

Part 1 – Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION**Heavitree Social Club**

Heavitree Social Club, 2 East Wonford Hill, Exeter, Devon, EX1 3BS

WHERE THE LICENCE IS TIME LIMITED, THE DATES

Not applicable, licence is not time limited.

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

Supply of Alcohol
 Performances of Dance
 Live Music
 Late Night Refreshment
 Plays
 Recorded Music
 Provision of Regulated Entertainment

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES**Supply of Alcohol** (Indoors) (Alcohol is supplied for consumption on the Premise)

Saturday	09:00 - 00:30
Sunday	09:00 - 22:30
Monday to Wednesday	12:00 - 23:00
Thursday and Friday	12:00 - 00:30
Christmas Eve	11:00 - 02:00
New Years Eve	11:00 - 02:00

Performances of Dance (Indoors)

Saturday	11:00 - 00:30
Sunday	11:00 - 23:00
Monday to Wednesday	12:00 - 23:30
Thursday and Friday	12:00 - 00:30
Christmas Eve	11:00 - 02:00
New Years Eve	11:00 - 02:00

Live Music (Indoors and Outdoors)

Saturday	11:00 - 00:30
Sunday	11:00 - 23:00
Monday to Wednesday	12:00 - 23:00
Thursday and Friday	12:00 - 00:30
Christmas Eve	11:00 - 02:00
New Years Eve	11:00 - 02:00

Late Night Refreshment (Indoors)

Thursday to Saturday	23:00 - 00:30
Christmas Eve	23:00 - 02:00
New Years Eve	23:00 - 02:00

Plays (Indoors)

Thursday and Friday 12:00 - 22:00

Recorded Music (Indoors and Outdoors)

Saturday 11:00 - 00:30
Sunday 11:00 - 23:00
Monday to Wednesday 12:00 - 23:30
Thursday and Friday 12:00 - 00:30
Christmas Eve 11:00 - 02:00
New Years Eve 11:00 - 02:00

Provision of Regulated Entertainment (Indoors and Outdoors)

Saturday 11:00 - 00:30
Sunday 11:00 - 23:00
Monday to Wednesday 12:00 - 23:30
Thursday and Friday 12:00 - 00:30
Christmas Eve 11:00 - 02:00
New Years Eve 11:00 - 02:00

THE OPENING HOURS OF THE PREMISES

Saturday 09:00 - 00:30
Sunday 09:00 - 22:30
Monday to Wednesday 12:00 - 23:00
Thursday and Friday 12:00 - 00:30
Christmas Eve 11:00 - 02:00
New Years Eve 11:00 - 02:00

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL, WHETHER THESE ARE ON AND/OR OFF SUPPLIES

Alcohol is supplied for consumption ON the Premises

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Heavitree Social Club 2 East Wonford Hill Heavitree Exeter EX1 3BS

Email address mark3317@hotmail.com

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

01667635

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Mark Nicholas Hunt 8 Merrivale Road Exeter Devon EX4 1PY

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

ANNEX 1 – MANDATORY CONDITIONS

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There shall be no sale or supply of alcohol when there is no Designated Premises Supervisor (DPS) in respect of this premises licence or at a time when the said Premises Supervisor does not hold a personal licence or when his/her licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Any person used to carry out a security activity must be licensed by the Security Industry Authority.

The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

- (a) a holographic mark, or
- (b) an ultraviolet feature.

The responsible person must ensure that-

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - (i) beer or cider: pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1-

- (a) duty is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) permitted price is the price found by applying the formula-

$P = D + (D \times V)$ where-

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) relevant person means, in relation to premises in respect of which there is in force a premises licence-

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) relevant person means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) value added tax means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (the first day) would be different from the permitted price on the next day (the second day) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

There will be in place a written age verification policy in relation to the sale or supply of alcohol which will specify a challenge 25 proof of age requirement. This means that staff working at the premises must ask individuals, who appear to be under 25 years of age and attempting to purchase alcohol, to produce ID. The only acceptable ID will be:-

A photo driving licence;

A passport; or An identification card carrying the pass hologram.

Unless ID is produced the sale of alcohol must be refused.

This policy will include documented steps to prevent adults from purchasing alcohol for and on behalf of children under 18.

Follow all guide lines and train staff to comply with laws and legislations

An incident book will be kept and all instances of public disorder will be recorded.

The policy must be made available for inspection and copying upon request by an authorized officer of a responsible authority.

A clear and legible notice must be prominently displayed at all entrances to the premises advising those attending that the

Police will be informed if anyone is found in possession of controlled substances or weapons.

The performance of live entertainment will be limited to four evenings per week.

A telephone number shall be made available and displayed in a prominent location where it can conveniently be read from

the exterior of the premises by the public for local residents to contact in case of noise nuisance or anti-social behavior by

persons or activities associated with the premises.

The telephone number will be a direct number to staff who are in control during opening hours.

A record will be kept by management of all calls received, including the time, date and information of the caller, including action taken following the call.

Records will be made available for inspection and copying by an authorized officer of a responsible authority throughout the trading hours of the premises.

outside garden area must be closed and cleared of customers by 23:00 hours. Adequate notices shall be displayed to inform patrons of this requirement.

All staff engaged in licensable activity at the premises will receive training and information in relation to the following:-

Challenge 25 scheme in operation at the premises, including the forms of identification that are acceptable;

The hours and activities permitted by the premises license;

How to complete and maintain the refusal register in operation at the premises;

Recognizing the signs of drunkenness;

Training records shall be made available for inspection and copying upon request by an authorised officer of a responsible authority.

An alcohol sales refusal register shall be kept at the premises and will be maintained to include details of all alcohol sales refused.

The register will include:-

- The name and time of refusal;
- The reason for refusal;
- Details of the person refusing the sale;
- Description of the customer;

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING

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1. A telephone number shall be made available and displayed in a prominent location where it can conveniently be read from the exterior of the Premises by the public for local residents to contact in case of noise-nuisance or anti-social behaviour by persons or activities associated with the Premises. The telephone number will be a direct number to the management who are in control during opening hours. A record will be kept by management of all calls received, including the time, date and information of the caller, including action taken following the call. Records will be made available for inspection and copying by an authorised officer of a responsible authority throughout the trading hours of the Premises.

2. The Premises Licence Holder or nominated person shall control the sound levels of any music played on the Premises.

3. Any performance of live music or recorded music outside shall cease at 8pm.

ANNEX 4 – PLANS

Please see attached