

## LICENSING SUB-COMMITTEE

**Date:** Thursday 30 April 2026

**Time:** 10.00 am

**Venue:** Guildhall, High Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Josie McDonald, Democratic Services Officer on 01392 265354 or email [democratic.services@exeter.gov.uk](mailto:democratic.services@exeter.gov.uk)

Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.

*Membership -*  
Councillors Snow, Holland and Williams, R

### Agenda

#### Part I: Items suggested for discussion with the press and public present

1 **Appointment of Chair**

To appoint a Chair for the meeting.

2 **Declarations of Interest**

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item. Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

3 **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 EXCLUSION OF PRESS AND PUBLIC**

***It is considered unlikely that the Committee would wish to exclude the press and public during consideration of the items on this agenda. If, however, the Committee were to exclude the press and public, a resolution in the following form should be passed:***

**“RECOMMENDED** that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the particular item(s) on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act.”

To pass the following resolution:

**RESOLVED** that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for items and on the grounds that if involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part I of Schedule 12A of the Act.

**Part II: Item suggested for discussion with the press and public excluded**

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976**

**4 Application to Renew a Private Hire Vehicle Licence over 10 years old.**

To receive the report of the Head of Service – Environment and Waste.

(Pages 3 -  
74)

**5 Application to Renew a Private Hire Vehicle licence over 10 years old**

To consider the report of the Head of Service - Environment and Waste.

(Pages 75  
- 146)

**Individual reports on this agenda can be produced in other formats on request to Democratic Services .**

## REPORT TO LICENSING SUB COMMITTEE

<b>Date of Hearing:</b>	<b>30.04.2026</b>
<b>Report of:</b>	<b>Jule Bennett Licensing Officer</b>
<b>Decision Required:</b>	<b>RENEWAL of a licence relating to a Private Hire vehicle over 10 years old.</b>
<b>Legislation:</b>	<b>Local Government (Miscellaneous Provisions) Act 1976</b>
<b>Applicant:</b>	

### 1. What is the report about?

- 1.1 An application is attached at Appendix A that has been received from the Applicant, a licensed private hire operator and driver seeking permission for the renewal of a private hire vehicle licence for a vehicle which is over 10 years old. The vehicle was 11 years old on the 17 April 2026. This is a matter that cannot be dealt with under the delegated powers.

### 2. Background:

- 2.1 The vehicle that is being presented for licensing as a private hire vehicle is a 4 passenger Volkswagen Caravelle, registration number TR60 ODE, with a date of first registration of 17 April 2015. A copy of the vehicle registration document is attached within Appendix D.
- 2.2 The vehicle is not Euro 6 standard and the emissions recorded at last MOT was 199 g/km

### 3. Report Details:

- 3.1 The vehicle has a current MOT certificate dated 16 March 2026 and expires 12 March 2027. The mileage recorded at the MOT inspection was 145,434 miles. The MOT certificate and MOT history are included within Appendix C and vehicle insurance is included within Appendix B. In addition to the MOT certificate there is an independent mechanical inspection report, which has been submitted, this is dated 27 March 2026 and is attached as Appendix E. Photos for the vehicle are attached at Appendix F. Upon inspection by a Council Officer the vehicle was found to be in reasonable condition for the age. The vehicle was first plated by Exeter City Council on 17 April 2015 and has been continuously licensed since that date.
- 3.2 The Licensing Sub-Committee must have regard to the Council's Practices and Procedures for the control of Hackney Carriage and Private Hire Vehicles, Drivers and Operators and the Code of Conduct for Licensed Drivers ('Taxi Policy').
- 3.3 Vehicles presented for renewal that are more 10 years old, shall not be granted. However, the Applicant will be given the right to apply for the application to be considered by a licensing sub-committee if they feel that their particular circumstances justify a deviation from the existing Policies.

#### **4. What are the legal aspects?**

4.1 Section 48(1) of the Local Government (Miscellaneous Provisions) Act 1976 ('the Act') states that a district council may on receipt of an application from the proprietor of any vehicle for the grant in respect of such vehicle of a licence to use the vehicle as a private hire vehicle, grant in respect thereof a vehicle licence:

Provided that a district council shall not grant such a licence unless they are satisfied-

a) that the vehicle is-

- i) suitable in type, size and design for use as a private hire vehicle;
- ii) not of such design and appearance as to lead any person to believe that the vehicle is a hackney carriage;
- iii) in a suitable mechanical condition;
- iv) safe; and
- v) comfortable;

b) that there is in force in relation to the use of the vehicle a policy of insurance or such security as complies with the requirements of Part VI of the Road Traffic Act 1988, and shall not refuse such a licence for the purpose of limiting the number of vehicles in respect of which such licence are granted by the council.

4.2 Under Section 48(4)(c) of the Act the Licensing Sub-Committee may grant a licence for a maximum period of 12 months.

4.3 Any person aggrieved by a refusal of the Licensing Sub-Committee to grant a vehicle licence under Section 48 of the Act may appeal to the Magistrates Court within 21 days of receiving written notice of the refusal.

#### **5. Recommendations:**

5.1 The Licensing Sub-Committee are asked to determine the application having regard to current policy.

#### **Service Lead – Head of Environment and Waste**

Author: Julie Bennett

#### **Local Government (Access to Information) Act 1972 (as amended)**

Background papers used in compiling this report:-  
None

Contact for enquires:  
Democratic Services  
[Democratic.services@exeter.gov.uk](mailto:Democratic.services@exeter.gov.uk)

# APPENDIX A

**APPLICATION FOR THE RENEWAL OF A  
A HACKNEY CARRIAGE OR PRIVATE HIRE VEHICLE LICENCE**

*(Some details on this form are pre-filled from our records – if any of these details are incorrect, please use the blank space provided to give the correct details)*

<b>Name:</b>	██████████
<b>Address:</b>	██

<b>Telephone</b>	██████████	<b>Email:</b>	████████████████████
<b>Mobile</b>	██████████	<b>Vehicle registration number</b>	██████████

<b>Type of licence held:</b>	Private Hire Vehicle	<b>Vehicle Plate Number:</b>	██████
<b>Licence expiry date:</b>	16 <sup>th</sup> April 2026	<b>Driver Licence No.</b>	

Any other person who is a proprietor of the vehicle or who is concerned either solely or in partnership with any other person in the keeping, employing or letting of hire of the vehicle.

Name	Address

I hereby apply for a licence for the motor vehicle identified in this application to be used as a \*Private Hire Vehicle\* within the City of Exeter and I hereby declare that all particulars entered on the form are true and correct to the best of my knowledge and belief. *(\*Delete which does not apply)*

VEHICLE DETAILS		
Make of vehicle:	Model of vehicle:	Number of passengers:
VW	Caravelle	6
Vehicle Registration Document number:		Date of first registration:
██████████		██████████

<b>Details of current vehicle insurance:</b>	<b>Date insurance expires:</b>
Axa	15.12.2026

<b>Where will the vehicle be kept when not in use? (address):</b>	[REDACTED]

<b>In respect of Private Hire Vehicles, by which Operator, and from what address will the Private Hire Vehicle be operated?</b>	
<b>Name of Operator:</b>	[REDACTED]
<b>Address of Operator:</b>	[REDACTED]

**When an application involves the substitution or exchange of an existing vehicle by a new one, please answer the following questions:**

Will the replaced vehicle continue to be used as a Licenced Private Hire/Hackney Carriage vehicle?	<b>YES</b>	<b>NO</b>
	N/A	N/A
If NO, please specify reason: (i.e. private use, taken off road, etc.)		
If continuing to be used as a Licenced vehicle, please give name and address of new owner:		
Make of existing licenced vehicle:	VW Caravelle	
Registration number of existing licenced vehicle:	[REDACTED]	

I understand that omissions or incorrect statements will render the Licence if granted, liable to suspension or revocation and render me liable to prosecution.

I have been given a copy of the conditions relating to this Licence.

SIGNED [REDACTED] DATED 26.03 2026

See over for notes.

Any changes in the circumstances which might render any of the above information incorrect must be immediately reported to the Office of the Assistant Director Environment, Exeter City Council, Paris Street, Exeter, EX1 1RQ

**NB: INFORMATION DISCLOSED ON THIS FORM MAY BE REVEALED TO OTHER AGENCIES AND BODIES FOR THE SOLE PURPOSE OF PREVENTING OR DETECTING CRIMES.**

**Private Hire Vehicle Renewal Procedure:**

Licenses for Private Hire vehicles are issued for a maximum of 12 months at any one time. Vehicles presented for renewal that are less than 8 years old can be renewed by Licensing Officers under delegated powers.

Vehicles presented for renewal that are between 8 and 9 years old can be renewed by Licensing Officers under delegated powers provided that the vehicle is presented for inspection in a satisfactory condition, and a comprehensive report provided into the mechanical fitness of the vehicle has been undertaken by the AA, RAC, or DEKRA, or any other approved engineer, and any essential works identified have been carried out and evidence provided to establish this. If Officers are in doubt as to the fitness or suitability of a vehicle to carry on as a licenced vehicle then they shall refer the application to the Sub-committee for determination.

Vehicles presented for renewal that are between 9 and 10 years old will be referred to the licensing sub-committee for determination. Applicants will be advised to provide a comprehensive report into the mechanical fitness of the vehicle as outlined above.

*Vehicles presented for renewal that are more 10 years old, shall not be granted. However the applicant will be given the right to apply for the application to be considered by a licensing sub-committee if they feel that their particular circumstances justify a deviation from the existing Policies.*

<b>Office use only</b>		Plate Number: P331	
Fee paid:		Date:	Receipt No.:
<b><u>INSPECTION OF:</u></b>		<b><u>SATISFACTORY:</u></b>	
1. Insurance	YES	NO	
2. Fire Extinguisher/First Aid Kit	YES	NO	
3. Cleanliness	YES	NO	
4. Advertising Signs	YES	NO	
5. Meter	YES	NO	
6. Plate fixing	YES	NO	
7. Tariff	YES	NO	
8. Bus Lane stickers	YES	NO	

Licence to be issued:	YES	NO
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NOTES:	
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Date checked by officer:	SIGNED (officer)
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# **APPENDIX B**

## IMPORTANT

THESE NOTES ARE FOR  
YOUR GUIDANCE

To ensure full protection under your policy it is essential to notify your broker of any change to the details previously supplied such as:

www) Change of address, occupation, vehicle(s) declared or use of your car/vehicle.

xxx) Motoring convictions and/or summons pending/accidents.

\*\*\*\*\*

### WARNING

It is an offence if any person for the purpose of obtaining the grant of any license to himself/herself or any other person knowingly makes any false statement, or for the purpose of obtaining the issue of a certificate of insurance or of a certificate of security under the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney, makes any false statement or withholds any material information.

