



Exeter City Council

Your chance to speak at the Planning Committee

The Planning Committee considers significant or major planning applications which relate to the City. The majority of planning applications are determined by the Council's planning officers under delegated powers.

The City Council wants to make sure the decision-making process is an open one and allows people who have an interest in an application to express their view on significant or major applications. This opportunity is aimed primarily at individuals who have a direct interest in the application. Consequently, professional representation is strongly discouraged.

As part of the usual planning application process, all applications are publicised and people already have the right to send in written comments about an application.

These comments are summarised and reported to the Committee. The right to speak at the meeting is designed to complement the existing process, not replace it.

How can I register to speak?

Anyone wishing to speak for or against an application must submit the request to speak by 10am on the Thursday before the meeting (2 working days). Planning Committee is usually held on a Monday at 5.30pm at the Civic Centre.

If the meeting is one not being held on a Monday, then requests to speak must be received by 10am two working days before the committee.

Further information and a link to the online form to request to speak can be found on the [Speaking at planning committee meetings](#) page on the website.

Need more information?

If you have any questions about speaking at a Planning Committee, or you wish to know the dates, times and venue of meetings, please contact Democratic Services on 01392 265425 or see [Planning Committee](#) on our website.

Speaking at Planning Committee is available to anyone but limited to **one speaker for** and **one against** the application. Where there is more than one objector or more than one supporter for an application, requests to speak will be dealt with on a first come first served basis. Speaking time is a maximum of five minutes per speaker.

If you have any questions about any particular item on a Planning Committee agenda, you should speak to the Planning Officer dealing with the matter. Their name, telephone number and email address are available on the neighbour notification letter.

After the meeting

The Local Government (Access to Information) Act 1985 requires us to publically publish Council meeting agendas and minutes and accompanying documentation in which names of

Public Speakers at Committee meetings will be recorded. We have a duty to look after the information we hold about you. Council meetings may also be broadcast live through social media and the press and other members of the public may be present at the meetings. Names of Public Speakers at Committee meetings are recorded in minutes.

For more details on how we use your information please visit [the Democratic Services Privacy Notice](#) on the website.