

Equality Impact Assessment: Householder's Guide to Extension Design Supplementary Planning Document (SPD) Update and Consultation

The Equality Act 2010 includes a general duty which requires public authorities, in the exercise of their functions, to have due regard to the need to:

- **Eliminate discrimination**, harassment and victimisation and any other conduct that is prohibited by or under the Act.
- **Advance equality of opportunity** between people who share a relevant protected characteristic and people who do not share it.
- **Foster good relations** between people who share a relevant protected characteristic and those who do not

In order to comply with the general duty authorities must assess the impact on equality of decisions, policies and practices. These duties do not prevent the authority from reducing services where necessary, but they offer a way of developing proposals that consider the impacts on all members of the community.

Authorities which fail to carry out equality impact assessments risk making poor and unfair decisions which may discriminate against particular groups and worsen inequality.

Committee name and date:	Report Title	Decisions being recommended:	People with protected characteristics potentially impacted by the decisions to be made:
Executive Committee - 3 rd October	Householder's Guide to Extension Design Supplementary Planning Document (SPD) Update and Consultation (To be renamed - Householder's Guide: Design of Extensions and	That the Executive approves the 'Householder's Guide: Design of Extensions and Alterations' as the basis for public consultation	Potentially all groups with protected characteristics. The Guide has the potential to impact upon all residents of Exeter. The aim is that the Guide will improve the city and the lives of all

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	Alterations)	<p>commencing on 23 October 2023;</p> <p>That the Executive gives delegated authority to the Director of City Development, in consultation with the Council Leader and Portfolio Holder for City Development, to agree minor changes to the 'Householder's Guide: Design of Extensions and Alterations' before it is published for consultation;</p> <p>and</p> <p>That the Executive gives delegated authority to the Director of City Development, in consultation with the Council Leader and Portfolio Holder for City Development, to agree a change to the consultation start date if required.</p>	residents irrespective of protected characteristics.

Factors to consider in the assessment: For each of the groups below, an assessment has been made on whether the proposed decision will have a **positive, negative or neutral impact**. This is must be noted in the table below alongside brief details of why this conclusion has been reached and notes of any mitigation proposed. Where the impact is negative, a **high, medium or low**

assessment is given. The assessment rates the impact of the policy based on the current situation (i.e. disregarding any actions planned to be carried out in future).

High impact – a significant potential impact, risk of exposure, history of complaints, no mitigating measures in place etc.

Medium impact –some potential impact exists, some mitigating measures are in place, poor evidence

Low impact – almost no relevancy to the process, e.g. an area that is very much legislation led and where the Council has very little discretion

Protected characteristic/ area of interest	Positive or Negative Impact	High, Medium or Low Impact	Reason
Race and ethnicity (including Gypsies and Travellers; migrant workers; asylum seekers).	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated. The previous experience of some groups (gypsies and travellers, asylum seekers and others) may mean they feel marginalised and excluded from the planning process including consultation. Efforts should be given during the consultation to ensure all groups irrespective of race and ethnicity can access the consultation process. A web based approach will be taken in order to allow access to as many groups as possible.
Disability: as defined by the Equality Act – a person has a disability if they have a physical or mental impairment that has a substantial and long-term adverse impact on their ability to carry out normal day-to-day activities.	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated.
Sex/Gender	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated.
Gender reassignment	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated.
Religion and belief (includes no belief, some philosophical beliefs such as Buddhism and sects within religions).	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated.

Protected characteristic/ area of interest	Positive or Negative Impact	High, Medium or Low Impact	Reason
Sexual orientation (including heterosexual, lesbian, gay, bisexual).	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated.
Age (children and young people aged 0-24; adults aged 25-50; younger older people aged 51-75/80; older people 81+; frail older people; people living with age related conditions. The age categories are for illustration only as overriding consideration should be given to needs).	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated. The consultation methods to be used may be positive for some age groups and negative for others; digital activities often provide improved access for younger groups while an over emphasis can exclude older groups. None the less the consultation will accord with the Council's adopted Statement of Community Involvement and Consultation Charter, this case the impact is considered to be neutral.
Pregnancy and maternity including new and breast feeding mothers	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated.
Marriage and civil partnership status	Neutral	Low	The document does not include specific policies or guidance regarding this characteristic and therefore no impact is anticipated.

Actions identified that will mitigate any negative impacts and/or promote inclusion

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Date: 4th September 2023