## CERTIFICATE OF MOTOR INSURANCE



Certificate no. [REDACTED]

223. Description of vehicles  
[REDACTED]

224. Name of Policyholder  
[REDACTED]

225. Effective date of the commencement of insurance for the purposes of the relevant law  
16/12/2025

226. Date of expiry of insurance  
15/12/2026

227. Persons or classes of persons entitled to drive The Policyholder and any person  
[REDACTED]

Provided that the person driving holds a licence to drive the vehicle, or has held and is not disqualified from holding or obtaining such a licence, and is driving on the Policyholder's order or with his permission.

228. Limitations as to use

For social, domestic and pleasure purposes and in connection with the Policyholder's business including carriage of passengers for private hire.

### The policy does not cover –

Use for racing, pace-making, speed test, rallies, trials or competition, or use for hire or reward other than private hire

I hereby certify that the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.

**Tara Foley**

CEO AXA UK & Ireland

Note: For full details of the insurance cover reference should be made to the policy.

Cancellation - if this policy is cancelled this Certificate will no longer be valid and the vehicle will be removed from the Motor Insurance Database from the cancellation date.

ADVICE TO THIRD PARTIES – NOTHING CONTAINED IN THIS CERTIFICATE  
AFFECTS YOUR RIGHTS AS A THIRD PARTY TO MAKE A CLAIM.

“THIS CERTIFICATE OF MOTOR INSURANCE HAS BEEN PREPARED ON A  
LASER PRINTER AND IS NOT VALID IF IT HAS BEEN ALTERED IN ANYWAY”

### Windscreen Repair or Replacement Service:

You will need to show your Certificate of Motor Insurance to the supplier. Windscreen excess £60

This insurance also applies throughout the European Union and in Liechtenstein, Norway, Iceland, Switzerland and Andorra. This gives the minimum cover required by the law in each of the above countries.

Cette assurance est également valable dans tous les pays de L'Union Europeenne au Lichtenstein, en Norvege, en Islande, en Suisse et en Andorre. Elle offre au moins la couverture minimum exigee par la loi de chacun de ces pays.

Die vorliegende Versicherung gilt auch uberall in den Landern der Europaischen Union, Liechtenstein, Norwegen, Island, Schweiz und in der Andorra. Die Versicherung auf jeden Fall die fur die jeweiligen Lander gesetzlich geforderte Mindestdeckung.

La presente Assicurazione e valida per tutti paesi della Comunita Europea e nei paesi di seguito elencati, Liechtenstein, Norvegia, Islanda, Svizzera e Andorra, fornendo la copertura minima richiesta dalle leggi previste in materia in ognuno di questi paesi.

Este seguro tambien tiene validez en todos los paises de la Union Europea y en Liechtenstein, Noruega, Islandia, Suiza y Andorra. Ofrece al menos la cobertura minima especificada por la ley en cada uno de estos paises.

AXA Insurance UK plc. Registered in England and Wales No 78950. Registered office: 20 Gracechurch Street, London, EC3V 0BG.  
Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority

DC: RTAXACOW v1.0 05/11/2019



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# **APPENDIX C**

# MOT test certificate



Driver & Vehicle  
Standards  
Agency

① Vehicle identification number

[REDACTED]

②a Registration number      ②b Country of registration

[REDACTED]

**GB**

Make and model

**VOLKSWAGEN CARAVELLE**

⑤ Vehicle category	④ Mileage	Mileage history	
<b>M1</b>	<b>145,434 miles</b>	<b>139,255 miles</b>	18.03.2025
		<b>131,771 miles</b>	21.03.2024
		<b>116,113 miles</b>	13.04.2023

⑦ **Pass**

③b Date of the test      ⑧ Expiry date

**16.03.2026**

**12.04.2027**

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 13.03.2027.

③a Location of the test

[REDACTED]

⑨ Testing organisation and inspector name

[REDACTED]

MOT test number

[REDACTED]

Duplicate certificate issued by DVSA on 26 March 2026

Check that this document is genuine by visiting [www.gov.uk/check-mot-history](http://www.gov.uk/check-mot-history)

If any of the details are not correct, please contact DVSA by email at [enquiries@dvsa.gov.uk](mailto:enquiries@dvsa.gov.uk) or by telephone on 0300 1239000.

Receive a free annual MOT reminder by subscribing at [www.gov.uk/mot-reminder](http://www.gov.uk/mot-reminder) or by telephone on 0300 1239000.

## Check the MOT history of a vehicle

Help us make this service better. Give us your [feedback](https://dvs.qualtrics.com/jfe/form/SV_7X2O0cNscPctIP4?vm=TR60ODE&make_result=VOLKSWAGEN&model_result=CARAVELLE&mot_first_used_date=2015-04-17&vehicle_age=3997&mot_expiry_date=2027-04-12&mot_expiry_date_days_left=381&user_satisfaction_banner=0&vehicle_data_origin=MTS&vehicle_type=LGV) ([https://dvs.qualtrics.com/jfe/form/SV\\_7X2O0cNscPctIP4?vm=TR60ODE&make\\_result=VOLKSWAGEN&model\\_result=CARAVELLE&mot\\_first\\_used\\_date=2015-04-17&vehicle\\_age=3997&mot\\_expiry\\_date=2027-04-12&mot\\_expiry\\_date\\_days\\_left=381&user\\_satisfaction\\_banner=0&vehicle\\_data\\_origin=MTS&vehicle\\_type=LGV](https://dvs.qualtrics.com/jfe/form/SV_7X2O0cNscPctIP4?vm=TR60ODE&make_result=VOLKSWAGEN&model_result=CARAVELLE&mot_first_used_date=2015-04-17&vehicle_age=3997&mot_expiry_date=2027-04-12&mot_expiry_date_days_left=381&user_satisfaction_banner=0&vehicle_data_origin=MTS&vehicle_type=LGV)).

[< Back](#)

# TR60 ODE VOLKSWAGEN CARAVELLE

[Check another vehicle \(/\)](#)

Colour  
**Black**

Fuel type  
**Diesel**

Date registered  
**17 April 2015**

MOT valid until  
**12 April 2027**

[Get an MOT reminder \(https://www.gov.uk/mot-reminder\)](https://www.gov.uk/mot-reminder) by email or text.

[Download test certificates \(/enter-document-reference?registration=TR60ODE\)](/enter-document-reference?registration=TR60ODE)

You can [get information corrected on your MOT history \(https://www.gov.uk/getting-an-mot/correcting-mot-certificate-mistakes\)](https://www.gov.uk/getting-an-mot/correcting-mot-certificate-mistakes) (such as mileage or vehicle details) if it's wrong.

[↕ Hide all sections](#)

## MOT history

Check mileage recorded at test, expiry date, and test outcome

[↕ Hide](#)

Date tested  
**16 March 2026**

**PASS**

Mileage  
**145,434 miles**

Test location  
[▶ View test location](#)

MOT test number

Expiry date  
**12 April 2027**

18 March 2025

**PASS**

139,255 miles

Test location

▶ [View test location](#)

Expiry date  
**12 April 2026**

Date tested  
**21 March 2024**

**PASS**

Mileage  
**131,771 miles**

Test location

▶ [View test location](#)

MOT test number

Expiry date  
**12 April 2025**

Date tested  
**13 April 2023**

**PASS**

Mileage  
**116,113 miles**

Test location

▶ [View test location](#)

MOT test number

Expiry date  
**12 April 2024**

Monitor and repair if necessary (advisories):

- **n/s/f tyre wearing outer edge**
- **Nearside Rear Tyre slightly damaged/cracking or perishing (5.2.3 (d) (ii))**
- **Offside Rear Tyre worn close to legal limit/worn on edge bold inner edge (5.2.3 (e))**
- **rear exhaust box corroding**
- **tyre pressure light on**

▶ [What are advisories?](#)

Date tested  
**15 March 2022**

**PASS**

Mileage  
**101,080 miles**

Test location

▶ [View test location](#)

MOT test number

Expiry date  
**12 April 2023**

Date tested  
**15 March 2022**

**FAIL**

Mileage  
**101,080 miles**

Test location

▶ [View test location](#)

MOT test number

Repair immediately (major defects):

- **Windscreen washer provides insufficient washer liquid (3.5 (a))**

▶ [What are defects?](#)

---

Date tested  
6 April 2021

**PASS**

Mileage  
92,574 miles

MOT test number  
[REDACTED]

Test location

Expiry date  
12 April 2022

▶ [View test location](#)

Monitor and repair if necessary (advisories):

- **Nearside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Offside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Nearside Front Suspension arm pin or bush worn but not resulting in excessive movement (5.3.4 (a) (i))**
- **Offside Front Suspension arm pin or bush worn but not resulting in excessive movement (5.3.4 (a) (i))**
- **Nearside Rear Brake disc worn, pitted or scored, but not seriously weakened (1.1.14 (a) (ii))**
- **Offside Rear Brake disc worn, pitted or scored, but not seriously weakened (1.1.14 (a) (ii))**
- **Rear Brake pad(s) wearing thin (1.1.13 (a) (ii))**

▶ [What are advisories?](#)

---

Date tested  
25 March 2020

**PASS**

Mileage  
86,792 miles

MOT test number  
[REDACTED]

Test location

Expiry date  
12 April 2021

▶ [View test location](#)

Monitor and repair if necessary (advisories):

- **Offside Front Tyre worn close to legal limit/worn on edge inner edge (5.2.3 (e))**
- **Brake disc worn, but not excessively front + rear (lipped (1.1.14 (a) (i))**
- **n/s/r tyre wearing on outter edge**
- **tyre pressure light on**

▶ [What are advisories?](#)

---

Date tested  
25 March 2020

**FAIL**

Mileage  
86,792 miles

MOT test number  
[REDACTED]

Test location

▶ [View test location](#)

Repair immediately (major defects):

- **Offside Registration plate lamp does not illuminate simultaneously with the position lamps (4.7.2 (a))**

- Windscreen washer not working (3.5 (a))

Monitor and repair if necessary (advisories):

- Offside Front Tyre worn close to legal limit/worn on edge inner edge (5.2.3 (e))
- Brake disc worn, but not excessively front + rear (lipped (1.1.14 (a) (i))
- n/s/r tyre wearing on outter edge
- tyre pressure light on

▶ [What are defects and advisories?](#)

Date tested  
**26 March 2019**

**PASS**

Mileage  
**72,156 miles**

Test location

▶ [View test location](#)

MOT test number

Expiry date  
**12 April 2020**

Monitor and repair if necessary (advisories):

- Brake disc worn, but not excessively front + rear (lipped (1.1.14 (a) (i))

▶ [What are advisories?](#)

### The MOT test changed on 20 May 2018

Defects are now categorised according to their severity - dangerous, major, and minor. [Find out more \(https://www.gov.uk/government/news/mot-changes-20-may-2018\)](https://www.gov.uk/government/news/mot-changes-20-may-2018).

