

# APPENDIX D

## EXETER CITY LICENSING AUTHORITY

### Licensing Act 2003: Representation form

**NOTE: This form includes a section to confirm successful mediation between Responsible Authorities and the applicant. This includes the agreement of conditions.**

#### **1. Your details**

Responsible Authority:	Exeter City Council
Your Name:	██████████
Job Title:	██
Postal address:	The Civic Centre
Email address:	██
Contact telephone number:	██████████

#### **2. Premises details**

Name of the premises you are making a representation about:	Newham Stores
Name of the applicant:	Ross Newham
Address of the premises you are making a representation about:	12-13 South Street, Exeter, EX1 1DZ

#### **3. Representation information**

<b>Which of the four licensing objectives does your representation relate to?</b>	<b>Yes Or No</b>	<b>Please detail the reason(s) for your representation, including any relevant evidence. This <u>MUST</u> include a clear statement as to why the representation is considered appropriate and necessary. Please use separate sheets if necessary.</b>
To prevent crime and disorder		
Public safety		
To prevent public nuisance		
To protect children from harm	Yes	The applicant has not stated how online sales will be controlled and has offered no further conditions in relation to online grocery deliveries with accompanying alcohol sales. This raises concern that children may have access to these online sales and therefore suitable conditions are required to protect children from harm (see attached)

#### 4. Additional information and mediation

Do you have any suggested conditions or alterations to the application that would remedy your representation? If so, please list them clearly. Please use separate sheets if necessary.	See attached sheet	
If the applicant agrees to the amendments you have set out in the box above, would you be willing to withdraw your representation?	Yes	
If you agree to withdraw your representation, do you also agree that there is no need for a hearing?	Yes	
If you are unwilling to withdraw your representation, please detail the reasons for this. This information will be provided to the licensing sub-committee in advance of a hearing.		
Any additional information?		

Signed:



Date:

12/2/26

Please return this form along with any additional sheets to: Exeter City Licensing Authority, Civic Centre, Paris Street, Exeter EX1 1JN or email to [licensing.team@exeter.gov.uk](mailto:licensing.team@exeter.gov.uk). This form must be returned within the Statutory Period.

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#### 5. Confirmation of agreement

If an amendment to the application has been agreed between the applicant and the Responsible Authority making the representation, the applicant must sign below to confirm the amendments to the application set out above and their agreement.

Name of applicant:

Signed:

Date:

## Suggested Conditions for Newham Stores

<b>O1</b>	Alcohol can only be ordered for delivery to a residential or business address and not to a public place.
<b>O2</b>	Alcohol can only be ordered for delivery to the person placing the order.
<b>O3</b>	Full address details, including postcode, must be given when placing an online order for alcohol.
<b>O4</b>	At the time an online order for alcohol is placed a declaration will be required from the person placing the order that the person is over 18 years of age.
<b>O5</b>	Customers will be reminded that it is a criminal offence for a person under 18 to purchase or attempt to purchase alcohol and that it is also an offence to purchase alcohol on behalf of a person under 18.
<b>O6</b>	All licence conditions pertaining to the online sale of alcohol must be part of the 'Terms and Conditions' which must be displayed on the website or any other promotional material and expressly brought to the attention of the buyer at the time of ordering in particular the right and obligation of the driver to refuse delivery in specified circumstances.
<b>O7</b>	Drivers will not deliver alcohol to any person anywhere other than at the residential address given when the order was placed.
<b>O8</b>	Alcohol will only be delivered to the person who placed the order and whose name appears on the credit/debit card (if used).
<b>O9</b>	Alcohol delivery will be refused if the driver considers the person receiving the delivery to be under the influence of alcohol or drugs.
<b>O10</b>	If a delivery driver considers the recipient of alcohol to appear under 25, recognised photographic identification (refer to mandatory conditions) will be requested and must be provided evidencing the recipient to be at least 18 years of age before any alcohol is handed over.
<b>O11</b>	Alcohol delivery will be refused if the delivery driver believes that the alcohol was purchased on behalf of another person who is not 18 years or over.
<b>O12</b>	When executing a delivery of alcohol only pre-ordered alcohol may be carried by the delivery vehicle.
<b>O13</b>	Alcohol will only be delivered as part of an online grocery order and must be ancillary to the grocery order.