council and have a rating score. Please attach to this application. Awaiting inspection	

	<p>Registration number/ref [REDACTED]</p> <p>Local Authority [REDACTED]</p> <p>(h) You must have Public Liability Insurance – please attach to this application.</p>
7	<p>PRECISE LOCATION OF TRADING:</p> <p>Note: Identify the exact site requested; You are required to submit a plan of the area requested, identifying street names and the pitch you are seeking consent for, including a photograph if possible. What3words map is acceptable. If trading as in prior years just give the site location / description.</p> <p>The mobile cafe will operate a daily round, visiting locations where people are at work. This will be in and around Marsh Barton. Locations will be reviewed and updated regularly as the round develops, and trading will only take place with the permission of the host business.</p> <p>Location of Trading Description - Explain how the highway and pedestrian routes will be kept unobstructed and safe. Explain how your stall will not cause any nuisance or annoyance to any neighbours.</p> <p>The van will only be parked in car parks on spaces agreed with the business, never on highways or pedestrian routes. No signage, equipment, or cables will be placed outside the van, so there will be no obstruction.</p> <p>The van will operate quietly and professionally, without causing nuisance to neighbours. Any litter, such as coffee cups, will be taken away by customers, and the area will be left clean and tidy at all times.</p>
8	<p>Size of stall: You should detail the exact type, size and construction of stall or van. Also describe how the stall or van will be fuelled. i.e. what will you use for energy? If you will be using a generator, please state it's make and model.</p> <p>Stall/van - [REDACTED]</p> <p>Length 4.8m Height 1.9m Width 2.2m</p> <p>Generator – (if used) or fuel type. No generator used</p> <p>A photograph or picture of the stall to be used must be provided with the application.</p> <p>Generator or fuel to be used. (Please attach safety check certificates held i.e. gas safe electrical safety test cert)</p>
9	<p>If you intend to trade from a vehicle, please give registration details below. Must meet Euro 6 or ULEV</p> <p>[REDACTED]</p> <p>Add as required</p>

	Attach a recent copy MOT, copy of insurance and V5 for all vehicles. Photos must be clear and easy to read.
--	--

10	Days and hours of trading requested – complete for each day. Hours of Trading Monday - Friday 7am - 16:00pm - daily round Saturday & Sunday - private events & functions
----	--

12	Have you ever been convicted of a criminal offence other than those spent convictions as defined in the Rehabilitation of Offenders Act 1974? <table border="1" style="margin-left: 20px;"><tr><td>YES</td><td>NO</td></tr><tr><td></td><td>NO</td></tr></table> If the answer is yes, please give particulars below: <table border="1" style="width: 100%;"><thead><tr><th>DATE</th><th>COURT</th><th>OFFENCE</th><th>RESULT</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></tbody></table>	YES	NO		NO	DATE	COURT	OFFENCE	RESULT												
YES	NO																				
	NO																				
DATE	COURT	OFFENCE	RESULT																		

**We require a recent (last 3 months) Basic DBS – Please submit with application.
This should already be on file**

13	If consent has been previously issued by ECC please state date of issue
----	--

14	If you employ staff to work from mobile trading unit please state names, ages, addresses and contact telephone numbers. Please note we will need a head photo of all people who will work on the stall/unit
	Name, age, address
	Phone number

Check List – Required for Application. Please ensure all the below are also submitted with the application. If any required documents are not submitted on time Consent will not be given.

1. Basic DBS – within the last 3 months

2. Clear head photo of applicant and any other workers with name on the back of each (if renewing only new workers)
3. Right to Work evidence i.e. Passport or Home Office Share Code for applicant only
4. Photo of trailer/stall/van etc.
5. Photo of generator (no petrol or diesel) or fuel to be used.
6. Gas safety check certificate,
7. Electrical safety check certificate
8. Business Trade Waste Transfer note
9. Public Liability (£5000,000) certificate
10. MOT, Insurance and V5 for each vehicle used
11. L2 food safety award certificates held by applicant and any other workers.
12. Last Food Safety Inspection report

I have fully completed the application to renew form and have attached all the above documents.

