

STRATA - JOINT EXECUTIVE COMMITTEE

WEDNESDAY, 19 JANUARY 2022

Present:

Councillors Arnott, Dewhirst and Bialyk (Chair)

Officers in Attendance:

Phil Shears, Managing Director - Teignbridge District Council
Sarah Selway, Democratic Services Team Leader & Deputy Monitoring Officer
Bindu Arjoon Deputy Chief Executive - Exeter City Council
Robin Barlow, Head of Security & Compliance
Peter Johns, Head of IT Solutions Delivery
Martin Millmow, Head of Document Centres
Christopher Morgan, Trainee Democratic Services Officer
Laurence Whitlock, Strata IT Director
Naomi Harnett, Principal Projects Manager – East Devon District Council

1. ELECTION OF CHAIR

Councillor Phil Bialyk of Exeter City Council was elected Chair for the 2021/22 Municipal Year.

2. MINUTES

The minutes of the meeting held on 25 January 2021 were approved as a correct record and would be signed by the Chair.

3. DECLARATIONS OF INTEREST

Cllr Dewhirst declared an interest as a member at Devon County Council.

4. STRATA PERFORMANCE REPORT

The Strata IT Director presented the report on activity identifying key activities, successes and areas for improvement.

In response to members it was confirmed that the report would be sent to Strata Joint Scrutiny Members with any comments to be directed to Strata IT Director.

RESOLVED that the report be noted.

5. FINANCIAL UPDATE REPORT

The Strata IT Director presented the report which updated Members on the financial position of Strata at the end of November 2021.

RESOLVED that the report be noted.

6. CHANGE TO TERMS OF REFERENCE

The Chair presented the request from Exeter City Council that the Strata Joint Executive Committee terms of reference be amended to enable the authorities' Chief Executives to nominate a substitute.

RECOMMENDED to East Devon District Council, Exeter City Council and Teignbridge District Council that Strata's Joint Executive Committee terms of reference be amended to allow for the officer representation to be the Chief Executive or their nominee of the three constituent authorities (rather than the Chief Executive).

7. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

8. STRATA BUSINESS PLAN

The Strata IT Director presented the report to explain the Strata Business Plan 2022 and beyond.

RECOMMENDED that the following be approved by East Devon District Council, Exeter City Council and Teignbridge District Council Full Councils:-

- (1) The interim Strata Business Plan noting that a new version of the Strata Business Plan would be completed and brought back for approval once the three authorities had undertaken their Digital and IT Strategy work and Agilisys had completed their review of Strata;
- (2) The provision of the PowerBI Premium of £70,000, this to be apportioned to the three authorities as per the percentages in the Strata Contract;

- (3) The total Strata Services Solutions Ltd budget of £7,371,549 as portioned below:-
East Devon District Council - £2,866,318
Exeter City Council – £2,444,655
Teignbridge District Council - £2,060,576; and
- (4) Capital requirements budget for the next 12 months of:
Public Switched Telephone Network Replacement - Exeter City Council - £40,000
Exeter City Council Civic Centre HFX Door Access Replacement - £100,000
System upgrade costs – 2012 server replacement - £100,000 apportioned as below:-
- Exeter City Council - £35,936
 - East Devon District Council - £36,692
 - Teignbridge District Council - £27,372
- Geographic Information Systems Cloud Migration £10,000 apportioned as below
- Exeter City Council - £3,594
 - East Devon District Council - £3,669
 - Teignbridge District Council - £2,737

The meeting started at 4.05 pm and finished at 4.50 pm.

Chair

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