Date tested  
**11 April 2018**

**PASS**

Mileage  
**53,681 miles**

Test location

▶ [View test location](#)

MOT test number

Expiry date  
**12 April 2019**

Date tested  
**11 April 2018**

**FAIL**

Mileage  
**53,681 miles**

Test location

▶ [View test location](#)

MOT test number

Reason(s) for failure

- Nearside Headlamp aim too high (1.8)
- Offside Headlamp aim too high (1.8)
- Nearside Registration plate lamp not working (1.1.C.1d)

► [What are failures?](#)

---

Date tested  
**3 April 2017**

**PASS**

Mileage  
**38,533 miles**

Test location

► [View test location](#)

MOT test number

Expiry date  
**12 April 2018**

---

Date tested  
**13 April 2016**

**PASS**

Mileage  
**19,692 miles**

Test location

► [View test location](#)

MOT test number

Expiry date  
**12 April 2017**

---

## Safety recalls

We do not have recall information for this vehicle.

Contact your local VOLKSWAGEN dealership to check if the vehicle has been recalled.



[Cookies](#) [Terms and conditions](#) [Privacy notice](#) [Accessibility statement](#)

[MOT history API](#) [Service status](#)

Built by the [Driver & Vehicle Standards Agency](#)

**OGL**

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# **APPENDIX D**



Registration number



**THIS DOCUMENT IS NOT PROOF OF OWNERSHIP.**  
It shows who is responsible for registering and taxing the vehicle.



# UNITED KINGDOM UK REGISTRATION CERTIFICATE

## European Community

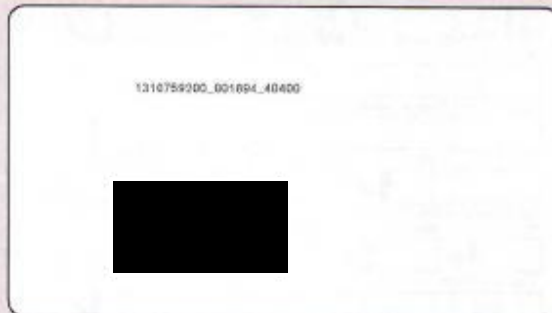
свидетелство за регистрация  
Permiso de circulación  
Osvedčenie o registraci  
Registreringsattest  
Zulassungsbescheinigung  
Registreeimistunnistus

Άδεια κυκλοφορίας /  
Πιστοποιητικό Εγγραφής  
Certificat d'immatriculation  
Toastlas Cláraithe  
Carta di circolazione  
Reģistrācijas apliecība

Reģistrācijas liudzimas  
Forgalni engedely  
Certifikat ta' Registrazzjoni  
Kentekenbewijs  
Dowod Rejestracyjny  
Certificado de matricula

Certificat de immatriculare  
Osvedčenie o evidencii  
Prometno dovoljenje  
Rekisterintodistus  
Registreringsbeviset  
Prometna dozvola

### 1. Registered keeper



You must make sure that the name and address printed here is correct. If it is not, see section 12.

Document reference number



Thinking of buying this vehicle?

### Buyer beware...

Do you know how to avoid being tricked into buying a stolen vehicle?

For tips and advice go to [www.gov.uk/checks-when-buying-a-used-car](http://www.gov.uk/checks-when-buying-a-used-car)

### 2. The previous registered keeper

[Z.1] NONE

[Z.2]

[Z]

### 3. Special notes (these notes cannot be removed)

1. DECLARED NEW AT FIRST REGISTRATION.

UK Registration Certificate

Official use only

4. Vehicle details

A Registration number [redacted] 2 [A.1] Validation character / 3

B Date of first registration 17 04 2015  
 [B.1] Date of first registration in the UK 17 04 2015

D.1 Make VOLKSWAGEN  
 D.2 Type 7HC

Variant MCFC A308X0  
 Version LNF D7BT0117NVR27MJG0S

D.3 Model CARAVELLE SE BMT TDI AUTO  
 D.5 Body type MPV  
 [X] Taxation class DIESEL CAR  
 [D.6] Suspension Type

[Y] Revenue weight 3080 KG GROSS  
 P.1 Cylinder capacity (cc) 1968 CC  
 V.7 CO<sub>2</sub> (g/km) 199 G/KM  
 P.3 Type of fuel HEAVY OIL

S.1 Number of seats, including driver 8  
 S.2 Number of standing places (where appropriate)

[D.4] Wheelplan 2-AXLE-RIGID BODY  
 J Vehicle category M1  
 K Type approval number e1\*2001/116\*0220\*34

P.2 Max. net power (kW) 132  
 E VIN/Chassis/Frame No. [redacted]

P.5 Engine number [redacted]

F.1 Max. permissible mass (exc. m/c) 3080  
 G Mass in service 2231

Q Power/Weight ratio (kW/kg) (only for motorcycles)

R Colour BLACK

O Technical permissible maximum towable mass of the trailer:

O.1 braked (kg) 2500  
 O.2 unbraked (kg) 750

U Sound level:

U.1 stationary (dB(A)) 73  
 U.2 engine speed (min-1) 2375  
 U.3 drive-by (dB(A)) 72

V Exhaust Emissions:

V.1 CO (g/km or g/kWh) 0.195  
 V.2 HC (g/km or g/kWh)  
 V.3 NOx (g/km or g/kWh) 0.180  
 V.4 HC+NOx (g/km) 0.211  
 V.5 particulates (g/km or g/kWh)

5. Registered keeper

C.4 - This information is used to identify the registered keeper.

[redacted]

Please write in black ink and CAPITAL LETTERS.

6. New keeper or new name/new address details

Mr 1 Mrs 2 Miss 3 Please tick (Z) the appropriate box  W 4

Title (for example, Ms, Rev and so on) or business name:  
 First names:  
 Surname:

For company use only DVLA/DVA Fleet number 7  
 Date of birth (not required by law) Postcode: Please help us to help you by giving your postcode.

DD MM YYYY 8 9

House No:  
 Address:  
 Post town:

New keeper? If so tick this box:  K 12 Date of sale or transfer: DD MM YY 13

Driving licence number of the new keeper (not required by law)  
 Present mileage (not required by law) 15

R 16 S 17

7. Changes to current vehicle

Only enter corrected or altered details

Wheelplan / Body type  
 VIN / Chassis / Frame Number 21  
 New revenue weight Date of change Cylinder capacity (cc)  
 22 DD MM YY 23 24  
 No. of seats inc. driver No. of standing places Type of fuel  
 25 26 27  
 Engine number 28  
 New colour Date of change CLR  
 DD MM YY 29 30  
 Tax class\* Y 31 32

\*The tax class shown in section 4 can only be changed when taxing. Please apply at your nearest Post Office\*.

8 Declaration - You MUST sign, date and return this page to DVLA, Swansea, SA99 1BA when you notify any changes.

Registered keeper: I declare that the new details I have given are correct to the best of my knowledge.

New keeper: I declare that this vehicle was sold or transferred to me on the date shown in section 6 and my name and address are correctly shown.

Signature: Date:

Signature: Date:

Law: If the vehicle is sold or transferred, both the registered keeper and the new keeper must sign this Certificate.

Official use only - Please do not write below this line.

[redacted] 17 04 15 41



ISC [redacted] 34

**9 Selling or transferring your vehicle to a motor trader, insurer or dismantler – Please fill in and return to DVLA (see notes over the page) V5C/3**

Registration number: 981 [redacted] / [redacted]  
 Date of sale or transfer: 00 / 0 / 00  
 Present mileage: [redacted]  
 \* You are not required by law to provide mileage information

**Name and address of motor trader**

Business name: [redacted]  
 Address: [redacted]  
 Post town: [redacted]  
 Postcode: [redacted] VAT number: [redacted]

**Declaration** Please read the notes over the page before signing.

**Registered keeper:**  
 I declare that I sold or transferred this vehicle to the motor trader, insurer or dismantler named in this section on the date shown.  
 Signature: [redacted] Date: [redacted]

**Motor trader, insurer or dismantler:**  
 I declare that this vehicle was sold or transferred to me on the date shown in this section.  
 Signature: [redacted] Date: [redacted]

**The Law:** If the vehicle is sold or transferred both the registered keeper and the motor trader, insurer or dismantler must sign this section. The registered keeper must then return it to DVLA.

[redacted] 17 04 15  
 [redacted] 41

**10. New keeper's details – To be kept by the new keeper. Do not return to DVLA (see notes over the page) V5C/2**

Registration number: [redacted] Validation character: [redacted]  
 Make: [redacted] Model: [redacted]  
 Suspension Type: [redacted]  
 Date of first registration: 17 04 2015  
 Wheelplan: 2-AXLE-RIGID BODY  
 Revenue weight: 3080 KG GROSS  
 \*Taxation class: DIESEL CAR  
 Type of fuel: HEAVY OIL  
 Cylinder capacity: 1968 CC  
 CO<sub>2</sub>: 199 G/KM  
 No. of seats inc. driver: 8

Write data of sale/transferee here: [redacted] Postcode: [redacted]  
 Doc. Ref. No.: [redacted] 17 04 15  
 Despatch Codes: [redacted] 41



This will not produce a Registration Certificate. \*The tax class shown can only be changed when taxing. Please apply at your nearest Post Office\*

**11. Notification of permanent export – Please fill in and return to DVLA (see notes over the page) V5C/4**

Registration number: [redacted] / [redacted]  
 Date of export: [redacted]  
 Document Ref. No. Despatch Codes: [redacted] 17 04 15  
 [redacted] 41

This section will not produce an export certificate. The V5C replaces the need for a separate export certificate.

**Declaration** Please read the notes over the page before signing.  
 I declare that the vehicle will be exported on the date shown.  
 Signature: [redacted]  
 Date: [redacted]

**12. What you need to know about the V5C**

**Selling or transferring your vehicle privately**  
 What you, the person selling the vehicle as current registered keeper, must do. Failure to tell DVLA may result in a fine or prosecution.

- Fill in section 6. (Give the name and UK address of the new keeper (buyer).
- Fill in section 10 (V5C/2) and give it to the new keeper.
- Sign and date the declaration in section 8 along with the new keeper.
- Keep a record of the new keeper's name and address.
- Tear off and return section 1 – 8 to DVLA, Swansea SA99 1BA.

**What the person buying the vehicle must do**

- Sign and date the declaration in section 8 along with the seller.
- Keep section 10 (V5C/2) until you get your Registration Certificate
- Tax your vehicle immediately using section 10 (V5C/2).

**What we will do**

- Update our vehicle record with the new registered keeper details.
- Send you, the current registered keeper (the seller), an acknowledgement within 4 weeks to confirm you are no longer liable for the vehicle, and issue an automatic refund of vehicle tax (if applicable). If you paid the vehicle tax by Direct Debit, the Direct Debit will be cancelled.

**If you do not get an acknowledgement letter from us**  
 phone DVLA Customer Enquiries on 0300 790 6802, as you could be liable for the vehicle and may get a penalty and/or be prosecuted. If you are deaf or hard of hearing and have a textphone, phone 0300 123 1279.

**Your name and/or address details**

- If the registered keeper details in section 1 are wrong or you want to change your name or address fill in section 6, sign the declaration and return the whole certificate to DVLA, Swansea, SA99 1BA. (You should also make sure you tell us about these changes on your driving licence by sending it to DVLA, Swansea, SA99 1BN).