Signed..... [REDACTED] Date..... [REDACTED]

FOR OFFICE USE ONLY	
DATE FEE RECEIVED:	RECEIPT NO.
DATE CIRCULATED:	LAST DATE FOR REPS:
CONSENT GRANTED / REFUSED	

Appl-Consent Street Trading

Appl-Consent Street Trading

Street Trading Consent Application - Assessment Framework Matrix (will be scored 0 to 5 with 0 being the lowest score)

To be completed by Licensing Officer

Assessment criteria	Specific factors linked to criteria	Score	Comments (Additional guidance in italics)
1. Public Safety	Adverse comment made by Highway Authority or any other relevant consultee in terms of location	5	<p>No adverse comments received from consultees at time of assessment.</p> <p>Applicant operates a roving van, not static, therefore does not remain in one location for prolonged periods, reducing risk of obstruction or congestion.</p> <p>Business model is based on developing relationships with local businesses and gaining permission to park outside premises to trade, further reducing public safety concerns.</p> <p>The van will only be parked in car parks on spaces agreed with the business, never on highways or pedestrian routes. No signage, equipment, or cables will be placed outside the van, so there will be no obstruction.</p> <p>Photos of vehicle and setup provided (Appendix B).</p> <p>Vehicle documentation received and verified (Appendix D).</p> <p>Anticipated to be low risk to public safety.</p>

			This has been scored a 5 as there are no concerns and the risk of crime and disorder is low.
2. Prevention of crime and disorder	Adverse comment made by Police or any other relevant consultee in terms of increased risk.	5	<p>No adverse comments received from consultees at time of assessment.</p> <p>DBS check completed and applicant is registered on the Update Service.</p> <p>Trading times are from 7AM – 4PM Monday to Friday whilst Saturday and Sundays will be private events and functions only.</p> <p>No history of non-compliance or enforcement action in his many years with the council as both a taxi driver and operator.</p> <p>Each franchise van has its own allocated area (Exeter East / Exeter West) and does not cross into other vans' areas, reducing potential disputes or disorder.</p> <p>This has been scored a 5 as there are no concerns in regards to crime and disorder and is considered low risk</p>
3. Prevention of nuisance	Consideration of proposed activity and how that may impact on neighbouring residences and businesses.	4	Vehicle is modern with no generator, therefore minimal noise pollution.

			<p>Machinery will be in use whilst trading, so limited noise will be produced and waiting on confirmation of use of chime upon arrival to a location – applicant advised of expectations and legislation around idling. We are waiting for a response as to how this will be approached.</p> <p>Discussion held regarding use of chimes to notify arrival – applicant made aware of restrictions and requirements around noise emissions.</p> <p>As this van is roving and short stay, risk of prolonged disturbance is low and does not cross into other vans' areas, reducing potential disputes or disorder.</p> <p>The van will only be parked in car parks on spaces with permission from any relevant business, ensuring positive relationships.</p> <p>Scored a 4 as no confirmation of which chime will be used.</p>
4. Suitability of applicant	<p>Any adverse unspent convictions</p> <p>Previous history of reliable payment of fees</p> <p>Previous history of compliance with any street trading consent</p>	5	<p>Applicant has no prior Street Trading history.</p> <p>A Right to Work check has been received and verified. Part A fee has been paid.</p> <p>The business is registered in the correct business name. All required documentation has been received, including vehicle documents, an enhanced DBS, confirmation</p>

