

## List of Amendments made to the Constitution

Date of Amendment	Ref	Amendment	Comments
13 October 2025	Article 1	Expanded.	Council Approval on 2 September 2025
13 October 2025	Article 2	Provides clearer procedures.	Council Approval on 2 September 2025
13 October 2025	Article 3	Expanded.	Council Approval on 2 September 2025
13 October 2025	Article 4	More clearly sets out what a full council meeting is, its role and functions	Council Approval on 2 September 2025
13 October 2025	Article 5	Includes a more detailed explanation of the role of the Lord and Deputy Lord Mayor	Council Approval on 2 September 2025
13 October 2025	Article 14	Introduced formalised annual reviews, clearer processes for stakeholder engagement, explicit criteria for amendments, a defined role for the Chief Finance Officer and the removal of the Executive's ability to propose changes to the Constitution.	Council Approval on 2 September 2025
13 October 2025	Standing Orders	Inclusion of Standing Order No. 36A for the provision for substitutes.	Council Approval on 2 September 2025 and Monitoring Officers power under Article 14
	Standing Orders	Amendment of Standing Order No. 36A (1) to introduce the timing of midday for the notification of the use of substitutes.	Monitoring Officers power under Article 14, (14.02)
	Standing Orders	Amendment of Standing Order No. 36A (4) to include Audit and Governance Committee.	Monitoring Officers power under Article 14, (14.02)
15 October 2025	Delegations to Officers and Deputies	Addition to the delegated authority for the Head of Service Legal and Democratic Services and Monitoring officer for:  In consultation with the Group Leaders to appoint representatives to outside bodies during the course of the Municipal Year.	Council Approval on 14 October 2025
15 October 2025	Financial Regulations	Overall update to the financial regulations, following recommendations from Audit and Governance Committee.	Council Approval on 14 October 2025

## List of Amendments made to the Constitution

17 October	Whistleblowing Policy	Update to Auditors entry	Monitoring Officers power under Article 14, (14.02)
31 October 2025	Scheme of Delegation	The following was returned to the Head of Service Commercial Assets for:  Powers relating to property.	Monitoring Officers power under Article 14, (14.02)
31 October 2025	Standing Orders	Removed duplicate entries to deputies for Standing Orders 32 and 33.	Monitoring Officers power under Article 14, (14.02)
3 November 2025	Glossary	Inclusion of Glossary at the back of the Constitution	Monitoring Officers power under Article 14, (14.02)
3 Feb 2026	Scheme of Delegation	Amendment to Head of Service Legal and Democratic Services ability to make changes to the Constitution as per Article 14 (agreed at 2 September 2025 Council and enacted on 13 October 2025).	Monitoring Officers power under Article 14, (14.02)
3 Feb 2026	Scheme of Delegation	Inclusion of the Delegated power to the Head of Service Legal and Democratic Services to make any minor amendments to the Procurement and Contract Procedures and Procurement Procedure Notes in consultation with the Portfolio holder.  (Delegation was agreed by full Council on 18 February 2025).	Monitoring Officers power under Article 14, (14.02).
3 Feb 2026	Procurement and Contract Procedures	Inclusion of Procedural Note for Breach of Procurement and Contract Procedure Rules (3c8).	Monitoring Officers power under scheme of delegation and Article 14, (14.02).
3 Feb 2026	Scheme of Delegation	Inclusion of the standing delegated authority to the Monitoring Officer, in consultation with the s151 Officer and the Leader of the Council to:  determine whether to meet the cost of any officer or member liability or loss from the Council's own resources where the Council's own insurance policy does not cover such a liability or loss.	Granted under Council Approval on 9 December 2025.

## List of Amendments made to the Constitution

3 Feb 2026	Scheme of Delegation	Inclusion of the standing delegated authority to the Monitoring Officer, in consultation with the s151 Officer and the Leader of the Council to:  to agree and implement any necessary amendments to the indemnity policy where such amendments are required to reflect changes in legislation, insurance arrangements or best practice, provided that any substantive policy changes are reported to Council for approval.	Granted under Council Approval on 9 December 2025.
3 Feb 2026	Indemnity Policy for Officers and Members	Inclusion of the Indemnity Policy for Officers and Members into in Part IV (Codes and Protocols) of the Council's constitution.	Granted under Council Approval on 9 December 2025.
3 March 2026	Standing Orders	Updates to Standing Orders 32, 33 and 55 to reflect the new job roles in Legal Services.	Monitoring Officers power under scheme of delegation and Article 14, (14.02).
3 March 2026	Scheme of Delegation	Updates to Scheme to reflect revised Legal Services job roles.	Monitoring Officers power under scheme of delegation and Article 14, (14.02).
1 April 2026	Members Allowances	Updated to reflect Council approved changes for 2026/27 - with effect from 1 April 2026.	New Allowances granted under Council Approval on 13 January 2026 and constitution update under Monitoring Officers power under scheme of delegation and Article 14, (14.02).
1 April 2026	Officer Code of Conduct	Updated to remove references to old form and to advise officers the location of the digital gifts and hospitality and declarations of interest forms.	Monitoring Officers power under scheme of delegation and Article 14, (14.02).

## List of Amendments made to the Constitution

1 April 2026	Management Structure	Updated Management Structure Chart to match the current Management structure as of April 2026.	Monitoring Officers power under scheme of delegation and Article 14, (14.02).
20 April 2026	Member Code of Conduct	Minor changes to layout and formatting, confirmation of location of councillor forms (Councillor Hub), provision of requirement of nil returns, removal of appendix D and E (reference to report by Committee on Standards in public life, as Government has now responded to the above committee).	Monitoring Officers power under scheme of delegation and Article 14, (14.02).
28 April 2026	Scheme of Delegation	Minor changes. Incorporating changes to job titles and reporting lines and removal of redundant delegations.	Monitoring Officers power under scheme of delegation and Article 14, (14.02).