There is more information on the website at [www.gov.uk/vehicle-registration](http://www.gov.uk/vehicle-registration)

**Data Protection Act – Release of information**  
 Your information may be disclosed in a number of lawful circumstances. Please go to [www.gov.uk/data-protection](http://www.gov.uk/data-protection) for more information.

# **APPENDIX E**

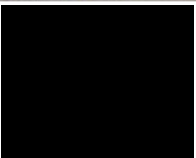
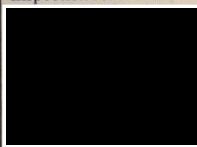
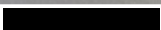



## VEHICLE EXAMINATION REPORT



### YOUR ATTENTION IS DRAWN TO THE TERMS AND CONDITIONS BELOW

The examination of the vehicle described in this report was of a purely external, visual nature and excludes any dismantling. No responsibility can be accepted for defects not visibly present at the time, or those not detected which fall outside the scope of the examination and (where possible) its limited road test. Road tests, when possible, are conducted for a limited duration and exclude high speed testing. The accuracy of the instrumentation within the vehicle (speedometer, odometer, fuel and temperature gauges etc.), cannot be verified, neither can the future life expectancy of the clutch and brake linings, or the failure of mechanical components in the future. Statements on fuel and oil consumption levels will also be excluded.

1-46  
3-40  
ACWY

Report No: <b>PR0081</b>	Inspection Date: <b>27/03/2026</b>
Customer Details 	Inspection Address 
Telephone: 	Telephone: 

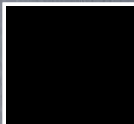
### VEHICLE DETAILS

Make & Model	<b>VW Caravelle</b>	Registration No.	
Colour	<b>Black</b>	Engine CC	<b>1968 (approx)</b>
Vehicle Identity Number. (VIN No.)		Confirmed	<b>Yes</b>
Engine No: CFCA098168			
V5 Registration doc checked	<b>NO</b>	MOT Certificate Expires	<b>12.4.2027</b>
Odometer Reading	<b>145437 MILES</b>	Service Records Seen	<b>NO</b>

### MECHANIC SUMMARY

**PLEASE READ ALL THE PAGES OF THE REPORT**

Vehicle in great condition with low mileage for age.

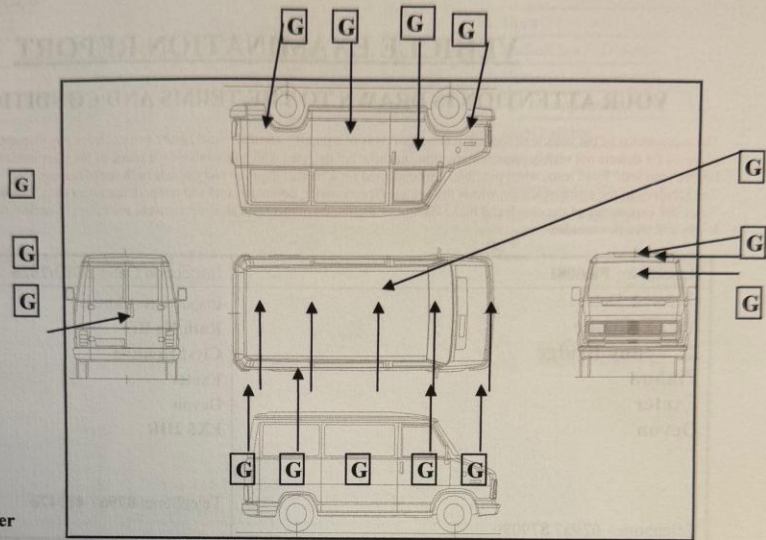




**EXTERIOR PANELS**

**KEY:**

A acceptable  
 G good  
 R repaired  
 = scratch  
 X dent  
 C corrosion  
 O chip / rust  
 D decals  
 P poor condition  
 -- not checked



Minor blemishes, which are acceptable for the vehicle's age and type, are not recorded and you should satisfy yourself in this regard.

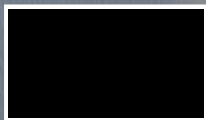
EVIDENCE OF BODYWORK REPAIRS      NO No Major Repairs seen

Comments

**KEY FOR POINTS ON FOLLOWING PAGES**

- S Satisfactory for age and recorded mileage
- Could not be checked
- x Needs immediate attention
- A Advisable repair
- N/A Not applicable
- Y Yes
- N No
- C See Engineer's comments

**BODY EXTERIOR**



**ELECTRICAL / CONTROLS**

37. Starting system/Ignition lock	S	43. Stop lights	S	51. Horn	S
38. Battery charging system	S	44. Indicator/Hazard lights	S	52. Radio/Cass./CD/Aerial	S
39. Voltages at battery:	S	45. Reverse / Fog lights	S	53. Heater(s) / Fan controls	S
normal	S	46. Auxiliary lights	S	54. Air Con operation	S
charging	S	47. Interior / Panel lights	S	55. Door locking	S
40. Headlights	S	48. Screen dimisters SELECT	S	56. Windows	S
41. Sidelights /Running lights	S	49. Mirrors (electric)	S	57. Wipers/Washers	S
42. Rear and No. plate lights	S	50. Controls/Instruments	S	58. Headlamp washers	S
1. Panel Condition/Alignment	S	5. Bumpers No plates – F/R	S	9. Body damage	N
2. Paintwork	S	6. Door locks – operation	S	10. Corrosion	S
3. Exterior trim	S	7. Fuel filler cover and cap	S	11. Mud flaps	S
4. Glass	S	8. Elevating Roof (operation/cond..)	S	12.	

**ENGINE COMPARTMENT Diesel**

13. Coolant Level/Condition	S	21. Clutch Fluid	S	29. Accelerator linkage	S
14. Coolant leaks	NO	22. Brake Fluid	S	30. Body panels	S
15. Antifreeze	S	23. Engine Oil level	S	31. Bonnet catch	S
16. Radiator/Cap	S	24. External leaks (engine)	NO	32. Bonnet hinges	S
17. Hoses/Pipes	S	25. Engine mountings	S	33. Cold starting	S
18. Drive Belts	S	26. Fuel Injection	S	34. Fast idle (cold)	S
19. Water Pump	S	27. Turbocharger	S	35. Noise level (cold)	S
20. Power Steering	S	28. Fuel pump/Pipes	S	36. Excess fumes/smoke	NO

Spark plugs, Injectors or Glow Plugs are not removed.

It should be noted that a gas analyser has not been used to check exhaust emissions.

If no documentation is seen indicating camshaft drive belt replacement, to ensure future serviceability, it is important that the belt is replaced immediately and then at intervals specified by the manufacturer. It is in your best interests that you ensure that this is carried out.

**INTERIOR / LUGGAGE COMPARTMENT**

59. Steering Wheel/Adjustment	S	66. Door seals /hinges	S	73. Rear parcel shelf/blind	N/A
60. Seat upholstery – F/R	S	67. Interior sills	S	74. Boot/tailgate lock	S
61. Seat adjustment	S	68. Headlining/visors	S	75. Luggage/Load area trim con	S
62. Seatbelts – F/R	S	69. Sun roof(s)	S	76. Illumination light	S
63. Carpets – F/R	S	70. Dash panel (condition)	S	77. Tool kit etc	S
64. Door trim panels	S	71. Cigarette lighter(s)	S	78. Living Area (Visual Only)	N/A
65. Door fitting /operation	S	72. Mirrors (internal)	S	79.	

**FRONT SUSPENSION / STEERING / UNDERFRAME**

80. Engine underside leakage	NO	85. Wheel hubs/bearings	S	90. Sub-frames/mountings	S
81. Steering joints/ball joints	S	86. Springs/suspension units	S	91. Suspension arms/mountings/joint	S
82. Steering Rack and Pinion	S	87. Sphers/Pipes/Hoses	N/A	92. Tie bars/anti roll bars	S
83. Chassis members	S	88. Dampers (condition / leaks)	S	93. Corrosion protection	S
84. Power steering Hydraulic	S	89. Power steering pipes/gaiters	S	94. Corrosion – floor/chassis	NO

**REAR SUSPENSION / UNDERFRAME**

95. Springs/suspension bars	S	99. Location rods/fixings	S	103. Sub-frames/mountings/axles	S
-----------------------------	---	---------------------------	---	---------------------------------	---

96. Anti roll bar	S	100. Bump stops/gaiters	S	104. Chassis members	S
97. Dampers/bushes	S	101. Wheel hubs/bearings	S	105. Corrosion protection	S
98. Suspension arms/fixings	S	102. Spheres/Pipes/Hoses	N/A	106. Corrosion – floor/chassis	NO

**CLUTCH / TRANSMISSION AUTO**

107. Fluid/Oil leaks	NO	111. Casings/Axles/Differential(s)	S	115. Backlash	S
108. Cables/adjustments	S	112. Mountings	S	116. Gaiters	S
109. Hydraulic system	S	113. Drive shaft assembly	S	117. Propeller shaft(s)	S
110. Linkage (wear)	S	114. Universal/sliding joints	S	118. Prop.Bearings/Supports	S

**EXHAUST SYSTEM**

119. Manifold(s)	S	121. Silencer(s)/Catalyst(s)	S	123. Joints/Couplings	S
120. Pipes	S	122. Heat shields/Mountings	S	124. System condition	GOOD

**FUEL SYTEM**

125. Tank	S	127. Fuel lines	S	129. Evidence of leaks	NO
126. Tank fixings	S	128. Breather pipes	--	130.	N/A

**BRAKES**

131. Master cylinder security	S	134. Flexible hoses	S	137. Hand/Parkbrake op/adjustment	S
132. Fluid leaks	S	135. Pipes/Connections	S	138. Hand/Parkbrake linkage	S
133. Servo/Power system	S	136. Discs/Pads/Drums	S	139. Pedal/Linkage	S

**WHEELS AND TYRES Type**

140. Wheel Rims	S	Alloy			
141. Wheel Trims	S				
<b>Tyres</b>		<b>Make</b>	<b>Size</b>	<b>Type / Construction</b>	<b>Min tread depth</b>
142. RH Front		Michelin	235/50/18	Radial/Tubeless	5-6mm S
143. LH Front		Michelin	235/50/18	Radial/Tubeless	5-6mm S
144. RH Rear Inside		Continental	235/50/18	Radial/Tubeless	5-6mm S
145. RH Rear		Continental	235/50/18	Radial/Tubeless	5-6mm S
146.					
147.					
148. Spare					N/A

**ROAD TEST**

Finish Odom. Reading	145453 MILES	Conditions	Dry
Test Duration	15.7 Miles	Speed achieved up to	70 M.P.H.

149. Final drive op./Noise level	S	156. Instrument/Controls function	S	163. Road holding/Stability	S
150. Gearbox operation/noise level	S	157. Steering wheel alignment	S	164. General steering/Handling	S
151. Engine performance	S	158. Clutch operation	S	165. Footbrake operation	S
152. Engine noise	S	159. 4WD operation	N/A	166. Hand/Parkbrake operation	S
153. Excess smoke	NO	160. Cooling fan operation	--	167. Suspension noise	S
154. Overheating evidence	NO	161. Steering effort	S	168. Warning lights	S
155. Auto changes/Kickdown/Inhib.	S	162. Hot restarting	S	169.	