			<p>that he is subscribed to the DBS update service, Food Safety Level 3 certificate, trade waste registration and photographs.</p> <p>There is no previous non-compliance or enforcement history. The applicant presents as professional, organised and cooperative. He has held a positive relationship with the council as both a taxi driver and operator.</p> <p>Has been very forthcoming and responsive to licensing requested, all documents have been provided when requested and has been apologetic for any delays.</p> <p>Scored as a 5 as we have no concerns with the suitability of the applicant, considered low risk.</p>
5. Suitability of trading unit	<p>Compliance with design brief (applicable for consent over 12 weeks in any financial year)</p> <p>Appropriate size for proposed location</p> <p>High quality design</p> <p>Agreed removal of unit after trading</p> <p>All goods, ancillary equipment and stock kept within unit.</p> <p>Emissions criteria of vehicle</p> <p>MOT history</p>	4	<p>The unit is a modern Mercedes Vito which is appropriate in size for the proposed roving trading model and the locations where the applicant intends to operate.</p> <p>As the proposed unit is a small van that has a corporate logo and the propose trading areas are small car parks surrounded by business units; it will be harmonious with the character of the trading localities. Although the policy shows preference to zero emissions, the proposed van does meet the Euro 6 requirement</p>

			<p>All goods, ancillary equipment and stock are stored and operated from within the vehicle, ensuring there is no overspill into the public highway or surrounding area.</p> <p>The vehicle is Euro 6 compliant, meeting current emissions standards and reducing environmental impact.</p> <p>Vehicle documentation has been received and verified, including MOT history, which shows the vehicle to be appropriately maintained.</p> <p>A formal site assessment is not required due to the mobile nature of the business. The model is low impact and complementary to existing businesses.</p> <p>Vehicle rated a 4 as it's not brand new or completely electric but the trading unit is considered suitable for the proposed activity and has a professional appearance so is considered low risk.</p>
6. Power / Fuel source	<p>All units to be compatible with being powered by electricity.</p> <p>If generator is proposed for use outside city centre evidence must be provided that no alternative power supply is available and cannot be made available</p> <p>Electrical and gas safety certification in date</p>	4	<p>Van operation is fuelled by a combination of LPG and electric built into the van. This significantly reduces noise, vibration and air pollution when compared to generator-powered units.</p> <p>The vehicle is modern and Euro 6 compliant, contributing to lower emissions. The applicant has been advised regarding legislation and</p>

			<p>expectations around engine idling and has confirmed an understanding of the need to minimise running time when stationary.</p> <p>Due to the absence of a generator and the short stay, roving nature of the trading model, the power source is considered low risk and appropriate for the proposed activity.</p> <p>He is aware of the expectation that all trading units will be required to be fully electric by 2030 as per the councils policy.</p> <p>Gas safety Certificate has been provided and is attached as Appendix C</p> <p>A score of 5 in this category is seen as aspirational with an expectation that it could possibly be achieved by 2030 in line with the Councils Clean air Policy. So has been scored a 4 on this occasion.</p>
7. Advertising	<p>Advertising only relates to goods on sale</p> <p>Advertising is not illuminated and is contained in unit</p> <p>No "A" Boards etc.</p>	5	<p>The vehicle has professional advertising displayed on the sides which is of a high standard and appropriate for the business.</p> <p>No additional A-boards, banners or external advertising will be used. All advertising is contained on the vehicle itself, ensuring there is no obstruction of the highway or visual clutter in the surrounding area.</p> <p>The overall appearance is neat, professional and in keeping with the expected standard for</p>

