

## **REPORT TO EXECUTIVE**

Date of Meeting: 29 November 2022

## **REPORT TO COUNCIL**

Date of Meeting: 13 December 2022

Report of: Director Corporate Services

Title: Amendment to Terms of Reference for the Joint Consultation and Negotiation Committee.

### **Is this a Key Decision?**

No

### **Is this an Executive or Council Function?**

Council

#### **1. What is the report about?**

1.1 This reports also sets out the amendments the Terms of Reference for the Joint Consultation and Negotiation Committee, which is attached as Appendix A.

#### **2. Recommendations:**

2.1 That Executive recommend and Council approve the amendments to the Council's Constitution terms of reference for the Joint Consultation and Negotiation Committee.

#### **3. Reasons for the recommendation:**

3.1 To ensure that that Terms of Reference for the Council's constituted committees remain up to date and matches the operational arrangements of the Council.

#### **4. What are the resource implications including non financial resources.**

4.1 None

#### **5. Section 151 Officer comments:**

There are no financial implications for Council to consider contained within this report.

#### **6. What are the legal aspects?**

6.1 It is important to ensure that committee terms of reference are maintained, particularly for Membership and officer titles to undertake the requirements of the Council, and is appropriately approved by full Council and forms part of the Council's constitution.

#### **7. Monitoring Officer's comments:**

The Monitoring Officer has no additional comments.

## **8. Report details:**

8.1 The amendments to the Terms of Reference are attached as Appendix A. Members attention is drawn to the following changes:-

- Administrative amendments to officer and Committee titles referred to therein;
- Amendment to the number and reference of the joint secretaries;
- Amendment to committee Membership and quorum.

## **9 How does the decision contribute to the Council's Corporate Plan?**

It ensures that the Council is working as efficiently as possible.

## **10 What risks are there and how can they be reduced?**

There are no risks associated with the proposals.

## **11 Equality Act 2010 (The Act)**

11.1 Under the Act's Public Sector Equalities Duty, decision makers are required to consider the need to:

- eliminate discrimination, harassment, victimisation and any other prohibited conduct;
- advance equality by encouraging participation, removing disadvantage, taking account of disabilities and meeting people's needs; and
- foster good relations between people by tackling prejudice and promoting understanding.

11.2 In order to comply with the general duty authorities must assess the impact on equality of decisions, policies and practices. These duties do not prevent the authority from reducing services where necessary, but they offer a way of developing proposals that consider the impacts on all members of the community.

11.3 In making decisions the authority must take into account the potential impact of that decision in relation to age, disability, race/ethnicity (includes Gypsies and Travellers), sex and gender, gender identity, religion and belief, sexual orientation, pregnant women and new and breastfeeding mothers, marriage and civil partnership status in coming to a decision.

11.4 In recommending this proposal, there are no equalities impacts that are identified.

## **12 Carbon Footprint (Environmental) Implications:**

12.1 No direct carbon/environmental impacts arising from the recommendations.

## **13 Are there any other options?**

13.1 None

**Director Corporate Services, Baan Al-Khafaji**

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## **Local Government (Access to Information) Act 1972 (as amended)**

Background papers used in compiling this report:-

None

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