FINAL CHECK			
170. Oil leaks	NO	171. Coolant leaks	NO

**Please read all pages of this report**

**Essential & Desirable Repairs**

It is strongly advised that the essential defects are investigated immediately or rectified prior to purchase of the vehicle and desirable repairs are carried out in the near future. Some defects may prove costly to rectify and this must be considered prior to purchase or authorising any remedial work.

**Attention**

Some vehicles are provided with a master key, which can be extremely costly to replace (sometimes in excess of £1000) as, in some cases, if the master key is missing the Engine Control Unit (ECU) may have to be replaced should you encounter problems. As well as this, some radios have codes to allow them to operate. Please satisfy yourself that you have all relevant keys and codes. You should also ensure you are given all relevant instruction manuals for the vehicle, radio, alarm and immobilisers as necessary

Item	Defect/Item requiring further investigation /rectification	D/X

Report Ref:	Reg. No:		Mechanics Name:	Date:
PR081				27/03/2026

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# **APPENDIX F**









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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
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of the Local Government Act 1972.

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## REPORT TO LICENSING SUB COMMITTEE

<b>Date of Hearing:</b>	<b>30.04.2026</b>
<b>Report of:</b>	<b>Julie Bennett Licensing Officer</b>
<b>Decision Required:</b>	<b>RENEWAL of a licence relating to a Private Hire vehicle over 10 years old.</b>
<b>Legislation:</b>	<b>Local Government (Miscellaneous Provisions) Act 1976</b>
<b>Applicant:</b>	

### 1. What is the report about?

- 1.1 An application is attached at Appendix A that has been received from the Applicant, a licensed private hire operator and driver seeking permission for the renewal of a private hire vehicle licence for a vehicle which is over 10 years old. The vehicle was 10 years old on the 20 January 2026. This is a matter that cannot be dealt with under the delegated powers.

### 2. Background:

- 2.1 The vehicle that is being presented for licensing as a private hire vehicle is a 4 passenger Mercedes E200, registration number T40 ODE, with a date of first registration of 20 January 2016. A copy of the vehicle registration document is attached within Appendix D.
- 2.2 The vehicle is not Euro 6 standard and the emissions recorded at last MOT was 121 g/km.

### 3. Report Details:

- 3.1 The vehicle has a current MOT certificate dated 17 March 2026 and expires 16 March 2027. The mileage recorded at the MOT inspection was 169,010 miles. The MOT certificate and MOT history are included within Appendix C and vehicle insurance is included within Appendix B. In addition to the MOT certificate there is an independent mechanical inspection report, which has been submitted, this is dated 2 April 2026 and is attached as Appendix E. Photos for the vehicle are attached at Appendix F. Upon inspection by a Council Officer the vehicle was found to be in excellent condition for the age. The vehicle was first plated by Exeter City Council on 26 May 2016 and has been continuously licensed since that date.
- 3.2 The Licensing Sub-Committee must have regard to the Council's Practices and Procedures for the control of Hackney Carriage and Private Hire Vehicles, Drivers and Operators and the Code of Conduct for Licensed Drivers ('Taxi Policy').
- 3.3 Vehicles presented for renewal that are more 10 years old, shall not be granted. However, the Applicant will be given the right to apply for the application to be considered by a licensing sub-committee if they feel that their particular circumstances justify a deviation from the existing Policies.

#### **4. What are the legal aspects?**

4.1 Section 48(1) of the Local Government (Miscellaneous Provisions) Act 1976 ('the Act') states that a district council may on receipt of an application from the proprietor of any vehicle for the grant in respect of such vehicle of a licence to use the vehicle as a private hire vehicle, grant in respect thereof a vehicle licence:

Provided that a district council shall not grant such a licence unless they are satisfied-

a) that the vehicle is-

- i) suitable in type, size and design for use as a private hire vehicle;
- ii) not of such design and appearance as to lead any person to believe that the vehicle is a hackney carriage;
- iii) in a suitable mechanical condition;
- iv) safe; and
- v) comfortable;

b) that there is in force in relation to the use of the vehicle a policy of insurance or such security as complies with the requirements of Part VI of the Road Traffic Act 1988, and shall not refuse such a licence for the purpose of limiting the number of vehicles in respect of which such licence are granted by the council.

4.2 Under Section 48(4)(c) of the Act the Licensing Sub-Committee may grant a licence for a maximum period of 12 months.

4.3 Any person aggrieved by a refusal of the Licensing Sub-Committee to grant a vehicle licence under Section 48 of the Act may appeal to the Magistrates Court within 21 days of receiving written notice of the refusal.

#### **5. Recommendations:**

5.1 The Licensing Sub-Committee are asked to determine the application having regard to current policy.

**Service Lead – Head of Environment and Waste**

Author: Julie Bennett

#### **Local Government (Access to Information) Act 1972 (as amended)**

Background papers used in compiling this report:-  
None

Contact for enquires:  
Democratic Services  
[Democratic.services@exeter.gov.uk](mailto:Democratic.services@exeter.gov.uk)

# APPENDIX A

**APPLICATION FOR THE RENEWAL OF A  
A HACKNEY CARRIAGE OR PRIVATE HIRE VEHICLE LICENCE**

*(Some details on this form are pre-filled from our records – if any of these details are incorrect, please use the blank space provided to give the correct details)*

<b>Name:</b>	[REDACTED]
<b>Address:</b>	[REDACTED]

<b>Telephone</b>	[REDACTED]	<b>Email:</b>	[REDACTED]
<b>Mobile</b>	[REDACTED]	<b>Vehicle registration number</b>	[REDACTED]

<b>Type of licence held:</b>	Private Hire Vehicle	<b>Vehicle Plate Number:</b>	[REDACTED]
<b>Licence expiry date:</b>	28 <sup>th</sup> April 2026	<b>Driver Licence No.</b>	

Any other person who is a proprietor of the vehicle or who is concerned either solely or in partnership with any other person in the keeping, employing or letting of hire of the vehicle.

Name	Address

I hereby apply for a licence for the motor vehicle identified in this application to be used as a \*Private Hire Vehicle\* within the City of Exeter and I hereby declare that all particulars entered on the form are true and correct to the best of my knowledge and belief. *(\*Delete which does not apply)*

VEHICLE DETAILS		
Make of vehicle:	Model of vehicle:	Number of passengers:
Mercedes	E200	4
Vehicle Registration Document number:		Date of first registration:
[REDACTED]		20.01.2016

<b>Details of current vehicle insurance:</b>	<b>Date insurance expires:</b>
Axa	15.12.2026

<b>Where will the vehicle be kept when not in use? (address):</b>	[REDACTED]

<b>In respect of Private Hire Vehicles, by which Operator, and from what address will the Private Hire Vehicle be operated?</b>	
<b>Name of Operator:</b>	[REDACTED]
<b>Address of Operator:</b>	[REDACTED]

**When an application involves the substitution or exchange of an existing vehicle by a new one, please answer the following questions:**

Will the replaced vehicle continue to be used as a Licenced Private Hire/Hackney Carriage vehicle?	<b>YES</b>	<b>NO</b>
	N/A	N/A
If NO, please specify reason: (i.e. private use, taken off road, etc.)		
If continuing to be used as a Licenced vehicle, please give name and address of new owner:		
Make of existing licenced vehicle:	Mercedes	
Registration number of existing licenced vehicle:	[REDACTED]	

I understand that omissions or incorrect statements will render the Licence if granted, liable to suspension or revocation and render me liable to prosecution.

I have been given a copy of the conditions relating to this Licence.

SIGNED [REDACTED]

DATED 26.03.2026

See over for notes.

Any changes in the circumstances which might render any of the above information incorrect must be immediately reported to the Office of the Assistant Director Environment, Exeter City Council, Paris Street, Exeter, EX1 1RQ

**NB: INFORMATION DISCLOSED ON THIS FORM MAY BE REVEALED TO OTHER AGENCIES AND BODIES FOR THE SOLE PURPOSE OF PREVENTING OR DETECTING CRIMES.**

**Private Hire Vehicle Renewal Procedure:**

Licenses for Private Hire vehicles are issued for a maximum of 12 months at any one time. Vehicles presented for renewal that are less than 8 years old can be renewed by Licensing Officers under delegated powers.

Vehicles presented for renewal that are between 8 and 9 years old can be renewed by Licensing Officers under delegated powers provided that the vehicle is presented for inspection in a satisfactory condition, and a comprehensive report provided into the mechanical fitness of the vehicle has been undertaken by the AA, RAC, or DEKRA, or any other approved engineer, and any essential works identified have been carried out and evidence provided to establish this. If Officers are in doubt as to the fitness or suitability of a vehicle to carry on as a licenced vehicle then they shall refer the application to the Sub-committee for determination.

Vehicles presented for renewal that are between 9 and 10 years old will be referred to the licensing sub-committee for determination. Applicants will be advised to provide a comprehensive report into the mechanical fitness of the vehicle as outlined above.

*Vehicles presented for renewal that are more 10 years old, shall not be granted. However the applicant will be given the right to apply for the application to be considered by a licensing sub-committee if they feel that their particular circumstances justify a deviation from the existing Policies.*

<b>Office use only</b>			Plate Number: P331		
Fee paid:		Date:		Receipt No.:	
<b><u>INSPECTION OF:</u></b>			<b><u>SATISFACTORY:</u></b>		
1. Insurance	YES		NO		
2. Fire Extinguisher/First Aid Kit	YES		NO		
3. Cleanliness	YES		NO		
4. Advertising Signs	YES		NO		
5. Meter	YES		NO		
6. Plate fixing	YES		NO		
7. Tariff	YES		NO		
8. Bus Lane stickers	YES		NO		

Licence to be issued:	YES		NO	
-----------------------	-----	--	----	--

NOTES:				
--------	--	--	--	--

Date checked by officer:		SIGNED (officer)		
--------------------------	--	------------------	--	--



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# **APPENDIX B**

## IMPORTANT

THESE NOTES ARE FOR  
YOUR GUIDANCE

To ensure full protection under your policy it is essential to notify your broker of any change to the details previously supplied such as:

kkk) Change of address, occupation, vehicle(s) declared or use of your car/vehicle.

lll) Motoring convictions and/or summons pending/accidents.

\*\*\*\*\*

### WARNING

It is an offence if any person for the purpose of obtaining the grant of any license to himself/herself or any other person knowingly makes any false statement, or for the purpose of obtaining the issue of a certificate of insurance or of a certificate of security under the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney, makes any false statement or withholds any material information.