			street trading consent which has resulted in a score of 5
8. Barriers	These are necessary and appropriate.	5	<p>No barriers are used as the trading unit is a van. The service area is contained within the vehicle footprint and does not extend into the public highway. This reduces the risk of obstruction, trip hazards or visual clutter and ensures safe pedestrian movement around the trading area. The absence of barriers is considered appropriate and low risk for the proposed roving trading model.</p> <p>This has been scored a 5 as no barriers will be required due to it being a mobile van.</p>
9. Hours of Trading	<p>Trading hours promote:</p> <ul style="list-style-type: none"> • Preventing crime, disorder and antisocial behaviour. • Avoiding disturbance due to noise, smell, or other matter. • Protecting public safety. • Preventing obstruction of the highway. • Having regard to location and operating hours of business activity. 	5	<p>The proposed trading hours are limited and appropriate for the roving nature of the business. The hours from 7AM to 4PM are considered suitable to provide a low risk model, disorder and antisocial behaviour, as trading will take place during normal daytime and early evening periods.</p> <p>The short stay model and lack of generator use will help avoid disturbance from noise or smells. Public safety is protected through the use of suitable locations and permissions from businesses, and by not remaining in one place for extended periods.</p> <p>The trading hours and locations have been planned to prevent obstruction of the highway</p>

			and to have regard to the operating hours and amenity of nearby businesses. Overall the proposed hours are considered reasonable, proportionate and low risk and has been scored a 5.
10. Cumulative Impact	Except for Castle Street the trading unit is situated 30m distant from any other trading unit	5	<p>The roving nature of the business further limits cumulative impact as the unit does not remain in one location for extended periods.</p> <p>Overall, the proposal is considered low risk in terms of cumulative impact and unlikely to adversely affect the character or balance of existing street trading activity and has been scored a 5.</p>
11. Goods for sale	<ul style="list-style-type: none"> • Quality of goods • Innovative products • No single use plastics • Plant based and other dietary options • Goods do not cause nuisance • Goods do not contribute to crime and disorder • Goods do not have a negative health impact 	3	<p>Applicant is selling pre-packaged food and drinks, therefore no food safety certificate is currently required as there is no raw food handling in the operation. However, he does have a level 3 certificate. Application is attached in Appendix A.</p> <p>Applicant holds Level 3 Food Safety qualification, although not necessary due to food items being pre packed.</p> <p>Setup is adequate for pre-packaged and chilled goods, with appropriate storage.</p> <p>As food is pre-packed, no extensive external food preparation area required, reducing contamination risk.</p>

			<p>Applicant is registered with Mid Devon and is awaiting inspection once he begins trading.</p> <p>Goods source: clarification requested on where goods are received from (to be confirmed).</p> <p>The applicant uses recyclable materials Recyclable paper and PET cups, recyclable paper packaging for items such as sandwiches.</p> <p>The applicant is registered as a Trade Waste Generator, Carrier and Disposer. A waste transfer note has not yet been supplied as the applicant is not currently trading, however registration is confirmed and he will be required to provide this prior to trading.</p> <p>Low volume waste is anticipated, any remaining waste will be stored at home until he accumulates an amount to take to the waste centre so this has been stored as a 5.</p>
12. Site Assessment	<ul style="list-style-type: none"> Any potential obstruction of pedestrian, vehicular or disabled access. Any obstruction to the safe passage of pedestrians and wheelchair users. Any nuisance/interruption to pedestrian flow or social distancing 	4	<p>As the applicant operates a roving trading model, the unit does not remain in one location for prolonged periods, reducing the risk of obstruction to pedestrian, vehicular or disabled access.</p> <p>The vehicle footprint is contained within standard parking space dimensions and does</p>

	<ul style="list-style-type: none">• The safe access and egress of customers and staff from the pitch and immediate vicinity.• Obstruction of entry to or sight lines to the entrance of retail premises or obstruction of display windows of retail premises.• Is permission of landowner is required.		<p>not extend onto footways, ensuring the safe passage of pedestrians and wheelchair users is maintained. The short stay nature of trading limits any nuisance or interruption to pedestrian flow.</p> <p>Safe access and egress for customers and staff is maintained as service is provided directly from the vehicle without creating queuing or crowding issues.</p> <p>The applicant has confirmed that the unit will not obstruct entrances, sight lines or display windows of retail premises.</p> <p>Trading will only take place with the permission of the relevant business or landowner, and the applicant understands the requirement to obtain and comply with landowner permission where applicable.</p> <p>As he doesn't stop on the highway, there is no risk of obstruction, the private car parks that are used are considered reasonable proportionate and low risk.</p> <p>Overall, due to the mobile nature of the operation and controls in place, the site impact is considered low risk but has been score a 4 due to lack of detailed knowledge of the trading sites.</p>
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13. Additional Information	<p>Overall Risk Level: Low</p> <p>Recommendation: Grant 12 months consent</p> <p>Summary: The applicant has provided all required documentation, demonstrates a professional and compliant approach, and operates a low-risk, roving business model. There is no history of non-compliance, environmental impact is minimal, and public nuisance is low. Appropriate controls and permissions are in place.</p> <p>Prevention of public Nuisance has been rated a 4 until we can determine the method used for notifying the public of his arrival eg chimes/horn</p> <p>Power and fuel source has been scored a 4 as a score of 5 in this category is seen as aspirational with an expectation that it could possibly be achieved by 2030 in line with the Councils Clean air Policy.</p> <p>Goods for sale have been rated a 3 as we wait for confirmation of where these goods are derived from, as well as the current lack of additional dietary options. They are not particularly healthy options which is to be expected of this type of business but nothing for sale is a dietary concern in regards to health either.</p>
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1 Licensing Sub-Committee Procedure

- 1.1 The Licensing Sub-Committee is made up of 2 to 3 elected City Councillors that sit on the Licensing Committee. A Licensing Officer, Legal Advisor and Democratic Services Officer shall also attend the hearing.
- 1.2 An example of procedure followed by the Licensing Sub-Committee is set out below;

Single Application Procedure

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy considerations.

3. The Licensing Officer reads out the report.
4. Questions of clarification in respect of the report may be asked of the Licensing Officer.
5. The Applicant makes submissions in support of the application.
6. Questions of the applicant from Cllrs and Officers.
7. The Applicant and Licensing Officers leave the room to enable the sub-committee to determine the application. The Applicant may be called back into the room in during the deliberation process to answer additional questions if they arise.
8. A decision is given verbally to the Applicant.

Multiple Applications Procedure

Where more than one application is made for a street trading consent at the same site the following procedure is followed.

With all applicants in the room.

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy consideration.
3. Each application is then considered individually in turn by the sub-committee in private.
 - a. The licensing officer reads out the report to the licensing sub-committee.
 - b. Questions of clarification in respect of the report may be asked of the Licensing Officer.
 - c. The Applicant makes submissions in support of the application.
 - d. Questions of the applicant from Cllrs and Officers.
 - e. The Applicant shall leave the room and the next application shall be considered.
4. Once all the applications have been considered, the licensing sub-committee will determine which application if any will be granted consent. Applicant(s) may be called in during the deliberation process to answer additional questions if they arise.
5. Applicants will then be called in individually for the decision to be given verbally by the Licensing Sub-Committee.

APPENDIX B

Mobile Café available for Events & Corporate Hire

PIPERS

Only use LPG when
rear doors are open



Gourmet Espresso Coffees
Frappes • Smoothies
Hot & Cold Food

Head Office

Really Awesome
Coffee

**FRANCHISES
AVAILABLE**

Mobile Café available for Events & Corporate Hire

Gourmet Espresso Coffees
Frappes • Smoothies
Hot & Cold Food



VITO

Mercedes-Benz

114 CDI

**FRANCHISES
AVAILABLE**

Rhino TowSTEP



APPENDIX C

MOBILE CATERING VEHICLE/TRAILER SAFETY RECORD

This Safety Record can be used to document the outcomes of the checks and tests required by The Gas Safety (Installation and Use) Regulations.
Registered Business/engineer details can be checked at www.gassaferegister.co.uk or by calling 0800 408 5500.