## CERTIFICATE OF MOTOR INSURANCE



Certificate no. [REDACTED]

187. Description of vehicles  
[REDACTED]

188. Name of Policyholder  
[REDACTED]

T/as Travel Executive

189. Effective date of the commencement of insurance for the purposes of the relevant law  
16/12/2025

190. Date of expiry of insurance  
15/12/2026

191. Persons or classes of persons entitled to drive The Policyholder and any person  
[REDACTED]

Provided that the person driving holds a licence to drive the vehicle, or has held and is not disqualified from holding or obtaining such a licence, and is driving on the Policyholder's order or with his permission.

192. Limitations as to use

For social, domestic and pleasure purposes and in connection with the Policyholder's business including carriage of passengers for private hire.

### The policy does not cover –

Use for racing, pace-making, speed test, rallies, trials or competition, or use for hire or reward other than private hire

I hereby certify that the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.

**Tara Foley**  
CEO AXA UK & Ireland

Note: For full details of the insurance cover reference should be made to the policy.

Cancellation - if this policy is cancelled this Certificate will no longer be valid and the vehicle will be removed from the Motor Insurance Database from the cancellation date.

ADVICE TO THIRD PARTIES – NOTHING CONTAINED IN THIS CERTIFICATE  
AFFECTS YOUR RIGHTS AS A THIRD PARTY TO MAKE A CLAIM.

“THIS CERTIFICATE OF MOTOR INSURANCE HAS BEEN PREPARED ON A  
LASER PRINTER AND IS NOT VALID IF IT HAS BEEN ALTERED IN ANYWAY”

### Windscreen Repair or Replacement Service:

You will need to show your Certificate of Motor Insurance to the supplier. Windscreen excess £60

This insurance also applies throughout the European Union and in Liechtenstein, Norway, Iceland, Switzerland and Andorra. This gives the minimum cover required by the law in each of the above countries.

Cette assurance est également valable dans tous les pays de L'Union Europeene au Lichtenstein, en Norvege, en Islande, en Suisse et en Andorre. Elle offre au moins la couverture minimum exigee par la loi de chacun de ces pays.

Die vorliegende Versicherung gilt auch ueberall in den Landern der Europaischen Union, Liechtenstein, Norwegen, Island, Schweiz und in der Andorra. Die Versicherung auf jeden Fall die fur die jeweiligen Lander gesetzlich geforderte Mindestdeckung.

La presente Assicurazione e valida per tutti paesi della Comunita Europea e nei paesi di sequito elencati, Liechtenstein, Norvegia, Islanda, Svizzera e Andorra, fornendo la copertura minima richiesta dalle leggi previste in materia in ognuno di questi paesi.

Este seguro tambien tiene validez en todos los paises de la Union Europea y en Liechtenstein, Noruega, Islandia, Suiza y Andorra. Ofrece al menos la cobertura minima especificada por la ley an cada uno de estos paises.

AXA Insurance UK plc. Registered in England and Wales No 78950. Registered office: 20 Gracechurch Street, London, EC3V 0BG.  
Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority

DC: RTAXACOW v1.0 05/11/2019





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# APPENDIX C

# MOT test certificate



Driver & Vehicle  
Standards  
Agency

① Vehicle identification number

[REDACTED]

②a Registration number

[REDACTED]

②b Country of registration

**GB**

Make and model

**MERCEDES-BENZ E**

⑤ Vehicle category

**M1**

④ Mileage

**169,010 miles**

Mileage history

**167,554 miles** 09.04.2025

**151,570 miles** 26.03.2024

**134,997 miles** 24.03.2023

⑦ **Pass**

③b Date of the test

**17.03.2026**

③ Expiry date

**16.03.2027**

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 17.02.2027.

③a Location of the test

[REDACTED]

⑨ Testing organisation and inspector name

[REDACTED]

MOT test number

[REDACTED]

Duplicate certificate issued by DVSA on 26 March 2026

Check that this document is genuine by visiting [www.gov.uk/check-mot-history](http://www.gov.uk/check-mot-history)

If any of the details are not correct, please contact DVSA by email at [enquiries@dvsa.gov.uk](mailto:enquiries@dvsa.gov.uk) or by telephone on 0300 1239000.

Receive a free annual MOT reminder by subscribing at [www.gov.uk/mot-reminder](http://www.gov.uk/mot-reminder) or by telephone on 0300 1239000.



## Check the MOT history of a vehicle

Help us make this service better. Give us your [feedback](#)

[https://dvsa.qualtrics.com/jfe/form/SV\\_7X2O0cNscPctIP4?vrn=T40ODE&make\\_result=MERCEDES-BENZ&model\\_result=E&mot\\_first\\_used\\_date=2016-01-20&vehicle\\_age=3719&mot\\_expiry\\_date=2027-03-16&mot\\_expiry\\_date\\_days\\_left=354&user\\_satisfaction\\_banner=0&vehicle\\_data\\_origin=MTS&vehicle\\_type=LGV](https://dvsa.qualtrics.com/jfe/form/SV_7X2O0cNscPctIP4?vrn=T40ODE&make_result=MERCEDES-BENZ&model_result=E&mot_first_used_date=2016-01-20&vehicle_age=3719&mot_expiry_date=2027-03-16&mot_expiry_date_days_left=354&user_satisfaction_banner=0&vehicle_data_origin=MTS&vehicle_type=LGV)

[< Back](#)

# MERCEDES-BENZ E

[Check another vehicle \(/\)](#)

Colour  
**Silver**

Fuel type  
**Diesel**

Date registered  
**20 January 2016**

MOT valid until  
**16 March 2027**

[Get an MOT reminder \(https://www.gov.uk/mot-reminder\)](https://www.gov.uk/mot-reminder) by email or text.

[Download test certificates \(/enter-document-reference?registration=T40ODE\)](/enter-document-reference?registration=T40ODE)

You can [get information corrected on your MOT history \(https://www.gov.uk/getting-an-mot/correcting-mot-certificate-mistakes\)](https://www.gov.uk/getting-an-mot/correcting-mot-certificate-mistakes) (such as mileage or vehicle details) if it's wrong.

[^ Hide all sections](#)

## MOT history

Check mileage recorded at test, expiry date, and test outcome

[^ Hide](#)

Date tested  
**17 March 2026**

**PASS**

Mileage  
**169,010 miles**

Test location  
[▶ View test location](#)

MOT test number  
[REDACTED]

Expiry date  
**16 March 2027**

Date tested  
**9 April 2025**

Mileage  
**167,554 miles**  
Page 90

MOT test number  
[REDACTED]

**PASS**

Test location

▶ [View test location](#)

Expiry date  
**19 April 2026**

Date tested  
**25 March 2025**

Mileage  
**167,540 miles**

MOT test number  
[REDACTED]

**FAIL**

Test location

▶ [View test location](#)

Repair immediately (major defects):

- **Nearside Front Position lamp not working (4.2.1 (a) (ii))**
- **Windscreen washer provides insufficient washer liquid (3.5 (a))**
- **Service brake efficiency below requirements (1.2.2 (a) (i))**

▶ [What are defects?](#)

Date tested  
**26 March 2024**

Mileage  
**151,570 miles**

MOT test number  
[REDACTED]

**PASS**

Test location

▶ [View test location](#)

Expiry date  
**19 April 2025**

Date tested  
**24 March 2023**

Mileage  
**134,997 miles**

MOT test number  
[REDACTED]

**PASS**

Test location

▶ [View test location](#)

Expiry date  
**19 April 2024**

Date tested  
**29 March 2022**

Mileage  
**122,092 miles**

MOT test number  
[REDACTED]

**PASS**

Test location

▶ [View test location](#)

Expiry date  
**19 April 2023**

Date tested  
**16 April 2021**

Mileage  
**111,363 miles**

MOT test number  
[REDACTED]

**PASS**

Test location

▶ [View test location](#)

Expiry date  
**19 April 2022**

Monitor and repair if necessary (advisories):

- **Nearside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Offside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**

▶ [What are advisories?](#)

---

Date tested  
**25 March 2020**

**PASS**

Mileage  
**103,422 miles**

Test location

▶ [View test location](#)

MOT test number

Expiry date  
**19 April 2021**

Monitor and repair if necessary (advisories):

- **Front Brake disc worn, but not excessively lipped (1.1.14 (a) (i))**
- **both rear tyres getting low (3mm)**
- **tyre pressure light on**

▶ [What are advisories?](#)

---

Date tested  
**26 March 2019**

**PASS**

Mileage  
**78,379 miles**

Test location

▶ [View test location](#)

MOT test number

Expiry date  
**19 April 2020**

Monitor and repair if necessary (advisories):

- **Nearside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Offside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Front Brake disc worn, pitted or scored, but not seriously weakened (1.1.14 (a) (ii))**

▶ [What are advisories?](#)

---

### The MOT test changed on 20 May 2018

Defects are now categorised according to their severity - dangerous, major, and minor. [Find out more \(https://www.gov.uk/government/news/mot-changes-20-may-2018\)](https://www.gov.uk/government/news/mot-changes-20-may-2018).

---

Date tested  
**9 April 2018**

**PASS**

Mileage  
**62,743 miles**

Test location

MOT test number

Expiry date  
**19 April 2019**

▶ [View test location](#)

Advisory notice item(s)

- **nail in n/s/r tyre**

▶ [What are advisories?](#)

---

Date tested  
**20 April 2017**

**PASS**

Mileage  
**41,890 miles**

Test location

▶ [View test location](#)

MOT test number

Expiry date  
**19 April 2018**

---

## Safety recalls

We do not have recall information for this vehicle.

Contact your local MERCEDES-BENZ dealership to check if the vehicle has been recalled.



[Cookies](#) [Terms and conditions](#) [Privacy notice](#) [Accessibility statement](#)

[MOT history API](#) [Service status](#)

Built by the [Driver & Vehicle Standards Agency](#)

**OGL**

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# APPENDIX D



Registration number



**THIS DOCUMENT IS NOT PROOF OF OWNERSHIP.**  
It shows who is responsible for registering and taxing the vehicle.



**UNITED KINGDOM**  
**UK** REGISTRATION  
CERTIFICATE

European Community

СВИДЕТЕЛЬСТВО ЗА РЕГИСТРАЦИЮ  
Permiso de circulación  
Osvědčení o registraci  
Registreringsattest  
Zulassungsbescheinigung  
Registreerimistunnistus

Άδεια κυκλοφορίας /  
Πιστοποιητικό Εγγραφής  
Certificat d'immatriculation  
Teastas Cláráltha  
Carta di circolazione  
Reģistrācijas apliecība

Registrācijas liudijuma  
Forgalmi engedély  
Certifikat ta' Registrazzjoni  
Kenfekenbewijs  
Dowod Rejestracyjny  
Certificado de matricula

Certificat de înmatriculare  
Osvědčenie o evidencii  
Prometno dovoljenje  
Rekisterõnõidistus  
Registreringsbeviset  
Prometna dozvola

**1. Registered keeper**

1376105120\_001545\_40400

You **must** make sure that the name and address printed here is correct. If it is not, see section 12.

Document reference number



Thinking of buying this vehicle?  
**Buyer beware...**

Do you know how to avoid being tricked into buying a stolen vehicle?