Gas Safe is a registered trade mark of HSE and is used under licence

Details of Registered Business

Gas Safe Register No. [REDACTED]

Registered Engineer's Name [REDACTED]

Gas Safe Register Licence Number [REDACTED]

Business [REDACTED]

Address [REDACTED]

Postcode [REDACTED]

Contact No. [REDACTED]

Vehicle/Trailer Details

Vehicle or Trailer

(please check relevant box

Chassis/Serial Number [REDACTED]

Reg Number [REDACTED]

Trading Title [REDACTED]

Vehicle Name [REDACTED]

Address [REDACTED]

Postcode [REDACTED]

Contact [REDACTED]

	Appliance Type	Manufacturer	Model	Type of flue/chimney	Operating pressure	Operation of safety device(s) <input checked="" type="checkbox"/>	Ventilation satisfactory <input checked="" type="checkbox"/>
1	<i>Coblow</i> <i>UCC</i>	<i>Franco</i>		<i>F1C</i>	37 mbar	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2					mbar	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3					mbar	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
4					mbar	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

	Visual condition off flue/chimney and termination <input checked="" type="checkbox"/>	Flue/Chimney operation checks <input checked="" type="checkbox"/>	Appliance isolation valve fitted <input checked="" type="checkbox"/>	Is appliance secure <input checked="" type="checkbox"/>	Serviced <input checked="" type="checkbox"/>	Safe to use <input checked="" type="checkbox"/>
1	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Pass <input type="checkbox"/> Fail <input type="checkbox"/> NA <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Gas installation details						
Is the LPG cylinder housing satisfactory?						<input checked="" type="checkbox"/>
Is the ECV accessible, labelled and operable?						Yes <input type="checkbox"/> No <input type="checkbox"/>
Is visible gas pipework including gas hoses satisfactory?						Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the gas installation gas tight?						Yes <input type="checkbox"/> No <input type="checkbox"/>
LPG Regulator operating pressure						37 mbar
LPG Regulator lock-up pressure						75 mbar

General safety						
Is there a fire extinguisher(s) provided?						Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is a fire blanket provided?						Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the current safety record displayed?						Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is 'Safe use of LPG information' displayed?						Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Any Defects Identified	GIUSP classification e.g. AR, ID	Warning/Advice Record insert form serial No.

Remedial Action Taken

ATTENTION

Next safety check due by:

14/7/26

APPENDIX D

MOT test certificate



Driver & Vehicle Standards Agency

Make and model

2b Country of registration
GB

⑤ Vehicle category

④ Mileage

N1

61.061 miles

⑦ Pass

Monitor and repair if necessary (advisories)

- Tyre worn close to legal limit/worn on edge Nearside Front [5.2.3(e)]

③b) Date of the test

⑧ Expiry date

12.05.2025

29.05.2026

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 30.04.2026.

③a Location of the test

41 MARKET STREET, COALVILLE, LE67 3DX

⑨ Testing organisation and inspector name

1AKY79 COALVILLE MOT CENTRE LTD
S A BRINDLEY

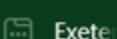
MOT test number

Duplicate certificate issued by DVSA on 06 January 2026

Check that this document is genuine by visiting www.gov.uk/check-mot-history

If any of the details are not correct, please contact DVSA by email at enquiries@dvsa.gov.uk or by telephone on 0300 1239000.

Receive a free annual MOT reminder by subscribing at www.gov.uk/mot-reminder or by telephone on 0300 1239000

[Show all sections](#)

MOT history

Check mileage recorded at test, expiry date, and test outcome

[Hide](#)

Date tested

9 January 2026

PASS

Mileage

65,411 miles



Test location

► [View test location](#)

Expiry date

8 January 2027

Date tested

12 May 2025

PASS

Mileage

61,061 miles



Test location

► [View test location](#)

Expiry date

29 May 2026

Monitor and repair if necessary (advisories):

- **Nearside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**

► [What are advisories?](#)



The MOT test changed on 20 May 2018



Search



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Agenda Item 6

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