For tips and advice go to  
[www.gov.uk/checks-when-buying-a-used-car](http://www.gov.uk/checks-when-buying-a-used-car)

**2. The previous registered keeper**

[Z.1] CITY WEST COUNTRY LIMITED, MERCEDES BENZ OF PLYMOUTH, TAVISTOCK ROAD, PLYMOUTH, PL6 8BB.

[Z.2] ACQUIRED VEHICLE ON 20 01 2016

[Z] NO. OF FORMER KEEPERS 1

**3. Special notes (these notes cannot be removed)**

1. DECLARED NEW AT FIRST REGISTRATION.

UK Registration Certificate

Official use only

1

4. Vehicle details

A Registration number [redacted] 2 [A.1] Validation character 5 3

B Date of first registration 20 01 2016

[B.1] Date of first registration in the UK 20 01 2016

D.1 Make MERCEDES-BENZ

D.2 Type 212

Variant J00WP0

Version NZCCB5M2

D.3 Model E220 AMG NIGHT ED BLUETEC AUTO

D.5 Body type 4 DOOR SALOON

[X] Taxation class DIESEL CAR

[D.6] Suspension Type

[Y] Revenue weight 2345 KG GROSS

P.1 Cylinder capacity (cc) 2143 CC

V.7 CO<sub>2</sub> (g/km) 121 G/KM

P.3 Type of fuel HEAVY OIL

S.1 Number of seats, including driver 5

S.2 Number of standing places (where appropriate)

[D.4] Wheelplan 2-AXLE-RIGID BODY

J Vehicle category M1

K Type approval number E1\*2001/116\*0501\*23

P.2 Max. net power (kW) 130

E VIN/Chassis/Frame No. [redacted]

P.5 Engine number 65192432846523

F.1 Max. permissible mass (exc. m/c) 2345

G Mass in service 1760

Q Power/Weight ratio (kW/kg) (only for motorcycles)

R Colour SILVER

O Technical permissible maximum towable mass of the trailer:

O.1 braked (kg) 2000

O.2 unbraked (kg) 750

U Sound level:

U.1 stationary (dB(A)) 73

U.2 engine speed (min<sup>-1</sup>) 2850

U.3 drive-by (dB(A)) 70

V Exhaust Emissions:

V.1 CO (g/km or g/kWh) 0.142

V.2 HC (g/km or g/kWh)

V.3 NOx (g/km or g/kWh) 0.042

V.4 HC+NOx (g/km)

V.5 particulates (g/km or g/kWh) 1.050

5. Registered keeper

If any details are wrong enter the correct details in section 6, sign section 8, and return to DVLA

C.4.C - This document is not proof of ownership.

C.1.  
C.1.  
C.1.



ACQUIRED VEHICLE ON 05 05 2016  
Please write in black ink and CAPITAL LETTERS.

6. New keeper or new name/new address details

Please see section 12

Mr 1 Mrs 2 Miss 3 Please tick  the appropriate box W 4

Title (for example, Ms, Rev and so on) or business name: \_\_\_\_\_ 5

First names: \_\_\_\_\_ 6

Surname: \_\_\_\_\_ 7

For company use only DVLA/DVA Fleet number \_\_\_\_\_ 7

Date of birth (not required by law) DD MM YYYY 8 Postcode: \_\_\_\_\_ 9

House No: \_\_\_\_\_ 10

Address: \_\_\_\_\_ 11

Post town: \_\_\_\_\_ 12

New keeper? If so tick this box:  K 12 Date of sale or transfer: DD MM YYYY 13

Driving licence number of the new keeper (not required by law) \_\_\_\_\_ 14

Present mileage (not required by law) \_\_\_\_\_ 15

R 16 S 17

7. Changes to current vehicle

Only enter corrected or altered details

H 19

Wheelplan / Body type \_\_\_\_\_ 20

VIN / Chassis / Frame Number \_\_\_\_\_ 21

New revenue weight \_\_\_\_\_ 22 Date of change DD MM YYYY 23 Cylinder capacity (cc) \_\_\_\_\_ 24

No. of seats inc. driver \_\_\_\_\_ 25 No. of standing places \_\_\_\_\_ 26 Type of fuel \_\_\_\_\_ 27

Engine number \_\_\_\_\_ 28

New colour \_\_\_\_\_ 29 Date of change DD MM YYYY 30 CLR \_\_\_\_\_ 31

Tax class\* \_\_\_\_\_ Y 31 \_\_\_\_\_ 32

\*The tax class shown in section 4 can only be changed when taxing. Please apply at your nearest Post Office\*.

8 Declaration - You MUST sign, date and return this page to DVLA, Swansea, SA99 1BA when you notify any changes.

Registered keeper: I declare that the new details I have given are correct to the best of my knowledge.

New keeper: I declare that this vehicle was sold or transferred to me on the date shown in section 6 and my name and address are correctly shown.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Law: If the vehicle is sold or transferred, both the registered keeper and the new keeper must sign this Certificate.

Official use only - Please do not write below this line.



5



ISC

34

9

Selling or transferring your vehicle to a motor trader, insurer or dismantler - Please fill in and return to DVLA (see notes over the page)

V5C/3

Registration number: [redacted] 5 3  
 Date of sale or transfer: 981 01 4 DDMMYY 5 \* Present mileage: [redacted] 6  
 \* You are not required by law to provide mileage information

Name and address of motor trader  
 Business name:  
 Address:  
 Post town:  
 Postcode: VAT number:

**Declaration** Please read the notes over the page before signing.  
**Registered keeper:**  
 I declare that I sold or transferred this vehicle to the motor trader, insurer or dismantler named in this section on the date shown.  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**Motor trader, insurer or dismantler:**  
 I declare that this vehicle was sold or transferred to me on the date shown in this section.  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**The Law:** If the vehicle is sold or transferred both the registered keeper and the motor trader, insurer or dismantler must sign this section. The registered keeper must then return it to DVLA.

Document Ref. N [redacted] 6 05 16  
 Despatch Code [redacted] 1

10. New keeper's details - To be kept by the new keeper. Do not return to DVLA (see notes over the page)

Please tear along dotted line V5C/2

Registration number: [redacted] Validation character: 5  
 Please write new keeper's name and address in black ink  
 Write date of sale/transfer here: DDMMYY Postcode: [redacted] 26 05 16 41  
 V5CZ-U110

Make: MERCEDES-BENZ  
 Model: E220 AMG NIGHT ED BLUETEC AUTO  
 Suspension Type: [redacted]  
 Date of first registration: 20 01 2016  
 Wheelplan: 2-AXLE-RIGID BODY  
 Revenue weight: 2345 KG GROSS  
 \*Taxation class: DIESEL CAR  
 Type of fuel: HEAVY OIL  
 Cylinder capacity: 2143 CC  
 CO2: 121 G/KM  
 No. of seats inc. driver: 5



This will not produce a Registration Certificate. \*The tax class shown can only be changed when taxing. Please apply at your nearest Post Office.\*

11. Notification of permanent export - Please fill in and return to DVLA (see notes over the page)

Please tear along dotted line V5C/4

Registration number: [redacted] 2 Validation character: 5 3  
 Date of export: [redacted] 4  
 Document Ref. N [redacted] 26 05 16  
 Despatch Code [redacted] 41

This section will not produce an export certificate. The V5C replaces the need for a separate export certificate.  
**Declaration** Please read the notes over the page before signing.  
 I declare that the vehicle will be exported on the date shown.  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

12. What you need to know about the V5C and your responsibilities

**Selling or transferring your vehicle privately**  
 Vehicle tax or Statutory Off Road Notification (SORN) can't be passed on when a vehicle changes hands.  
**What you, the registered keeper must do.**

- fill in section 6 (give the name and UK address of the new keeper)
- fill in section 10 (V5C/2) and give it to the new keeper
- notify DVLA of the sale/transfer online at [www.gov.uk/sold-bought-vehicle](http://www.gov.uk/sold-bought-vehicle) or send the V5C to DVLA, Swansea, SA99 1BA

If you want to keep the registration number, you must do this before you sell/transfer it. You can do this online at [www.gov.uk/keep-registration-number](http://www.gov.uk/keep-registration-number)

**What the new keeper/person buying the vehicle must do:**

- keep section 10 (V5C/2) until they get their new V5C
- tax the vehicle immediately using section 10 (V5C/2).

**What we will do:**

- update our records with the new registered keeper details

- send you an acknowledgment letter within 4 weeks to confirm you are no longer liable for the vehicle, and issue an automatic refund of vehicle tax (if applicable) within 4-6 weeks. If you paid vehicle tax by Direct Debit, this will be cancelled.

**If you do not get an acknowledgment letter or refund from us within the above time-scales you should contact us at [www.gov.uk/contact-the-dvla](http://www.gov.uk/contact-the-dvla) as you could be liable for the vehicle and may get a penalty and/or be prosecuted.**

**Your name and/or address details.**

- if the details in section 5 are wrong or you want to change your name or address, fill in section 6 and send the whole certificate to DVLA, Swansea, SA99 1BA. **Do not tick the new keeper box.** You should also make sure you tell us about these changes on your driving licence by sending it to DVLA, Swansea, SA99 1BN.

There is more information at [www.gov.uk/vehicle-registration](http://www.gov.uk/vehicle-registration). Your information may be disclosed in a number of lawful circumstances. For information on the Data Protection Act - Release of information go to [www.gov.uk/data-protection](http://www.gov.uk/data-protection)

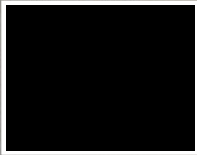


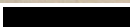
# **APPENDIX E**



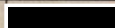


## VEHICLE EXAMINATION REPORT

### YOUR ATTENTION IS DRAWN TO THE TERMS AND CONDITIONS BELOW

The examination of the vehicle described in this report was of a purely external, visual nature and excludes any dismantling. No responsibility can be accepted for defects not visibly present at the time, or those not detected which fall outside the scope of the examination and (where possible) its limited road test. Road tests, when possible, are conducted for a limited duration and exclude high speed testing. The accuracy of the instrumentation within the vehicle (speedometer, odometer, fuel and temperature gauges etc.), cannot be verified, neither can the future life expectancy of the clutch and brake linings, or the failure of mechanical components in the future. Statements on fuel and oil consumption levels will also be excluded.

Report No: <b>PR0083</b>	Inspection Date: <b>02/04/2026</b>
Customer Details 	Inspection Address 
Telephone: 	Telephone: 

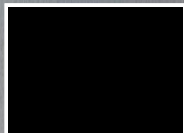
#### VEHICLE DETAILS

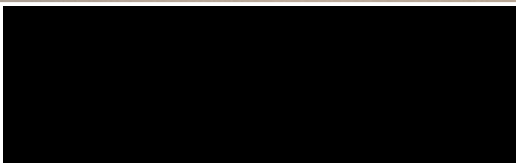
Make & Model	Mercedes E Class	Registration No.	
Colour	Silver	Engine CC	2143
Vehicle Identity Number. (VIN No.)			Confirmed <b>Yes</b>
Engine No.			
V5 Registration doc checked	YES	MOT Certificate Expires	<b>16.03.2027</b>
Odometer Reading	<b>169021</b> MILES	Service Records Seen	<b>NO</b>

#### MECHANIC SUMMARY

**PLEASE READ ALL THE PAGES OF THE REPORT**

Vehicle in excellent condition

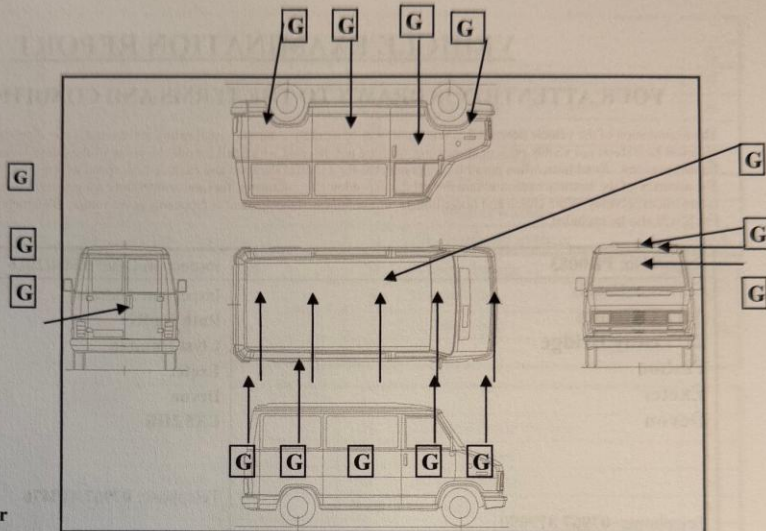




**EXTERIOR PANELS**

**KEY:**

- A acceptable
- G good
- R repaired
- = scratch
- X dent
- C corrosion
- O chip / rust
- D decals
- P poor condition
- not checked



Minor blemishes, which are acceptable for the vehicle's age and type, are not recorded and you should satisfy yourself in this regard.

**EVIDENCE OF BODYWORK REPAIRS**      NO No Major Repairs seen

Comments

**KEY FOR POINTS ON FOLLOWING PAGES**

- S Satisfactory for age and recorded mileage
- Could not be checked
- x Needs immediate attention
- A Advisable repair
- N/A Not applicable
- Y Yes
- N No
- C See Engineer's comments

**BODY EXTERIOR**





ELECTRICAL / CONTROLS					
37. Starting system/Ignition lock	S	43. Stop lights	S	51. Horn	S
38. Battery charging system	S	44. Indicator/Hazard lights	S	52. Radio/Cass./CD/Aerial	S
39. Voltages at battery:	S	45. Reverse / Fog lights	S	53. Heater(s) / Fan controls	S
normal	S	46. Auxiliary lights	S	54. Air Con operation	S
charging	S	47. Interior / Panel lights	S	55. Door locking	S
40. Headlights	S	48. Screen dimisters SELECT	S	56. Windows	S
41. Sidelights /Running lights	S	49. Mirrors (electric)	S	57. Wipers/Washers	S
42. Rear and No. plate lights	S	50. Controls/Instruments	S	58. Headlamp washers	N/A
1. Panel Condition/Alignment	S	5. Bumpers No plates – F/R	S	9. Body damage	N/A
2. Paintwork	S	6. Door locks – operation	S	10. Corrosion	S
3. Exterior trim	S	7. Fuel filler cover and cap	S	11. Mud flaps	N/A
4. Glass	S	8. Elevating Roof (operation/cond..)	S	12.	

ENGINE COMPARTMENT		Diesel			
13. Coolant Level/Condition	S	21. Clutch Fluid	S	29. Accelerator linkage	S
14. Coolant leaks	NO	22. Brake Fluid	S	30. Body panels	S
15. Antifreeze	S	23. Engine Oil level	S	31. Bonnet catch	S
16. Radiator/Cap	S	24. External leaks (engine)	NO	32. Bonnet hinges	S
17. Hoses/Pipes	S	25. Engine mountings	S	33. Cold starting	S
18. Drive Belts	S	26. Fuel Injection	S	34. Fast idle (cold)	S
19. Water Pump	S	27. Turbocharger	S	35. Noise level (cold)	S
20. Power Steering	S	28. Fuel pump/Pipes	S	36. Excess fumes/smoke	NO

Spark plugs, Injectors or Glow Plugs are not removed.  
 It should be noted that a gas analyser has not been used to check exhaust emissions.  
 If no documentation is seen indicating camshaft drive belt replacement, to ensure future serviceability, it is important that the belt is replaced immediately and then at intervals specified by the manufacturer. It is in your best interests that you ensure that this is carried out.

INTERIOR / LUGGAGE COMPARTMENT					
59. Steering Wheel/Adjustment	S	66. Door seals /hinges	S	73. Rear parcel shelf/blind	N/A
60. Seat upholstery – F/R	S	67. Interior sills	S	74. Boot/tailgate lock	S
61. Seat adjustment	S	68. Headlining/visors	S	75. Luggage/Load area trim con	S
62. Seatbelts – F/R	S	69. Sun roof(s)	N/A	76. Illumination light	S
63. Carpets – F/R	S	70. Dash panel (condition)	S	77. Tool kit etc	S
64. Door trim panels	S	71. Cigarette lighter(s)	S	78. Living Area (Visual Only)	N/A
65. Door fitting /operation	S	72. Mirrors (internal)	S	79.	

FRONT SUSPENSION / STEERING / UNDERFRAME					
80. Engine underside leakage	NO	85. Wheel hubs/bearings	S	90. Sub-frames/mountings	S
81. Steering joints/ball joints	S	86. Springs/suspension units	S	91. Suspension arms/mountings/joint	S
82. Steering Rack and Pinion	S	87. Sphrers/Pipes/Hoses	N/A	92. Tie bars/anti roll bars	S
83. Chassis members	S	88. Dampers (condition / leaks)	S	93. Corrosion protection	S
84. Power steering Electricity	S	89. Power steering pipes/gaiters	S	94. Corrosion – floor/chassis	NO



141, 10, 50-100

REAR SUSPENSION / UNDERFRAME					
95. Springs/suspension bars	S	99. Location rods/fixings	S	103. Sub-frames/mountings/axles	S
96. Anti roll bar	S	100. Bump stops/gaiters	S	104. Chassis members	S
97. Dampers/bushes	S	101. Wheel hubs/bearings	S	105. Corrosion protection	S
98. Suspension arms/fixings	S	102. Spheres/Pipes/Hoses	N/A	106. Corrosion – floor/chassis	NO

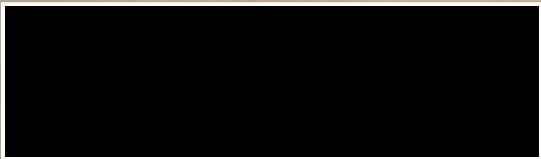
CLUTCH / TRANSMISSION AUTO					
107. Fluid/Oil leaks	NO	111. Casings/Axles/Differential(s)	S	115. Backlash	S
108. Cables/adjustments	S	112. Mountings	S	116. Gaiters	S
109. Hydraulic system	S	113. Drive shaft assembly	S	117. Propeller shaft(s)	S
110. Linkage (wear)	S	114. Universal/sliding joints	S	118. Prop.Bearings/Supports	S

EXHAUST SYSTEM					
119. Manifold(s)	S	121. Silencer(s)/Catalyst(s)	S	123. Joints/Couplings	S
120. Pipes	S	122. Heat shields/Mountings	S	124. System condition	S

FUEL SYTEM					
125. Tank	S	127. Fuel lines	S	129. Evidence of leaks	NO
126. Tank fixings	S	128. Breather pipes	--	130.	N/A

BRAKES					
131. Master cylinder security	S	134. Flexible hoses	S	137. Hand/Parkbrake op/adjustment	S
132. Fluid leaks	S	135. Pipes/Connections	S	138. Hand/Parkbrake linkage	S
133. Servo/Power system	S	136. Discs/Pads/Drums	S	139. Pedal/Linkage	S

WHEELS AND TYRES Type					
140. Wheel Rims	S	Alloy			
141. Wheel Trims	S				
Tyres	Make	Size	Type / Construction	Min tread depth	
142. RH Front	PIRELLI	245/40/18	Radial/Tubeless	6-7mm	S
143. LH Front	PIRELLI	245/40/18	Radial/Tubeless	6-7mm	S
144. RH Rear Inside	PIRELLI	265/35/18	Radial/Tubeless	4-5mm	S
145. RH Rear	PIRELLI	265/35/18	Radial/Tubeless	4-5mm	S
146.					
147.					
148. Spare					N/A



<b>ROAD TEST</b>		
Finish Odom. Reading	<b>169031 MILES</b>	Conditions <b>Dry</b>
Test Duration	<i>10.1 Miles</i>	<b>Speed achieved up to 50 M.P.H.</b>

149. Final drive op./Noise level	<b>S</b>	156. Instrument/Controls function	<b>S</b>	163. Road holding/Stability	<b>S</b>
150. Gearbox operation/noise level	<b>S</b>	157. Steering wheel alignment	<b>S</b>	164. General steering/Handling	<b>S</b>
151. Engine performance	<b>S</b>	158. Clutch operation	<b>S</b>	165. Footbrake operation	<b>S</b>
152. Engine noise	<b>S</b>	159. 4WD operation	<b>N/A</b>	166. Hand/Parkbrake operation	<b>S</b>
153. Excess smoke	<b>NO</b>	160. Cooling fan operation	<b>S</b>	167. Suspension noise	<b>S</b>
154. Overheating evidence	<b>NO</b>	161. Steering effort	<b>S</b>	168. Warning lights	<b>S</b>
155. Auto changes/Kickdown/Inhib.	<b>S</b>	162. Hot restarting	<b>S</b>	169.	

<b>FINAL CHECK</b>					
170. Oil leaks	<b>NO</b>	171. Coolant leaks	<b>NO</b>	172.	

**Please read all pages of this report**

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7

[Redacted]

**Essential & Desirable Repairs**

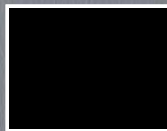
It is strongly advised that the essential defects are investigated immediately or rectified prior to purchase of the vehicle and desirable repairs are carried out in the near future. Some defects may prove costly to rectify and this must be considered prior to purchase or authorising any remedial work.

**Attention**

Some vehicles are provided with a master key, which can be extremely costly to replace (sometimes in excess of £1000) as, in some cases, if the master key is missing the Engine Control Unit (ECU) may have to be replaced should you encounter problems. As well as this, some radios have codes to allow them to operate. Please satisfy yourself that you have all relevant keys and codes. You should also ensure you are given all relevant instruction manuals for the vehicle, radio, alarm and immobilisers as necessary

Item	Defect/Item requiring further investigation /rectification	D/X

Report Ref:	Reg. No:	[Redacted]	Mechanics Name:	Date:
PR083	[Redacted]	[Redacted]	[Redacted]	02/04/2026



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# **APPENDIX F**







By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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